East Carolina University
Tomorrow starts here.

At the Helm
A Pirate’s Guide to Navigating ECU
The East Carolina Creed

In the pursuit of educational excellence, responsible stewardship, and intellectual freedom, the community of scholars at East Carolina University is committed to learning at the highest level. Founded in the tradition of service and leadership, members of our academic society exemplify high standards of professional and personal conduct at all times.

As an East Carolinian...

I will carry out personal and academic integrity.
I will respect and appreciate the diversity of our people, ideas, and opinions.
I will be thoughtful and responsible in my words and actions.
I will engage in purposeful citizenship by serving as a positive role model.

Adherence to these moral principles is the obligation of every East Carolinian on and off campus. In doing so, our individual freedom to learn and a pledge to serve will be preserved.

____________________________________               _____________________________________
Student signature                 SGA, President

This handbook is prepared for the convenience of students and is intended to provide general information about East Carolina University. It is not to be interpreted as an official publication of the Board of Governors of the University of North Carolina System. In case of any conflict with the governing policies of the Board of Governors, the policies of the Board of Governors shall prevail.

East Carolina University policies as stated in this handbook are subject to change. The University will, however, make every effort to notify students of significant changes. Questions about the contents of this handbook should be directed to the Office of the Dean of Students.

Office of the Dean of Students
211 Student Health
252-328-9297
Welcome from the Dean of Students

Dear Pirate:

Congratulations and welcome to Pirate Nation! You have just made one of the best decisions of your life in choosing to attend East Carolina University, and we pledge to do all we can to support your academic, personal, and professional growth.

At the Helm is designed to help you navigate this large university. I hope you will spend some time reviewing this guidebook, so that you are knowledgeable about the support and services we offer you. Use it as your tool to locating the various resources in our community.

The Office of the Dean of Students is your administrative advocate regarding matters related to university life. No problem is too small, and my door is open to you. So I encourage you to visit the Dean’s office on the second floor of Student Health.

All of us in the Division of Student and Academic Affairs wish you the best during your tenure as a Pirate. We are confident you will succeed to join the ranks of Pirate alumni.

Go Pirates!

Lynn Roeder, PhD
Associate Vice Chancellor and Dean of Students
www.ecu.edu/dos
252-328-9297
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Pirate Spirit

Pride and enthusiasm for our university is evident almost immediately when you step onto our campus. Students are incredibly passionate about ECU; they consider it a badge of honor to “bleed” purple and gold for life. Finding your Pirate spirit starts with knowing a little about our history and traditions.
ECU Mission Statement

East Carolina University delivers on the promise of opportunity. We open doors. We improve lives. We transform the present, and we discover the future. In these ways, and more, we serve our community, our state, our nation, and our world as together we reach toward our greatest potential. Tomorrow starts here.
History

University Name: Established in 1907 as East Carolina Teachers Training School, the chairman of the first Board of Trustees, Thomas Jordan Jarvis, the father of ECU, led the groundbreaking ceremony for the first academic buildings to be constructed in 1908. In 1921 the school became a four year institution and changed its name to East Carolina Teachers College and later in 1951 to East Carolina College. By 1967, the college earned university status changing the name for the last time to East Carolina University.

Pirate: The symbol and namesake for East Carolina University’s athletic teams since the 1930s, the Pirate was adopted from the legend and lore of coastal North Carolina. The Outer Banks and the coastal setting of eastern North Carolina was the ideal hide out for 18th century pirates. Naturally, when it came time to settle on a mascot, the Pirate was the perfect fit. Today’s Pirate figure was created in 1983. Dubbed Pee Dee, this nickname references a famous river that winds through the two Carolinas.

School Colors: The first students to arrive on campus in 1909 established the school colors. According to ECU historian Mary Jo Bratton, the administration asked the students for school color recommendations. The students voted and decided on old gold and royal purple.

Traditions

Tradition starts with you. These events and songs are endorsed by the University and over the years have become an important part of the student culture. You participate in it, you speak it, and you carry it on! Go Pirates!

Events

Pirate Palooza: Part of the Weeks of Welcome initiative, this August event is a jam packed night full of activities including live bands, the annual Walk the Plank, Slide for Tuition, a visit from Pee Dee, games, food, prizes, t-shirts, and more.

Halloween Midnight Madness: Dawn your most impressive costume, add a few friends to the mix, and go to Mendenhall for the best Halloween events in town. A costume contest, a kickin’ dance party, and the grossest fear factor event, are sure to enhance your Midnight Madness experience.

Polar Bear Plunge: In January, plan to put on your favorite swimsuit, and take a plunge into the freezing water of the outdoor pool at the Student Recreation Center. For the last 12 years students have participated in this time-honored tradition and with your help we can beat last year’s record of 502 participants.
T-shirts, food, prizes are sure to warm you up after a dip into the ice-cold water.

**Birthday Party for ECU:** Join the university community on the mall to celebrate the founding of ECU. Like most birthday parties, this one offers free food, birthday cupcakes, and live music.

**Barefoot on the Mall:** Thinking about spring? Then it is time for Barefoot on the Mall. Every April, Pirates emerge from the chill of the winter, put on their favorite flip flops, and socialize on the mall. This afternoon of fun features food, games, and music. The inflatable games are sure to release your winter stress!

**PirateFest:** This annual event in April celebrates the rich history of eastern North Carolina. Join the campus and the community for carnival rides, an art festival, a 5k race, and the great Pigskin Pig Out. Eat the best southern barbecue in North Carolina and preview the Pirate football. And prepare to cheer the Pirate baseball team to victory!

**Paint it Purple Fridays:** Show your school spirit during the football season, or all year for that matter, and wear purple and gold every Friday!

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**Songs**

**ECU Alma Mater:**
“Hail to Thy Name So Fair”
Praise to your name so fair,
Dear old East Car’lina,
Your joys we’ll all share,
And your friends we’ll ever be. We
pledge our loyalty,
And our heart’s devotion,
To thee, our Alma Mater,
Love and praise.

**E. C. Victory fight song:**
Cheer for East Car’lina,
Cheer for old E. C.,
We know we’re the finest,
On ward to victory!
GO PIRATES!!
Cheer for East Car’lina,
Cheer on for old E. C.,
Loyal and Bold,
We’re the purple and gold,
WE ARE THE PIRATES OF ECU!

**Air Raid Purple Haze:**
This classic Jimi Hendrix tune is played prior to the start of every home football game as the Pirates take the field.

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*Read assignments in advance. You get one chance at getting good class notes, and you will more thoroughly understand what is going on if you are familiar with the material when you get there.*
Access to educational excellence and intellectual freedom is the foundation of your academic quest here at ECU. Use the information in this section to find your academic home. The numerous academic tools and resources available provide support along the way. Take advantage of what you find here!
Course Syllabus: Instructions about the course, directions on how to contact your professor, and the course rules and expectations of the class are typically found in a syllabus. Read this document very carefully, use it as a guide to prepare for class, and see your professor right away when you have questions.

The Undergraduate Catalog: Think of this book as your academic guide. Consult it for answers to questions about the university calendar, what classes to take, and policies regarding attendance, grading, university expenses, academic programs, and all the services related to academic study. The University expects you to know how to use this resource. http://www.ecu.edu/cs-acad/aa/SrchCatalog.cfm.
Academic Advising

The professionals within the academic advising centers are your front line resource to information about your academic standing, the course selection process, and the academic services available to you. Pay close attention to the electronic messages you receive from your advisor. This person has your Banner registration access code, specific information about your academic eligibility, and suggestions for where to find academic resources on campus.

Academic Advising Centers
Academic Advising and Support Center
www.ecu.edu/aasc/

Academic Enrichment and Allied Health
www.ecu.edu/

College of Business
www.ecu.edu/cs-bus academicadvising.cfm

College of Education
www.ecu.edu/cs-educ/ci/advising/index.cfm

College of Health and Human Performance
www.ecu.edu/cs-hhp/advising/index.cfm

College of Human Ecology
www.ecu.edu/che/he/aah.html

College of Technology and Computer Science
www.tecs.ecu.edu/AdvisingCentre.htm

Colleges and Schools

The academic units of the university are made up of eight colleges and two schools. Your academic major is housed in one of these colleges or schools. Each college and school is managed by an academic dean. Use the dean’s office as a resource for acquiring information about academic directives.

Thomas Harriot College of Arts and Sciences
www.ecu.edu/cs-cas/

College of Allied Health Sciences
www.ecu.edu/cs-cas/

College of Business
www.ecu.edu/businesss/

College of Education
www.ecu.edu/cs-educ/

College of Fine Arts and Communication
www.ecu.edu/artscomm/

College of Health and Human Performance
www.ecu.edu/hhp/

College of Nursing
www.nursing.ecu.edu/

College of Technology and Computer Science
www.tecs.ecu.edu/

Brody School of Medicine
www.ecu.edu/med/

Graduate School
www.ecu.edu/gradschool/

Center for Academic Services: Start with this center if you have questions about academic regulations. Specifically, this office assists students with attending
summer school at another institution or withdrawing from ECU. It is best to visit them in person and you can find them in Whichard 100.

First Year Center: These professionals assist new undergraduate students with the transition to ECU. Your transition experience at ECU begins with New Student Orientation and continues during the academic year with plenty of opportunities to participate in programs and services designed to help you adjust to college. Explore their web site, participate in the events they sponsor, and go see them directly for assistance! http://www.ecu.edu/acad/fyc/

Office of the Registrar: Your student record is maintained by the Office of the Registrar. Copies of your transcript, assistance with course registration, enrollment verification, veteran’s assistance, and certification of your degree occur here. If you choose to complete the FERPA/Buckley form, you can do so on your OneStop account. Many of their services are offered on the web. www.ecu.edu/registrar/.

Pirate Tutoring Center: ECU offers Academic Skills Consultations if you are experiencing difficulties with your courses. Staff will meet with you individually and tailor several study skills modules that meet your academic needs. In addition, you can find referrals to the tutoring resources available on campus. The Study Skills Topics include: Academic and Time Management, Textbook Reading, Note Taking, Test Taking Strategies, and Effective Studying Techniques. Call the office at 252-328-6001 to schedule your individual study skills session. www.ecu.edu/aa/piratetutoringcenter and email is tutoring@ecu.edu

Academic Programs

International Affairs and Study Abroad: Consider the academic, professional and personal benefits to be gained from studying abroad. What better way to learn the business practices of our global economy than to experience it first hand. If you are in good academic standing with at least 30 completed semester hours, you are eligible to study abroad. http://www.ecu.edu/cs-acad/intlaffairs/studyabroad.cfm

Teaching Fellows and Maynard Scholars: The demand for top-quality teachers has never been greater. Offering innovative programming and quality teacher preparation initiatives, the Teaching Fellows and Maynard Scholars is a fantastic scholarship society for future teachers. So if you are serious about a career as an educator, consider applying for admission. www.teachingfellows.org or www.coe.edu/teach/fel

The University Honors Program: An invitation to the ECU Honors program is an honor in itself. Here, you take honors classes and interact with the most exciting instructors on campus. A small class size that emphasizes discussion with distinguished faculty will provide you an academic challenge. You are invited to join the Honors program if your GPA is at least a 3.3 and you have completed 24 semester hours at ECU. http://www.ecu.edu/cs-acad/honors/

Online Academic Resources

Banner Self-Service: Banner is your electronic source for accessing information about your personal profile, course registration, academic record, and financial aid. ECU identifies you by a Banner identification number. You can locate your Banner ID number and access your entire university record by going to the “What is My ECU Banner Id?” link on One Stop. See your academic advisor if you need help using Banner. http://onestop.ecu.edu/onestop/

Blackboard (Bb): This electronic education platform is designed to enable you to connect to your classroom via the internet. You can find course information, course documents, course assignments, and the communication board on blackboard. Some face-to-face classes use Blackboard extensively and some do not. Some classes never meet face-to-face and only meet on Blackboard. Either way, check Blackboard regularly to see if your professor posts information about your class on blackboard. http://blackboard.ecu.edu/

OneStop: Your electronic link to university services, OneStop allows you to access information about academic planning, advising, courses, parking and transportation, financial aid, banner, student life, online shopping, and voting. After logging on to OneStop, click on the tools tab to navigate this system. Use the community tab to participate in various forums. http://onestop.ecu.edu/onestop/
A Community of Pirates

Our community offers outstanding opportunities to participate in experiences that emphasize diversity and build purposeful citizenship. Consider exploring these prospects to find potential service and leadership opportunities. Make your dreams a reality!
Attend all classes! Make it easy on yourself, go to class! You are expected to know your instructor’s attendance policy. Look for it on your course syllabus. University excused absences are distributed on a very limited basis. Read the University attendance policy in the undergraduate catalog for more information. http://www.ecu.edu/cs-acad/UgCat0708/regulations.cfm#attendance

Sit in the first three rows. This helps you focus (it’s harder to sleep on the front row) and it helps the professor learn to recognize you.
Athletic Events

Active living is a common goal for all Pirates. Find your niche by supporting and participating in a group that focuses on fun!

Cheerleading and Mascot Program: The cheerleaders and mascots act as ambassadors for the University at athletic and community events. These highly motivated and spirited students keep us excited about being Pirates. Review their web site for specific information about tryouts and eligibility requirements. http://ecupirates.cstv.com/spirit/ecu-cheer.htm

Dance Team: Ready to dance? This dynamic group serves as entertainment and support for Pirate athletic teams. They perform and cheer at athletic events, plus they actively participate in fundraising events in our local community. Review their web site for specific information about tryouts and eligibility requirements. http://ecupirates.cstv.com/spirit/ecu-dance.html

ECU Marching Pirates: Whatever your band instrument, the Marching Pirates has a place for you! Students of all ability levels from many different backgrounds participate in the band, and membership is open to all qualified students enrolled in the University. http://www.ecu.edu/band/index.htm

Student Pirate Club: One of the best ways to meet other Pirates, parade around in your outrageous purple and gold ensembles, and demonstrate spirit for the University is to join the Student Pirate Club. Just a few of the advantages of this group include access to reserved football parking, a smoking hot purple Pirate t-shirt, and priority seating at basketball games. Students sit together, cheer together, and fellowship together at athletic events. http://www.ecupirateclub.com/studenpc.html
Campus Recreation and Wellness

If it’s physical, the Student Recreation Center has it! This is your health club on campus — convenient, accessible, and filled with activities to keep your mind, body, and spirit in prime condition. From outdoor adventure trips to aerobics classes; yoga to tai chi; water sports to lacrosse; and everything in between, you won’t be bored here. http://www.ecu.edu/studentlife/crw/

Recreational Services Advisory Council: Consider volunteering your time to serve on this council. The primary functions of the Council are to recommend policies/procedures pertaining to facility utilization and eligibility; program content; and advise the Recreational Services staff of participant/customer concerns. http://www.ecu.edu/cs-studentlife/crw/advisory_committee/index.cfm

Adventure: Challenge yourself and conquer the climbing wall at least once before you graduate. The adventure staff at the recreation center can help you do this. And, they offer many high quality, low danger, outdoor programs and activities for you to enjoy. Need adventure equipment? They have it, visit their office for what you can rent. http://www.ecu.edu/cs-studentlife/crw/programs/adventure/

Club Sports: Do you have a competitive spirit? Then consider club sports. The club sports program provides competitive, instructional and recreational activity for students, faculty and staff. The program emphasizes student leadership, the development of a sense of community, and provides fun and enjoyment. http://www.ecu.edu/studentlife/crw/programs/clubsports/

Fitness: The fitness program provides quality personal training, group fitness classes, seminars, workshops, and instructional classes designed to provide education about a variety of healthy lifestyle options. The group fitness class schedule and instructional class schedule is posted online at http://www.ecu.edu/cs-studentlife/crw/programs/fitness/

Intramural Sports: The intramural sports program offers a fun and unique recreational opportunity to East Carolina University students, faculty and staff. The intramural sports program provides leagues, tournaments and events in a wide variety of sports and activities. http://www.ecu.edu/studentlife/crw/programs/intramurals/

Career Center

This center provides services, programs, and opportunities for you that facilitate career exploration, practical work experience, and professional development. Use them to help you with your career direction, developing a resume, or securing a job or internship. Check out their website to view their online resources and their calendar of events. Contact the office to schedule an appointment with a “Career Coach” to discuss your future. http://www.ecu.edu/e3careers/

Student Employment Office

Looking for a part-time JOB? Check out the Student Employment Office at the Career Center. Using the Career Connections online database, you can search for on-campus jobs, off-campus jobs, Federal Work-Study jobs, graduate assistantships, and undergraduate assistantships. www.ecu.edu/hireapirate

Ledonia Wright Cultural Center

The Ledonia Wright Cultural Center has developed comprehensive, culture-specific programming that serves students, faculty, staff, and the community. Special resources available to you include computer workstations, a reading room, tutoring in math, access to a permanent art collection, and a chance to volunteer your time with cultural center’s programming efforts. http://www.ecu.edu/cs-studentlife/lwcc/index.cfm

Mendenhall Student Center

Mendenhall is the hub of student activities, programs, and events. If you are searching for an experience to lead and serve an organization, you will find that chance here. http://www.ecu.edu/universityunions/
Utilize the Student Announce web site at www.ecu.edu/cs-studentlife/studentannounce/ for access to a list of what’s happening on campus. Bookmark it!

**Campus Ministry Association:**
This interfaith organization is united by a common belief in religious practices. They promote moral values, service to others, and personal/faith development. Interfaith organizations represent various Christian, Jewish, and Muslim ministry groups. [http://author.ecu.edu/cs-studentlife/universityunions/campusministryassociation.cfm](http://author.ecu.edu/cs-studentlife/universityunions/campusministryassociation.cfm)

**The Center for Student Leadership and Civic Engagement:**
This center offers you meaningful experiences that foster leadership practices and civic engagement through supporting related research, pedagogical strategies, and co-curricular opportunities that transform and empower your life. [http://www.ecu.edu/cs-studentlife/universityunions/CSLCE-Vision-and-Mission.cfm](http://www.ecu.edu/cs-studentlife/universityunions/CSLCE-Vision-and-Mission.cfm)

**Greek Life:**
“No matter the letter, we’re all Greek together!” Commitment to a Greek community offers life long friendships, a chance to devote time to philanthropy, and the experience of learning first hand how to be a leader. Sorority and Fraternity membership is a great way to network with others and serve your community. [http://www.ecu.edu/cs-studentlife/greek/Mission-Statement.cfm](http://www.ecu.edu/cs-studentlife/greek/Mission-Statement.cfm)

**The Student Government Association:**
One benefit of being a full time student at East Carolina University is your membership in the Student Government Association (SGA), which is the official representative governing body for ECU students. Here you can voice your opinion and gain experience and training in responsible political participation. [www.ecu.edu/sga/](http://www.ecu.edu/sga/)

**Student Legal Services:**
This legal advisory service is for you. Some of the common issues legal services addresses are lease contracts, city and county code violations, traffic or alcohol violations, domestic abuse, and victim’s rights. [http://www.ecu.edu/cs-studentlife/sls/index.cfm](http://www.ecu.edu/cs-studentlife/sls/index.cfm)

**Student Media:**
Staying up-to-date on campus news, events, and activities, as well as local, regional, national, and international, happenings is easier than you think with *The East Carolinian* and WZMB 91.3 FM, the student newspaper and radio station. These mainstays of campus information are complemented by the student literary and visual arts magazines, *The Rebel*, and *Expressions*. Have a look if you are excited about the field of communications! [http://www.ecu.edu/cs-studentlife/universityunions/studentmedia/index.cfm](http://www.ecu.edu/cs-studentlife/universityunions/studentmedia/index.cfm)

**The Student Organization Center:**
Get involved with one or more of the hundreds of student organizations on campus. Use the Student Organization Center as a resource for locating the group you want to serve. Be a part of the action, visit the Student Organization Center. For a list of all current, registered student organizations go to [http://www.at.ecu.edu/](http://www.at.ecu.edu/)


**Volunteer and Service Learning Center**
Take the initiative to practice ways to live out ECU’s motto, *Servire*, To Serve. This center can connect you with the volunteer experience you want. Grow as learners, leaders, and members of society, plus it is your civic duty to give back to the world! [http://www.ecu.edu/volunteer/](http://www.ecu.edu/volunteer/)
Visit professors often. Consider this a business relationship that must be carefully cultivated. You want your professor to think of you as one of his or her most interested, active students. Plus, it pays to get to know the person who knows for sure how to get an “A” in the class.
Living in the Pirate Nation

The Pirate Nation is your home away from home. It is your community, your place to establish new roots, and grow as an individual. Responsible citizenship starts with you and the experiences you bring to your community. Take advantage of the numerous living and learning communities on and off campus. The business services available are mentioned here.
Housing Services

**Campus Living:** Living on campus is much more than just living in a room. Memories and friendships that last forever are established by students enjoying campus living. The basic comforts of home are secured on campus so that you can focus on your academic goals. In addition to being a resident, Campus Living offers opportunities for student employment. [www.ecu.edu/studentlife/campusliving/](http://www.ecu.edu/studentlife/campusliving/)

Policies and contracts [www.ecu.edu/studentlife/campusliving/policy.cfm](http://www.ecu.edu/studentlife/campusliving/policy.cfm)

Student employment listings [www.ecu.edu/studentlife/campusliving/employ.cfm](http://www.ecu.edu/studentlife/campusliving/employ.cfm)

**Center for Off-Campus and Community Living:** Many students live off campus and in response to your needs the Center for Off-Campus and Community Living was established. Use this center to address conflict you may face in the community, to learn about safe and healthy living, and to find out about the policies and ordinances associated with living in Greenville. Finally, they publish an awesome list of all the rental units available in Greenville. [http://author.ecu.edu/cs-studentlife/offcampus/index.cfm](http://author.ecu.edu/cs-studentlife/offcampus/index.cfm).

List of local rental units in town [http://www.ecu.edu/offcampushousing/](http://www.ecu.edu/offcampushousing/)

Business Services

**Computer Resources:** There are a host of computer services available to you. Your first point of contact for computer assistance is the Help Desk. They provide technical assistance like resetting your password, remote printer administration, and software and network support. Public student computer labs are located throughout campus for your use.

Help Desk [http://www.ecu.edu/9866/](http://www.ecu.edu/9866/)

Campus Labs Location [http://www.ecu.edu/ites/studentcomputerlabs/](http://www.ecu.edu/ites/studentcomputerlabs/)

**Dowdy Student Store:** Also called the “bookstore,” this place is your one stop location for all your textbook, supply, apparel, and technology needs. Check out the unique one-of-a-kind ECU gifts available, and when you are ready to graduate, go to the Student Store for your commencement attire, announcements, and degree frames. [http://www.ecu.edu/studentstores/](http://www.ecu.edu/studentstores/)

**ECU 1 Card:** Your 1 Card is your official ECU identification if you reside on campus or take classes in a face-to-face classroom setting. But it has other conveniences like the ability to purchase a spending account for meals, bookstore items, and parking fees. Many of the services offered on campus like Student Health, the Student Recreation Center, and the Registrar’s office require you to show an ECU 1 Card before using the facility or obtaining their services. Your I Card is the property of ECU, and you
are prohibited to share or lend this card to anyone. Doing so is a violation of the Code of Conduct. So keep your ECU 1 Card with you at all times! [http://www.ecu.edu/1card/](http://www.ecu.edu/1card/)

*(Very important—the ECU 1 Card is NOT your Higher One Card. Refer to Money Matters for information about Higher One Cards!)*

**Parking and Traffic:** Yes, we realize parking can be a challenge on campus. However, if you know the parking rules you can avoid those pesky tickets. They add up and could result in a tag on your record if you do not pay them. Get a tag and that could delay your registration for classes. So be sure you have the proper decal on your car, and read the parking signs on campus very carefully.

Parking and Transportation policies and procedures [http://www.ecu.edu/parking/](http://www.ecu.edu/parking/)

**Transit:** The Student Transit Authority is your campus and community transportation system operated by your peers. Ride the bus; it is the quickest, free mode of transportation in town. Maps and route schedules are available online and at Mendenhall. [http://www.transit.ecu.edu/](http://www.transit.ecu.edu/)

**University Mail Services:** A full-service United States postal office is available right here on campus. You can send and receive packages, purchase stamps, and use the certified mail service. Pay close attention to the University Mail Addressing Procedures. Items not addressed properly may not be sent or received. [http://www.ecu.edu/cs-admin/upg/rapidcopy.cfm](http://www.ecu.edu/cs-admin/upg/rapidcopy.cfm)

**Rapid Copy Joyner:** This office provides fast, quality copies in the basement of the Joyner library. Service is prompt! Design and imaging associates are available to provide layout and design and you can choose from a variety of post-production options such as folding, binding, labeling, and mailing. Fax services are also available. [http://www.ecu.edu/cs-admin/upg/rapidcopy.cfm](http://www.ecu.edu/cs-admin/upg/rapidcopy.cfm)

Check your university email account everyday. It’s the official mode of communication between you and the university community.
Money Matters

Your education, in most cases, is no longer free. It costs money to go to college. Use the information in this section to help you design a budget that meets your needs. Good fiscal planning now, can lead to responsible monetary decisions later in life.
Pay close attention to what your instructors say. You will notice almost immediately that they are not like your high school or community college teachers. Consider their perspective. At the university level, professors are deeply committed to the advancement, improvement, and research in their own field of study. Revered as experts in their discipline, they expect you to attend class prepared to learn.

Now, the coolest thing about your professors, their knowledge is superior, and you can learn a lot from them when you open your mind to their new and unique ideas. Make your professors a friend not a foe!
How much does it cost to be a Pirate?

The cost of attending college includes tuition and fees, room and board, books, and incidental expenses. As a resident undergraduate you can anticipate spending $13,000 for the 2008-2009 academic year. Out-of-state undergraduates can anticipate spending $24,000 for the 2008-2009 academic year. These estimates may be higher or lower depending upon housing and dining arrangements – on campus versus off campus – and the cost of textbooks.

Banking Services

Automatic Teller Machines or ATMs are conveniently located for you on campus. A Cashpoints machine can be found outside next to the sitting area adjacent to the Wright Plaza and the south entrance to Mendenhall has a cash machine for Bank of America and BB&T.

Cashier’s Office

This office serves as the central collection center for student accounts. Your University bill comes from this office and they keep track of your University financial records. On their website you can find information about the billing cycle, the check policy, the refund policy, and many other services available. http://www.ecu.edu/financial_serv/cashier/.

Financial Aid

If you are interested in receiving financial aid, you must complete the Free Application for Federal Student Aid (www.fafsa.ed.gov/) to determine your eligibility. Once your eligibility for funding has been determined you will receive an email notifying you of your award with instructions as to how to accept your financial aid. If you have questions or need additional assistance go to www.ecu.edu/financial/.

Student Financial Refunds

ECU partners with Higher One to provide financial refunds to students. All credit
balances on your financial account are refunded to you via paper check, direct deposit, or the debit card feature. You must authenticate and select a refund preference prior to receiving any money. Any credit balances from Parent Plus Loans disbursements are refunded according to the parent’s directive. Again, go online for more information!  

http://www.ecu.edu/cs-admin/financial_serv/cashier/Higher-One-ECU-Debit-Card.cfm

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**Tuition and Fees**

Tuition rates are set annually by the North Carolina legislature. Fees are approved by the University’s Board of Trustees. Twelve or more credit hours are considered full-time for undergraduate students.

Tuition and fees rates  
http://www.ecu.edu/cs-admin/financial_serv/cashier/tufee.cfm

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**Budget your money wisely.**  
*Student loans and credit card purchases must be paid back. Be careful and only borrow what you need.*
Policies and Procedures

Rules, rules, rules. Love them or hate them, they exist for the purpose of establishing order and fairness, plus policies and procedures protect the rights of every individual in our community. The policies and procedures referenced in this section are a sample of what we think is most relevant to you.
University Policies from the Division of Academic and Student Affairs

**University Alcohol Policy:** Alcohol possession and consumption is limited on campus. All federal and state laws regarding alcohol apply at ECU. If you are legally permitted to consume or serve alcohol, review the University Alcohol Policy very carefully for the specific rules about alcohol. All federal, state, county, and city ordinances pertaining to alcohol apply. [http://www.ecu.edu/studentlife/osrr/code_policies.cfm](http://www.ecu.edu/studentlife/osrr/code_policies.cfm)

**University Attendance Policy:** You are expected to be on time and attend class regularly. Absences are counted from the first class meeting, and, at the discretion of the instructor, absences because of late registration may not be excused. Each instructor determines the class attendance policy for his or her courses. University excused absences are issued by the Office of the Dean of Students. [http://www.ecu.edu/cs-acad/UgCat0708/regulations.cfm#attendance](http://www.ecu.edu/cs-acad/UgCat0708/regulations.cfm#attendance)

**Code of Conduct:** Know these rules of behavior! The Code of Conduct identifies unacceptable behaviors and informs you of the possible consequences of misconduct on and off campus. Policies addressing academic integrity can be found in the Code of Conduct. [http://www.ecu.edu/studentlife/osrr/code_policies.cfm](http://www.ecu.edu/studentlife/osrr/code_policies.cfm)

**Canvassing, Peddling, and Solicitation Policy:** Posting announcements and selling materials on campus property is permitted in certain cases. The solicitation policy tells you what rules to follow when engaging in these activities. We support your effort to advertise and raise funds for your organization, but make sure you follow the correct procedure. [http://www.ecu.edu/studentlife/osrr/code_policies.cfm](http://www.ecu.edu/studentlife/osrr/code_policies.cfm)

**Commercial Exploitation of Classroom Materials Policy:** Class lecture notes, syllabi, and other course materials are considered intellectual property of the faculty. Selling or making the commercial use of these materials is illegal, but sharing educational materials for the purpose of learning and engaging in group work is appropriate when permitted by your instructor. [http://www.ecu.edu/studentlife/osrr/code_policies.cfm](http://www.ecu.edu/studentlife/osrr/code_policies.cfm)

**Disruptive Academic Behavior Policy:** Do the right thing, behave in class. Behavior that interferes with the normal conduct of instructional activities will not be tolerated. A few examples of disruptive behavior in class include: making inappropriate comments or noises, using your cell phone, and/or consistently arriving late to class. Your course instructor has the authority to remove you permanently from a class if you fail to conduct yourself in a respectful manner. Consult the ECU Faculty Manual for the complete policy (07-13). [http://www.ecu.edu/cs-acad/fsonline/manual/facultymanual.cfm](http://www.ecu.edu/cs-acad/fsonline/manual/facultymanual.cfm)
Drug Abuse Policy: Illegal or abusive use of drugs adversely affects the mission of the university and is prohibited. The misuse, abuse, and/or distribution of illegal or controlled substances are punishable offenses. http://www.ecu.edu/studentlife/osrr/code_policies.cfm

Family Educational Rights and Privacy Act (FERPA): Your educational record remains confidential in the Office of the Registrar. A third party, like your parents, must have your permission to access your academic record. Completing the Buckley form on OneStop permits your parents or any other third party you designate to access your educational records. http://www.ecu.edu/cs-acad/registrar/FERPA.cfm

Involuntary Protective Withdrawal Policy: Used in only extraordinary circumstances, this policy allows the University to withdraw a student from school if that student presents a danger to self or others. Actions taken under this policy are considered therapeutic, not punitive and are not considered disciplinary action. www.ecu.edu/dos

Parking and Traffic: Parking on campus is a zoned system designed to manage the number of spaces available for a large community of faculty, staff, students, and visitors. Consult the Standard Practices Manual for all the policies and procedures regarding parking. http://www.ecu.edu/cs-admin/parking/standard_manual.cfm

Records Policy: Disciplinary records are kept at the Office of Student Rights and Responsibilities (OSRR). This policy outlines the procedure for documenting disciplinary actions including suspension and expulsion records. Consult OSRR with your questions about this policy. http://www.ecu.edu/cs-studentlife/scr/OSRR-Records-Policy.cfm

Residence Hall Policies and Guidelines: Campus Living runs the residential life experience on campus. The rules and guidelines for being a campus resident are spelled out in their policies and guidelines document. www.ecu.edu/studentlife/campusliving/policy.cfm

University Facilities Usage: University facilities are primarily for university instruction, research, student activities, and public service. Facility usage usually requires a reservation.

To reserve a room on campus call the Event Planning Office at 252-328-4731.

University Student and Employee Computer Use Policy: We encourage you to make full use of the computing environment for educational, instructional, or research purposes. The violation of copyright laws and “spamming” actions are prohibited. http://www.ecu.edu/studentlife/osrr/code_policies.cfm

Weapons Policy: Possession of a weapon while on campus is strictly prohibited. This restriction includes having a weapon in a vehicle. Possession of a weapon in the residence hall will result in immediate revocation of the housing contract. http://www.ecu.edu/studentlife/osrr/code_policies.cfm

University Policies from the Office of Equal Opportunity and Equity

ADA Grievance Procedures: Describes the grievance procedures for individuals that feel they have been discriminated against or have not been properly accommodated according to the Americans with Disabilities Act.

Equal Opportunity and Affirmative Action Policy: Explains the policy of equal opportunity in admissions, hiring, and promotion within the University.

Policy of the Board of Governors of the University of North Carolina Concerning Improper Relationships between Students and Employees: Defines prohibited conduct between employees and students within the University.

Notice of Nondiscrimination: Defines the University’s policies and commitment to nondiscrimination with regard to academic admissions, financial aid, and any services and employment.

Racial and Ethnic Harassment Policy: Defines racial and ethnic harassment and describes the grievance procedures for faculty, staff, and student’s within the University.
Religious Accommodations Policy: Students or employees of East Carolina University can not be discriminated against because of religion or national origin. The University does accommodate religious observances.

Sexual Harassment, Discrimination, and Conflicts of Interest Policies and Procedures: Defines the terms Sexual Harassment, Sexual Discrimination, and Conflicts of Interest in relation to the policies and practices of the University.

Sexual Orientation Policy: Describes the University’s commitment to prohibiting discrimination based on an individual’s sexual orientation.

Unlawful Workplace Harassment Prevention Plan: Outlines what constitutes unlawful workplace behaviors and provides the grievance procedure for individuals alleging Unlawful Workplace Harassment.

Visit http://www.ecu.edu/es-admin/eeo/eeopolicies.cfm for a complete copy of the policies mentioned above.
Rights and Responsibilities

Policies pertaining to your conduct are housed in the Office of Student Rights and Responsibilities (OSRR). The University judicial system promotes personal and academic integrity, creates a safe learning environment, facilitates ethical-decision making, and empowers you to become a responsible citizen. Take a moment to review the Code of Conduct, the Academic Integrity Policy, the Alcohol and Other Drug Sanctioning Guidelines, and the links to federal, state, and local laws. http://www.ecu.edu/studentlife/osrr/code_policies.cfm
Code of Conduct

Any student whose conduct on or off campus becomes unsatisfactory in the judgment of university officials in light of the foregoing statements or policies will be subject to appropriate disciplinary action. Disciplinary action can be initiated by campus police, students, staff, faculty, or administrative personnel. No student will be permitted to graduate or officially withdraw from East Carolina University while disciplinary action is pending against him or her. Unwarranted charges shall not be subject to disciplinary action. A student may be charged with offenses as a principal directly involved in the crime or as an accessory. Residence life hearing officers have authority to hear violations of residence hall rules that occur around or in the residence halls and to hear violations of the housing contract.
An ECU student shall refrain from:

A. Knowingly publishing or circulating false information that is damaging to any member of the university community (slander, lying, or libel).

B. Using abusive, obscene, vulgar, loud, or disruptive language or conduct directed toward and offensive to a member of or a visitor to the university community.

C. Using any university or privately rented telephone in: Avoiding the payment of tolls or long-distance calls. Using the telephone to make harassing, intimidating, nuisance, or obscene phone calls.

D. Harassing, abusing, or threatening another by means other than the use or threatened use of physical force.

E. Endangering, injuring, or threatening to injure the person or property of another.

F. Entering residence halls, buildings, classrooms, or other university properties or student properties (i.e., automobiles, lockers, or residences) without authorization.

G. Vandalizing, destroying maliciously, damaging, or misusing public or private properties, including library materials.

H. Stealing or attempting to steal, aiding or abetting, receiving stolen property, selling stolen property, or embezzling the property of another person, the university, or associated units.
Book Selling. When a student resells a book to an individual or to the bookstore, that student is held responsible if the book that is being resold is stolen property. If and when a student buys a book from another student, it is the purchaser’s or seller’s responsibility to be able to identify the student involved. If the student buying the book will not or cannot identify the seller, the student buying the book will be held responsible. The student who sells a book to another student should always have his or her ID number in the book.

In addition to penalties given by the Honor Board, a student convicted of stealing or knowingly possessing stolen goods shall make immediate and complete restitution.

I. Disruptive and disorderly conduct.

J. Illegally manufacturing, selling, using, or possessing narcotics, barbiturates, amphetamines, marijuana, sedatives, tranquilizers, hallucinogens, and/or other known drugs and/or chemicals. A student shall also refrain from buying, selling, possessing, or using any kind of drug paraphernalia or counterfeit drugs.

K. Being intoxicated in public, displaying, driving under the influence, or illegally possessing or using alcoholic beverages or liquors. When a student is referred to the judiciary office on an alcohol-related incident, that student may be required to attend the Alcohol Workshop. This workshop is designed to increase awareness of the role alcohol played in the incident and minimize the probability of recurrence. A student may be required to participate in a more intensive program of assessment, education, and counseling, and be required to pay a program fee. A student may participate in this intensive program only once.

L. Refusing to comply with any lawful order of a clearly identifiable university official acting in the performance of his or her duties in the enforcement of university policy. Residence hall staff members are considered university officials when acting in an official capacity.

M. Failing to present his or her ECU I Card when requested to do so by a university official.

N. Participating in hazing or harassment of East Carolina University students.

O. Gambling.

P. Forging, altering, defrauding, or misusing documents, charge cards, or money, checks, records, ECU I Cards of an individual or the university.

Q. Furnishing false information to the university with intent to deceive.

R. Issuing bad checks to the university.

S. Violating academically the Honor Code, which consists of the following:

Cheating. The actual giving or receiving of any unauthorized aid or assistance or the giving or receiving of any unfair advantage on any form of any academic work.

Plagiarism. Copying the language, structure, ideas, and/or thoughts of another and passing same as one’s original work.

Falsification. Statement of any untruth, either verbally or in writing, regarding any circumstances relative to academic work.

Attempts. Action toward the commission of any act that would constitute an academic violation as defined herein (that is, cheating, plagiarism, and/or falsification) shall be deemed to be a violation of the Honor Code and maybe punishable to the same extent as if the attempted act had been completed or consummated.

T. Possessing or using firearms, fireworks, explosives, or illegal weapons on property owned or controlled by the university.

U. Withholding, with knowledge, information from East Carolina University.

V. Obstructing justice by hindering or impeding a duly authorized function of any judicial body, council, or board.

W. Violation of a university policy, city ordinances, or state or federal laws.

X. Failing to repay, in full, any SGA loan within the allotted time period.

Y. Knowingly acting as an accessory to any of the charges contained herein by:
Being present while the offense is committed and advises, instigates, or encourages the act, or fails to attempt to discourage or to prevent the offense; or

Facilitating in the committing of an offense in any way.

Academic Integrity Policy

A. Principle of Academic Integrity

Academic integrity is expected of every East Carolina University student. Academic honor is the responsibility of the students and faculty of East Carolina University.

B. Academic Integrity Violations

Academically violating the Honor Code consists of the following:

Cheating. Unauthorized aid or assistance or the giving or receiving of unfair advantage on any form of academic work.

Plagiarism. Copying the language, structure, ideas, and/or thoughts of another and adopting same as one's own original work.

Falsification. Statement of any untruth, either spoken or written, regarding any circumstances relative to academic work.

Attempts. Attempting any act that if completed would constitute an academic integrity violation as defined herein.

C. Student Observation of Suspected Violation

A student or group of students knowing of circumstances in which an academic violation of the Honor Code may have occurred or is likely to occur is encouraged to bring this knowledge to the attention of the responsible faculty member or to the dean or department chair or to the attention of a member of the university Academic Integrity Board.

D. Organization and Procedures

The faculty member has original jurisdiction in all suspected violations. In cases where the faculty member believes a violation has occurred, the faculty member must summon the student to a primary interview or waive the primary interview in accordance with the procedure below. In cases of an academic integrity violation not related to a class requirement or activity, the matter will be referred directly to the Academic Integrity Board.

Primary Interview

Notification. A student who is believed to have violated academically the Honor Code shall be informed of the charge by the faculty member who identified the violation. The student may not withdraw from the course if an academic integrity violation is pending. Subsequently, the student will be called to an interview with the faculty concerned. The interview shall be set within three class days after the alleged violation has come to the attention of the faculty member.

Composition. The student and the faculty member may each have a nonparticipating observer at the interview. The faculty observer shall be the chair of the department or dean, associate dean, or assistant dean of the college or school. The student may select a student or faculty member as he or she desires. The observer(s) is/are to observe the procedures impartially and to be prepared to testify in the event of an appeal of the judgment of the faculty member.

Procedure

At the interview, the faculty member shall present evidence in support of the charge or charges against the student. The student shall be given the opportunity to respond and present evidence to rebut the charge or charges.

After hearing the student, the faculty member may either dismiss the charge or find it supported on the basis of
evidence. If supported, the faculty member may record a failing grade in the course or some portion thereof or take other appropriate action. He or she shall report the action taken to the dean of student's office.

Referral to Academic Integrity Board. After completion of the primary interview and on the basis of the evidence presented, if the faculty member is of the opinion that a failing grade in the course(s) is inadequate disciplinary action, the faculty member may refer the entire case to the Academic Integrity Board for appropriate action. In each case, a new hearing will be conducted by the Academic Integrity Board without regard to the findings made or any disciplinary action taken during the primary interview.

E. Appeals

The student may appeal the decision of the faculty member following the primary interview to the Academic Integrity Board if:

The student believes the penalty is too severe and/or
The student contests the decision of the faculty member on the basis of the evidence presented.

The appeal must be submitted to the Office of the Associate Vice Chancellor for Student Success within five class days after notification of the decision by the faculty member.

University Academic Integrity Board

Composition

Four faculty members and four alternates elected for three-year staggered terms by the Faculty Senate
Three students and four alternates nominated by the SGA Executive Council and elected by the SGA Legislature. These students shall serve for a year and may be reelected for one additional year.
A quorum shall consist of four faculty members and three students.
The chair, elected for a one-year term, shall be a faculty member of the board, elected by members of the entire board, and may be reelected.
The associate vice chancellor for student success shall serve as administrative officer of the board.

Original Jurisdiction. The Academic Integrity Board shall have original jurisdiction over academic violations of the Honor Code if the faculty member elects to refer the case after the primary interview.

Appeal Jurisdiction. The Academic Integrity Board shall have appellate jurisdiction in cases appealed by the student pursuant to the provisions of D.2.e. above.

Procedures

The associate vice chancellor for student success on behalf of the chair shall notify the parties involved of a meeting of the Academic Integrity Board within ten class days after an appeal by a student. The faculty member, the student, witnesses, and the independent nonparticipating observer(s) shall be provided not less than seven days' notification of the date, time, and place of the meeting. If a grade for the student in the course must be submitted, the faculty member shall record a grade of incomplete, pending a decision by the board.

Those present at the hearing shall be:

The student, who has the right to be accompanied by witnesses
The faculty member, who has the right to be accompanied by witnesses
Independent nonparticipating observer(s) if present at the primary interview
Any other person called by the chair
The student attorney general and the student advocate for the accused
Should the student or the faculty member fail to appear without prior approval of the administrative officer, the Academic Integrity Board shall proceed with an absentia hearing.

The Academic Integrity Board will follow the hearing procedures established for the university Honor Board.
A majority of the board shall decide the issue. The chair shall vote only in the case of a tie.
The associate vice chancellor for student success shall serve as administrative officer for maintaining accurate and complete records of the proceedings.
The administrative officer of the Academic Integrity Board shall, on behalf of the chair, notify each party of the decision of the board.
F. Appeals

An appeal of a decision of the Academic Integrity Board may be submitted to the vice chancellor for student life. The vice chancellor for student life and the vice chancellor for academic affairs shall jointly review the decision and take appropriate action.

G. Annual Reports

The Academic Integrity Board shall submit a summary report of its proceedings to the Faculty Senate, the SGA Legislature, the vice chancellor for student life, and the vice chancellor for academic affairs.

Policies Regarding the Possession and Consumption of Alcoholic Beverages on the Campus of East Carolina University

A. The possession and consumption of alcoholic beverages on the university campus shall be restricted to residence halls, Mendenhall Student Center, and other sites specifically approved by the chancellor or his or her designee.

B. University policies concerning the possession and consumption of alcoholic beverages do not contravene federal, state, or municipal law regarding their purchase, possession, or consumption.

The North Carolina Alcoholic Beverage Control Laws make it unlawful for any person under twenty-one years of age to purchase, possess, or consume, or for anyone to aid or abet such a person in purchasing, possessing, and consuming any alcoholic beverage (General Statute 18B-302).

Persons who are twenty-one years of age or older may purchase, transport, and consume alcoholic beverages.

It is unlawful for anyone to aid or abet a person under twenty-one years of age in purchasing, possessing, or consuming alcoholic beverages (General Statute 12B-302).

Under no circumstances may any type of alcoholic beverages be sold by any person, organization, or corporation on the campus of the university (General Statute 18B-1006(a)).

It is unlawful for any person to drink alcoholic beverages or to offer a drink to another person or persons, whether accepted or not, on any public road or street, parking lot, sidewalk, or other publicly-owned or leased place within the city of Greenville (Greenville Ordinance No. 358 and 360, General Statute 18B-301 (f)).
C. It is expected that East Carolina University students who use or possess alcoholic beverages will do so legally as prescribed by the laws of the state of North Carolina, within the regulations of East Carolina University, and in a manner that does not disrupt the lives of others. A student whose conduct is outside these parameters will be subject to the judicial rules and procedures of the university.

The disciplinary action taken against a student for conduct involving alcohol that is in violation of these laws, rules, and procedures is usually progressive. For minor infractions, first offenses could result in probation, removal from university residence halls, and, as a final result, separation from the university. Whenever students use alcohol, legally or illegally, and their behavior seriously disrupts the lives of others, they are subject to suspension from the university. For this purpose, seriously disrupting the lives of others is defined as:

- Causing injury to self or others or compromising the personal safety of self or others
- Damaging or destroying property
- Seriously disturbing others by excessive noise, harassment, intimidation, or other negative behavior.

D. General policies regarding the possession and consumption of alcoholic beverages on the campus of East Carolina University.

Only beer and unfortified wines shall be served. Consumption of beer and unfortified wines at university-approved functions is limited to persons twenty-one years of age or older with proof of age required. There shall be an adequate “check” system at all events where alcoholic beverages are served. Even though an organization has a check-in system at the door, it is still necessary to have a system that allows the server to identify those who may be served alcoholic beverages (i.e., wristbands, hand stamps).

Alcoholic beverages may not be sold by any person, organization, or corporation on the university campus. All alcoholic beverages shall be purchased by the sponsoring organization. There shall be no “gimmicks” to collect any monies, before, during, or after the social event, and student activity fees shall not be used for the purchase of alcoholic beverages.

Only alcoholic beverages served by the sponsoring organization will be permitted at any type of activity except dinners sponsored by registered university organizations. Individuals attending such dinners may bring unfortified wine (Mendenhall Student Center).

Permission for such functions shall be obtained in advance, and any policies regarding the scheduling and use of public areas shall be adhered to.

Alcoholic beverages will be permitted only at functions sponsored by registered student organizations, departmental, or school or college organizations, and admission to any university-sponsored event on campus where alcohol is served is limited to members of the university community and their bona fide guests.

The sponsoring organization shall assume all responsibility for serving alcoholic beverages, behavior, and housekeeping. Servers may be paid and shall not serve to anyone who appears to be intoxicated.

Persons who are noticeably intoxicated will not be admitted to the functions, or if they become intoxicated at the function, they will not be served and may be asked to leave.

Alcoholic beverages will be served only in the area(s) reserved. Food and nonalcoholic drinks must be available in suitable quantities.
Alcoholic beverages will not be dispensed for a reasonable (fifteen to twenty minutes) time prior to the end of the event.

A member of the faculty or staff acting as adviser to the organization, or his or her representative, will be present at all events where alcoholic beverages are served. Advisers are not responsible for enforcing compliance with the law unless they voluntarily assume such responsibility. Damage, if any, must be reported to the appropriate authority for action.

E. Possession and consumption of alcoholic beverages in the residence halls.

Approved social functions.

Alcoholic beverages (beer and unfortified wines) will be allowed only at scheduled functions sponsored by recognized campus organizations and only within the confines of that function with regard to time and place of consumption. These functions shall be held in designated areas in and around the residence halls as approved by the Director of Housing and Dining Services or authorized representative.

All requests to serve alcoholic beverages at a social function shall be forwarded to the Director of Housing and Dining Services (or representative) ten days before the scheduled event.

The sponsoring organization shall assume ALL responsibility for serving alcoholic beverages, behavior, and housekeeping. Failure to adhere to the above policy shall result in appropriate disciplinary action and/or a fine to pay for cleaning up the area. Examples of unacceptable behavior are intoxication; loud, vulgar, or obscene language; and disorderly conduct.

All alcoholic beverages shall be purchased by the sponsoring organization. There shall be no “gimmicks” to collect any monies, before, during, or after the social event.

Any sponsoring organization that allows behavior as described in letter c. is also subject to disciplinary action by the appropriate judicial council and/or the university administration.

At all social functions where alcoholic beverages are served, supervisory personnel, as decided upon by the Director of Housing and Dining Services, shall be present.

At all social functions where alcoholic beverages are served, nonalcoholic beverages and food must also be served.

At all social functions where alcoholic beverages are served, only students of East Carolina University shall be admitted. There shall be an adequate “check” system at all events where alcoholic beverages are served. Even though an organization has a check-in system at the door, it is still necessary to have a system that allows the server to identify those who may be served alcoholic beverages.

All social functions will be held subject to the following:

Not more than one per month at night on Mondays through Thursdays

Friday, Saturday, and Sunday nights during the month

Residence Hall Rooms

Students who are twenty-one years of age or older are allowed to drink in their own rooms or in the room of another of-age resident. Guests who are of legal age may only drink in the room of a resident who is twenty-one years old or older. Neither residents nor guests may drink in the room of two underage residents (or one underage resident if the room is a single room). Students and guests who are of legal drinking age and are drinking in a room where an underage guest or resident is also drinking or is in possession of alcohol are violating the alcohol policy.

Common sources of alcohol (i.e., kegs, party balls, punch bowls, etc.) are prohibited in residence halls or surrounding areas.

Residents should not have a party in their room where alcoholic beverages are served. A party is defined as being more than six people in a room, regardless of age.
The resident(s) of the room are responsible for the behavior of the people in the room, including the guests.

Staff members can document a person who appears intoxicated even if that person does not have an open container of alcohol in his or her possession.

Manufacturing of alcoholic beverages is prohibited in the residence halls.

Empty, full or keepsake bottles or cans of alcohol are prohibited in the rooms of underage students.

F. Possession and consumption of alcoholic beverages in Mendenhall Student Center

Only beer and unfortified wines may be served in Mendenhall Student Center.

Alcoholic beverages will be allowed only at scheduled functions sponsored by registered campus organizations and only within the confines of that function with regard to time and place of consumption.

Only alcoholic beverages served by the sponsoring organization will be permitted at any type of activity except dinners sponsored by registered university organizations. Individuals attending such dinners may bring unfortified wine.

Sponsoring organizations are responsible to restrict the consumption of alcoholic beverages to persons twenty-one years of age or older.

Permission for such functions must be obtained from the director of Mendenhall Student Center. Requests for permission must be made at least one week in advance and during the regular office hours of the director of Mendenhall Student Center.

Reservations must be made with the University Central Reservations Office in Mendenhall Student Center (328-4731) at least one week in advance.

Any time alcoholic beverages are served at a function, the sponsoring organization shall also provide nonalcoholic beverages and snacks or food.

The consumption of beer and wine is restricted to the Great Room, Multipurpose Room, Coffeehouse, and Hendrix Theatre. Wine may be served in the art gallery on special occasions approved by the director. No alcoholic beverages may be consumed under any circumstances in any other areas of the Mendenhall Student Center. Alcoholic beverages may be used only as a complement to programs, never as the main feature (e.g., beer blasts are prohibited).

Officers of the sponsoring organization shall be responsible for the enforcement of all university policies and regulations. Failure to comply with any of these policies and regulations may result in a suspension of reservation privileges.

The faculty adviser of a student organization or a student center staff member approved by the student center director must be in attendance during any function where alcoholic beverages are served in the student center.

It is implicit in these rules that the officers of the sponsoring organization ensure adequate safeguards for compliance with federal, state, and municipal ordinances and laws and all rules of the university.

Drunkenness or disorderly conduct in any manner may subject the offender to disciplinary action and/or arrest by law enforcement personnel.
Laws: Federal, State, and Local

As a state institution of higher education, the members of the ECU community are expected to follow federal, state, and local legislation. You will be held accountable for these laws on and off campus.

Federal Drug Trafficking Penalties
http://www.usdoj.gov/dea-agency/penalties.htm

North Carolina State Constitution,
http://www.ncga.state.nc.us/Legislation/constitution/ncconstitution.html


North Carolina Alcohol Laws

North Carolina ABC Commission Regulations
http://www.nccrimecontrol.org/div/ale/t04_02r.pdf

North Carolina Gambling Law
http://www.nccrimecontrol.org/Index2.cfm?a=000003,000005,000079

Using the University’s computer system to illegally share music is a violation of the Student Code of Conduct. The best way to avoid violating this rule is to always pay for your music!
Your safety is the University’s first priority. Enhance your security knowledge by incorporating into your everyday routine these practical safety suggestions. Advanced preparation for dealing with crime is sure to increase the possibility of protecting your life and the life of a fellow Pirate!
ECU Police Department

These officers are real cops. They protect you and enforce the laws of the State of North Carolina and the regulations of the University. This full service operation works 24 hours a day, 365 days a year, providing around the clock protection and services to the University community. Make an effort to communicate with police officers when you spot them on campus. Talk to them; ask them about the safety concerns on our campus. They are your security experts! www.ecu.edu/police/

Communicating with the Police

The 411 on the 911 — What to expect when you call the Police: Dial 911 immediately, or pick up one of the emergency blue-light phones located around campus, if you feel like you are in danger. Try your best to remain calm when you call the police. Be prepared for the dispatcher to ask you many questions about your situation. Listen very carefully and do your best to give the dispatcher detailed answers to those questions. The dispatcher is responsible for gathering as much information from you as possible so that the responding officer is prepared to help you. Stay on the telephone line with the dispatcher until the police arrive.

Emergency Blue-Light Phones: Approximately 100 Blue-Light Phones have been strategically placed throughout the campuses of ECU for use in EMERGENCY situations. To activate the phone, push the red emergency button and the dispatcher will respond to your call. Use of the Emergency Blue-Light Phones should be limited to emergency situations, or for reporting crimes or suspicious activities in progress only. http://www.ecu.edu/cs-studentlife/police/blue_phones.cfm

Reporting a Crime: If you suspect criminal activity report it to the ECU Police Department. Report a crime by calling the police at 252-328-6787, speaking directly to an officer on patrol, visiting the Police Department at the Blount House on 10th Street, or anonymously in writing.

## Protecting You and Your Possessions

### Bicycle Registration:
The best way to reduce your chances of having your bike stolen or vandalized is to lock your bike at the designated bike racks and to register your bike with the Police Department or Parking and Traffic. Registration is free and easy.

Register online [http://www.ecu.edu/cs-admin/police/Bikeregistration.cfm](http://www.ecu.edu/cs-admin/police/Bikeregistration.cfm)

### Lost and Found:
The Police Department does have a lost and found unit. There is a form you must complete for reporting found property and/or lost property.

Lost and Found Forms [http://www.ecu.edu/cs-admin/police/Lost-And-Found.cfm](http://www.ecu.edu/cs-admin/police/Lost-And-Found.cfm)

### Safety Escorts:
Uniformed, radio-equipped, and trained student employees of the ECU PD, Student Patrol Officers, provide safety escorts during the evening hours to the campus community when there is a safety concern or risk on campus. To request a safety escort, call 252-328-6787. Make sure you call 15 minutes before you wish to be picked up. [http://www.ecu.edu/studentlife/police/programs.cfm](http://www.ecu.edu/studentlife/police/programs.cfm)

### Safe Ride:
A division of Student Transit, Safe Ride is available to students both on and off campus. These vans provide a safe ride home to your residence in the downtown Greenville area. There is no charge, but riders must show an ECU I Card. To schedule a ride, call Safe Ride at 252-328-RIDE. [http://www.ecu.edu/es-studentlife/transit/saferide/](http://www.ecu.edu/es-studentlife/transit/saferide/)

### Text Messaging Alert System:
ECU can now send emergency text messages to your cell phone. To receive these messages you must sign up for this service. Access your Banner Self Service to register for text message alerts. [http://www.ecu.edu/es-ecu/alert/form/Student_Instructions.cfm](http://www.ecu.edu/es-ecu/alert/form/Student_Instructions.cfm)

## Building Security

The University operates and oversees the buildings on campus. Normal business hours for the University are from 8 a.m. – 5 p.m., Monday-Friday. Many of the administrative buildings are locked at 5pm during the week and all weekend. Academic buildings are open longer, usually until 10pm, since the university holds classes in the evening and on Saturdays. Computer labs and Joyner Library remain open longer. Keep your ECU I Card handy, you may need it to enter certain facilities. Residence Halls remain locked at all times. You must have an access card and keys to enter a residence hall. Guests entering a residence hall must be accompanied by a resident. Opening doors to strangers, propping doors, or loaning your I Card or keys to another individual is strictly prohibited.

## Crime Reports

### Police ALERTS:
For the most up-to-date crime reports, view the police ALERT Web page. Download the ECU ALERT pop-up software, doing so will allow you to view alerts on your desktop quickly. [http://www.ecu.edu/es-admin/police/alerts.cfm](http://www.ecu.edu/es-admin/police/alerts.cfm)

### Safety and You at ECU:
This annual security report includes the following information: the organization of the police department, the policy statement for reporting crimes, general crime prevention tips, sexual assault policy, weapon’s policy, alcohol/drug policy, and the crime statistics for the campus. [www.ecu.edu/policereports/2007 AnnualSecurityReport.pdf](http://www.ecu.edu/policereports/2007 AnnualSecurityReport.pdf)

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*Take responsibility for your own safety by planning ahead for severe weather or disaster scenarios.*
Safety Tips

Effective policing is a community activity. Help protect yourself against crime by using common-sense safety precautions. Never ignore your gut feelings and always expect the unexpected. Here are some other safety suggestions for you to consider:

1. Report unusual or suspicious activities to the University Police immediately at 252-328-6787. Save this number in your cell phone right now!
2. Keep your room doors and suite doors locked, even if you are just going down the hall for a few minutes.
3. Report any rape or sexual assault even if you know the assailant.
4. Record the serial numbers of all your valuables. Mark your valuables with a personal identification number (offered by ECU PD as “Operation I.D.”).
5. If you do arrive home to find that your residence has been broken into, do not enter, but go to a neighbor’s house or use your cell phone to call the police.
6. Never work alone in an office or classroom on campus at night.
7. Avoid walking or jogging alone at night, always walk or jog with a friend.
8. Park in well-lit designated parking areas. Try not to park near a van, as you can be pulled in through the sliding door.
9. If your car breaks down, raise the hood and stay inside with your doors locked. If someone stops to help, do not open your window or door or accept a ride. Call for help on your cell phone or ask them to call for help.
10. Always, always, always wear your seatbelt when driving. The number one cause of injury in a car accident is failure to secure the seatbelt. Buckle up!

For more safety tips visit the ECU Police Department website at http://www.ecu.edu/cs-studentlife/police/safety_tips.cfm.
Set up a daily schedule

and stick to it.
Wellness & Support Services

We believe a healthy Pirate is a happy Pirate. ECU students in high spirits tend to get better grades than ones who feel blue. Use these support services to keep your mental and physical health in tip-top shape!
Take your health seriously.
Eat well, exercise, and get enough sleep.
Wellness Success Strategies

Now that you are on your own it’s up to you to make good informed decisions about what you choose to do that might either help or hinder your success as a student. With freedom comes responsibility. Be mindful about the consequences of your choices and use mature judgment to have the best possible college experience. Here are a few things to keep in mind as you make good choices.

**Alcohol Use:** ECU complies with federal, state, and local laws regarding the consumption of alcohol. Here’s the deal, it is illegal for you to drink if you are under the age of 21. If you are legally permitted to drink alcohol you can not buy alcohol for someone under 21 or be drunk in public or drive drunk. Now, we know some college students consume alcohol. Once you reach the legal drinking age of 21, think responsibly, and if you choose to consume alcohol, do it in moderation.

**Drug Use:** ECU complies with federal, state, and local laws regarding the use and distribution of drugs. Using, possessing, and distributing illegal substances is prohibited. Giving or selling your prescription medication to anyone is forbidden. The Center for Counseling and Student Development and Campus Wellness Center are excellent resources for more information about issues related to drugs.

**Sexual Health:** Your sexual health needs regular maintenance to ensure it remains in good working order. Studies show that 25 percent of college-age students will contract a sexually transmitted infection. Good sexual health means making sure you have the knowledge, skills, and ability to make informed sexual choices and acting responsibly to protect your health and the health of others. Visit with the staff at Student Health or the Campus Wellness Center for more information about sexual health.
Support Services

Help is easy to find at ECU. Support services for every aspect of your life can be accessed right here on campus. Use these services when you need assistance, they serve to complement your academic and personal life quite nicely.

Campus Wellness Center: This center is your one-stop shop for health and wellness resources. This free service is operated by Campus Wellness Education Leaders who are trained certified peer health educators. Health educators and nutritionists are available to meet with you individually. Services include presentations on topics like alcohol and drugs, smoking cessation, sexuality, nutrition, eating disorders, and stress management. http://www.ecu.edu/cs-studentlife/crw/programs/campuswellness/center.cfm

Parent and Student Services: As soon as you start to get a ton of what you might consider “nagging” questions from your parent or guardian, tell that person ECU has an office designed specifically to answer parent’s and guardian’s questions and concerns. Give your care taker the Parents Help Line toll free number; it is 1-866-552-3957. And, this office serves you too, so take advantage of their services. http://www.ecu.edu/cs-studentlife/parents/home.cfm

Student Health: This comprehensive medical facility is available for your health care needs while at ECU. Access to a pharmacy, x-ray services, health and nutrition education, immunization services, massage therapy, laboratory and an allergy shot clinic are here for you right on campus. Routine illness, injury or other non urgent issues are seen by appointment; should you be faced with a problem requiring more immediate medical attention, you can be evaluated in the Urgent Care area. Visit the Student Health web page for more information about service, hours of operation and how to access care: www.ecu.edu/studenthealth

Other important facts to know: North Carolina law requires all students entering fall and/or spring semesters and who will be attending classes on any North Carolina University campus meet and show proof of immunization. http://www.ecu.edu/cs-studentlife/studenthealth/immwherewhen.cfm

Need medical advice after Student Health is closed? Call the 24 Hour Nurse Line at 252-328-6841 to speak with a nurse about your illnesses and injuries. This service is free and the Nurse Line can be accessed from anywhere—even while on Spring Break!

Have health insurance? Need health insurance? Student Health can help with the filing of insurance for Student Health visits, check to see if your prescription drug plan is accepted at our pharmacy or even help with obtaining a policy to cover your time at ECU if you aren’t currently insured.

All services at Student Health are completely confidential. Your care cannot be discussed with parents, professors, or others without your written permission to do so. Feel safe and secure knowing Student Health will always protect your privacy.

Wellness Education: Use the support and services of our health education professionals; they are here to answer your questions about health related matters. Common topics they discuss include sexuality (sexually transmitted infections, contraception, pregnancy options, sexual assault, etc.), alcohol and drug use, smoking cessation, stress management, nutrition, eating disorders, and weight loss. Individual consultations and group
programming is available. http://www.ecu.edu/wellnessd/

**Victim Services:** Should you be affected by a crime, we encourage you to seek the advocacy services of this office. Students that are victims of sexual assault, domestic violence, relationship violence, and assault see the victim advocate. The victim advocate is here to safeguard your constitutional rights and provide you emotional support during this very difficult time. http://www.ecu.edu/cs-studentlife/victimservices/

**Sexual Assault:** Sexual assault occurs when a person is exposed to sexual acts without their consent. Most college students who are sexually assaulted are victimized by someone they know which makes you very vulnerable to this crime. To reduce your risk of being sexually assaulted, stick with your friends in social situations, never allow yourself to be isolated with someone you do not trust, and clearly state your intimacy limits when you decide to engage in sexual behavior with a partner. If you feel you have been assaulted find a safe environment and a trustworthy friend for moral support. Get medical attention as soon as possible and report the incident to campus police.
Location, location, location—Choose a good study space that allows you to concentrate and study efficiently!
Pirate Glossary
Get to know your academic advisor.
Academic Advisor – Person to see for help with course registration, questions about academic requirements, and access to your banner pin code. You can locate the name of your advisor in banner self service (www.ecu.edu/onestop), view the Student and Financial Aid tab and click on “student records”.

Academic Freedom – Right of faculty to decide what, within reason, will be done in the classroom, such as course, content, teaching methods, and attendance policy.

Academic Probation – Fail to meet the required academic retention standards and you will be on probation. Consult the Academic Eligibility Standards in your undergraduate catalog and see your advisor for what this means to you.

Academic Suspension – When you are not permitted to take classes at ECU for a specified period of time due to poor academic progress. Consult the Academic Eligibility Standards in your undergraduate catalog and see your advisor for more information.

Academic Warning – This happens when you stop performing at an acceptable level for progression toward graduation but your gpa meets the minimum retention standards even though you do not have a 2.0. Consult the Academic Eligibility Standards in your undergraduate catalog and see your advisor for more information.

Academic Year – Runs from late August to the middle of May

Admissions Office – Located in Whichard. This office handles the recruiting of new ECU Pirates.

Alcohol – ECU follows North Carolina State Law on this subject. You must be 21 to possess and/or consume alcohol.

Ambassadors – Students that represent the university at official events.

Animals – Residential and Dining Halls prohibit animals from living on campus unless the animal is an appropriate service animal. Talk with the staff at Disability Support Services for more information.

Appliances – Many appliances constitute health and safety hazards, as well as blow fuses in residence halls. Items like hot plates, electric skillets, toaster ovens, and window air conditioners are no-no’s! Refrigerators, televisions and stereos are okay. Talk with the staff at Campus Living for more information.

Attendance – Most professors announce their attendance policy on the first day of class and they print it on your syllabus. Read it carefully, many professors will lower your grade if you miss class regardless of whether or not you think you missed class for a good reason.

BA, BS (Bachelor of Arts or Bachelor of Science) – The two degrees granted to undergraduates who successfully complete an academic program which traditionally takes 4 years.

Banner ID number – Your university identification number. You can find this number on One Stop (www.ecu.edu/onestop).

Bike Rack – The appropriate place to park your bike on campus.

Blue Books – Lined paper booklets used for essay exams. You can purchase them at the bookstore.

Blue Phone – EMERGENCY phones stationed outside around the campus property.

BOG (Board of Governors) – The governing body of the University state system is elected by the North Carolina General Assembly.

Bookstore – The place to buy books, sportswear, supplies, and snacks.

BOT (Board of Trustees) – The governing body of East Carolina University, four members are appointed by the Governor of North Carolina and eight members are elected by the Board of Governors.

Buccaneer – The ECU yearbook.

Bus – Your free mode of transportation around campus and Greenville.

Cars – Freshmen can have cars, but they must park in the freshman lot on Dickinson Avenue. Students who park a car on campus must get a parking permit for their car Parking and Traffic. The cheapest student parking decal is $72 a year.

Catalog – Your manual that tells you how to graduate.

Commencement – Your official university graduation event.
Cum laude – Graduation honor bestowed upon those students who earn an overall undergraduate grade point average of at least 3.4.

Cupola – The visual centerpiece of the campus that represents ECU’s rich past and bright future.

Curriculum – The program of study or the courses offered at the University.

Dean – Administrative official who runs academic divisions or aspects of student affairs.

Dean’s List – A good thing. This means you have earned a GPA of 3.4 or higher.

Department – A self-governing unit of scholars consisting of a chairperson, faculty, and support staff.

Department Chair – One faculty member for a particular department that represents the department to the college.

Dining hall – Your campus chow hall. Fill up on your favorite foods here!

Distance Education (DE) Classes – Courses you take via the internet. These classes are usually taught entirely on-line and require you to access Blackboard.

Doctor – Title for a person who has been awarded the Ph. D. (Doctor of Philosophy), Ed. D (Doctor of Education), or J. D. (Juris Doctor).

Drop/Add – The period of time at the beginning of the semester that you can change your schedule.

Drop – After the add/drop period, if you find you are struggling in a class, consider using one of your drops. Block courses may be dropped only during the first 40% of their regularly scheduled class meetings.

Drop-In Recreation – Your time to use the campus recreation facilities at your own pace and convenience.

Elective – Course not specifically required in your course of study.

E-mail – The official mode of communication used at the University.

Emergencies – Call 911; for assistance with family or personal emergencies contact the Dean of Students office at 252-328-9793.

Emeritus – A professor who is retired from service with special distinction.

Exams – Most professors announce the date of exams on the first day of class. Final exam dates are set by the University and the final exam schedule can be found in the academic calendar at http://www.ecu.edu/fsonline/senate/fscalend.cfm

Face-to-Face Classes – Courses that require you to come to campus for instruction. Be prepared, sometimes these courses have Blackboard requirements.

Faculty – The formal term used to describe your instructor.

Faculty Senate – The governing body of the faculty.

Fees – Charges assessed for attending the University which covers athletics, student activities, health services, computer services, and other related expenses.

Financial Aid – The office located in the Old Cafeteria where you will find money for college.

Fire Alarms – Not always false, so if you hear one sound, evacuate the building immediately!

Foundations Curriculum Requirements – The broad spectrum of required courses (42 semester hours) that you must complete prior to graduation.

Founder’s Day – A day in the spring that celebrates the founding of the institution in 1907. Join the university community for lunch on the Cupola lawn.

Review notes on the same day. Fill in blanks in your notes and organize while it’s still fresh in your mind. This will not only give you a review, but you’ll have great notes to study later.
Fraternities – Greek organizations for men and women. There are numerous professional and academic fraternities on campus, as well as collegiate social fraternities for men.

Full-time student – What you call yourself when you are enrolled in 12 or more credit hours per semester (fall and spring) or six or more credit hours during the summer session.

GA (General Administration) – Every once in a while you will hear this acronym, administrators say this a lot. When you hear GA, they are talking about the administrators in charge of the state university system.

GMAT (Graduate Management Aptitude Test) – Generally required for admission to an MBA program at a graduate business school.

Grade Point Average (GPA) – The relationship of quality points to semester hours attempted. GPA is the indicator of your academic performance, a 4.0 being the highest level of performance. Calculate your GPA by dividing the total number of quality points by the total number of attempted hours.

GRE (Graduate Records Exam) – Generally required for admission to graduate school for liberal arts and sciences.

Greek Week – The week-long celebration features the fraternities and sororities participating in games and completing service projects which promote the Greek system.

Handbook – Your university guidebook, which you are reading right now! It has all sorts of useful information to help you be a successful Pirate.

Help Desk – When your computer malfunctions, contact the Help Desk 252-328-9866.

Homecoming – Organized by the Alumni Association, this tradition occurs each fall during football season. A football game, a dance, king and queen selection, and a parade are all part of the festivities.

ID – Short for your ECU I Card. Always safe guard this card, it is the property of ECU and lending your card to someone else is a violation of the Code of Conduct. Think about it, would you lend your driver’s license to anyone? No way, so protect your I Card by keeping it in your possession.

Independent Study – Supervised individual work on a special topic, usually designed by the student. The department chair has to approve each project, and a faculty member must agree to supervise the work.

Interfraternity Council (IFC) – The governing body of the fraternities

Internship – On-the-job field experience for which the student may be paid or receive college credit.

Knowledge – Hopefully what you will gain a little more of over your course of study here at ECU. Remember that knowledge always has an appetite for more knowledge!

LSAT (Law School Admission Test) – Generally required for admission to law school.

Lab – A one credit class you are required to take as a foundations requirement.

Liberal Arts and Sciences – The curricula of traditional disciplines such as mathematics, English, chemistry, history, and economics

Library – Joyner library is one of the best places on campus to study. Find it, learn it, use it!

Lost and Found – Report missing items to the campus police, they will contact you if some nice person finds what you lost.

Hold – A restriction placed on your record, due to an outstanding obligation. Holds can prevent multiple functions (like registering for classes) at ECU, review your record in Banner Self Service a description of your hold.

Job – Something you might need to pay for books and pizza. Go to the Student Employment Office or search online at http://www.ecu.edu/cs-studentlife/hireapirate/index.cfm

Keys – Hold on to your residence hall keys or you will be charged a fee for losing them.
MA, MS, or MBA (Master of Arts, Master of Science, or Master of Business Administration) – The three degrees granted to students who have already earned an undergraduate degree and have successfully completed a graduate program of study.

MCAT (Medical Admissions Test) – Required for admission to medical school.

Magna cum laude – The graduation honor given to those students who achieve at least a 3.6 cumulative grade point average during all four of their years at ECU.

Mail – In the residence halls, you and your roommate share a mailbox, usually located on the main floor of the residence hall. It is important to have people who write to you put your room number on the address. This will help you get your mail much faster.

Major – Your primary area of study. Do not be worried if you have not chosen a major yet. Go see your academic advisor for help.

McDonald’s – Located on campus at the corner of Charles Blvd. and 10th Street next to Parking and Traffic.

Meal Plan – the number of meals and the amount of Pirate bucks you have on your 1 Card.

Minor – Your secondary area of study.


Panhellenic – The governing body of the sororities.

Parking - ECU enforces a zoned parking system. Make sure the parking sticker on your car allows you to park in the space where you leave your car, otherwise, be prepared to be towed.

Pirate – the ECU school mascot.

Pirate Rant – Your voice printed in The East Carolinian newspaper.

Plagiarism – Copying another’s work or ideas and presenting them as your own without giving credit to the originator.

Prerequisite – The classes you must take before you can take upper division courses.

Provoest – The University’s Chief Academic Officer.

Quality Points – Are calculated by multiplying the number of semester hours for each course by the point value (A=4, B=3, C=2, D=1, F=0) of the grade received for each course.

Quiet Hours – The times in the residence hall when you must keep your noise level low, so you and your friends can sleep or study.

Reading Day – The day after the last day of classes, take advantage of this time to study for your final exams.

Recreation – The refreshment of the mind and body after a good day’s work, go play at the Student Recreation Center!

Recruitment – a period of time during which fraternities and sororities seek new members by inviting students to visit their organizations.

Refrigerators – Use the one the University puts in your residence hall room.

Registrar – University official that maintains your academic record.

Registration – You must see your advisor before you register for classes. And once you do so, signing up for classes is easy, access banner online, click, pick, and submit!

ROTC (Reserve Officer Training Corps) – A program for students who are interested in receiving a commission in the U.S. Armed Services while actively pursuing a degree.

Residence Halls – The place where students live on campus.

Finish projects early for critiques. Learning requires both doing and being coached on what you did. Drafting your paper early and having it critiqued means you can learn before you turn the paper in.
**Resident Assistant (RA)** – This student leader lives on your hall with you, enforces the rules, and offers good advice if you have a problem. Be nice to your RA and in turn the RA will be fair to you!

**Resume** – A summary of your educational achievements, work experience, and activities. Go to the Career Center for help with yours.

**Retention Requirements** – The minimum cumulative GPA required on all courses taken at ECU. Students with 1-29 hours must have at least a 1.6, students with 30-59 hours must have at least a 1.8, students with 60-74 hours must have at least a 1.9, and students with 75+ hours must have at least a 2.0.

**Roommates** – The person assigned to live with you in your residence hall room. Consult with your RA if you need to work out a problem with your roommate or want to switch roommates.

**School Colors** – PURPLE & GOLD

**Semester Hours** – The number of hours you spend in class during one week. A three credit course will usually meet three hours a week.

**Student Health Center** – Your one stop shop for all your health care needs!

**Student Government Association** – The governing body of the students

**Sororities** – Greek organizations for women.

**Summa Cum Laude** – The academic honor earned at graduation for those students who achieve at least a cumulative GPA of 3.8.

**Swimming Pool** – The campus indoor and outdoor pools are located at the Student Recreation Center. Go take a splash; it’s free with your 1 Card!

**Swimming Test** – A university graduation requirement, when you take EXSS 1000, your instructor will give you the swim test.

**Syllabus** – A document which professors give you that outlines the curriculum goals, grade expectations and exam and assignments schedules for the semester.

**Tenure** – A permanent position on the faculty with the institution.

**The East Carolinian** – the school newspaper, read the ever so popular Pirate Rants!

**Transcript** – A full record of your college credits and grades. You may obtain a copy of this information from the Registrar in Whichard.

**Transfers** – Students new to ECU but not new to college.

**Tuition** – The money you give to the institution to attend class. Review the Money Matters section for details.

**Undergraduate** – a matriculated student, following a course of study, who has not received a bachelor’s degree

**Unit Ceremony** – The recognition ceremony organized by your department or college that you attend after the University Commencement

**Vending machines** – Located in and around academic buildings and residence halls, a great place for a quick snack.

**Weekends** – A good time to have fun and catch up on any homework you need to complete.

**Weeks of Welcome** – Part two of New Student Orientation. More than 100 activities the first eight weeks of school, so jump in and participate, learn the ins and outs of this place! [http://www.ecu.edu/wow/](http://www.ecu.edu/wow/)

**Work Study** – A financial aid program where students can get jobs on campus to help them pay for college.

**Withdrawal** – The act of removing yourself from all of the semester courses and university system. Refer to your catalog for details.

**WZMB 91.3 fm** – The ECU radio station!

**You** – If you are still awake after reading this book, congratulations, and if you still have more questions, contact the Dean of Students at 252-328-9293. We want to help YOU!
Identify the distractions that prevent you from concentrating while you study. Exit out of IM while you are studying, turn off your cell phone, and avoid the temptation to view your Facebook!
EMERGENCY
Dial 911

ECU Police Department
252-328-6787
http://www.ecu.edu/police/

Academic Advising Collaborative
252-328-6131
http://www.ecu.edu/advising/

Admissions
252-328-6640
http://www.ecu.edu/cs-acad/admissions/index.cfm

Campus Living
252-328-4663
http://www.ecu.edu/studentlife/campusliving/

Campus Recreation & Wellness
252-328-6387
http://www.ecu.edu/studentlife/crw/

Career Center
252-328-6050 or 1-800-391-0506
http://www.ecu.edu/e3careers/

Cashier's Office
252-328-6886
http://www.ecu.edu/financial_serv/cashier/

Counseling and Student Development
252-328-6661
http://www.ecu.edu/studentlife/counselingcenter/

Dean of Students
252-328-9297
http://www.ecu.edu/studentlife/dos/

Dining
252-328-FOOD

Disability Support Services
252-737-1016
http://www.ecu.edu/cs%2Dstudentlife/dss/

Dowdy Student Stores
252-328-6731
http://www.ecu.edu/studentstores/

ECU I Card
252-328-6131
http://www.ecu.edu/1card/

Financial Aid
252-328-4347
http://www.ecu.edu/financial/

First Year Center
252-328-4173
http://www.ecu.edu/acad/fyc/

Greek Life
252-328-4235
http://www.ecu.edu/cs-studentlife/greek/

IT Help Desk
252-328-9866 or 1-800-340-7081
http://www.ecu.edu/9866/

Joyner Library
252-328-6518
http://www.ecu.edu/lib/

Ledonia Wright Cultural Center
252-328-6495
http://www.ecu.edu/lwcc/

Mendenhall Student Center
252-328-4700
http://www.ecu.edu/universityunions/

Parent and Student Services
252-328-9297
http://www.ecu.edu/studentlife/parents/

Parking and Transportation
252-328-6294
http://www.ecu.edu/parking/

Pirate Tutoring Center
252-328-6001

Registrar
252-328-6524
http://www.ecu.edu/registrar

Student Government Association
252-328-4742
http://www.ecu.edu/sga/

Student Health Service
252-328-6841
http://www.ecu.edu/studenthealth/

Student Legal Services
252-737-1067
http://www.ecu.edu/studentlife/sls/

Student Organization Center
252-328-4796
http://www.ecu.edu/studentlife/studentactivitiescenter/

Student Rights and Responsibilities
252-328-6824
http://www.ecu.edu/studentlife/scr/

Ticket Office
252-328-4788
http://www.ecu.edu/ecuarts/cto.cfm
Find and get to know at least one individual on campus who knows you and who cares about your success!