



# Safety & You at ECU

## 2009 Annual Security Report

*East Carolina University is committed to providing a safe and secure learning environment for students, faculty, staff and visitors. Because no campus is immune to crime, East Carolina University has developed and implemented a number of services, programs, and policies to assist the ECU community in crime prevention and to respond effectively to safety and security risks.*

*Although measures taken by East Carolina University and the campus police department have an effect on the safety of individuals and property, ultimately each community member is responsible for his or her own protection. This guide includes helpful safety tips, residence hall security tips, and information about university policies on crime and crime prevention, and crime statistics. Please use this information to increase your chances for success at East Carolina University and decrease your risk of becoming the victim of a crime.*

## Table of Contents

East Carolina University Police Department	4 - 5
Organization	
Office of the Chief	
Operations Division	
Telecommunications Division	
Administrative Services Division	
Support Services Division	
Policy Statement for Reporting Crimes	6 - 7
ECU Campus	
Off Campus	
Campus Security Authorities	
Voluntary, Confidential Reports	
General Crime Prevention	8
East Carolina University's Policies & Procedures	9 - 14
Sexual Assault Policies	
Prevention	
What to do when a sexual assault occurs	
Medical Assistance	
Emotional Support	
Legal & Judicial Remedies	
NC Sex Offender's Database	
Victim's Bill of Rights	
Rights of Accused Students	
Weapons Policy	
Policy on Alcohol & Other Drugs	
Substance Use & Abuse Penalties	
Substance Use & Abuse Counseling	
Security of University Facilities	15 - 16
Academic & Administrative Buildings	
Residence Hall Security	
Entrance & Exit Security	
Room Security	
Guests	
Staffing	
Safety & Security Programming	
Holidays & Breaks	
University Procedures for Preparing the Annual Security Report	17
Crime Statistics	
Main Campus	18
Brody School of Medicine	19

# East Carolina University Police Department

The ECU Police Department is a full-service 24-hour a day police organization with responsibilities identical to a municipal police department. ECU police officers have jurisdiction on all property owned, operated or controlled by East Carolina University and all adjacent streets and sidewalks. Officers with the department are charged with the responsibility of protecting life and property, preventing and detecting crime on campus, and providing essential services to the university community. These officers enforce the laws of the state of North Carolina as well as the regulations and policies of the university.

The ECU Police Department is located in Blount House, 609 East Tenth Street, next to Umstead Residence Hall.

## Organization

The university Police Department has an authorized strength of 81 personnel, of which 62 are sworn officers. The department also employs approximately 24 student patrol officers.

The ECU Police Department is currently organized into five divisions, Office of the Chief, Patrol Operations, Telecommunications, Administrative Services and Support Operations. The department uses a problem solving approach to preventing and/or reducing the number of crimes occurring throughout the campus community. They are a customer services organization and rely on the feedback from the campus community on the quality of services provided. Feedback is provided an on-line customer service survey at [http://www.ecu.edu/cs-admin/services/Survey\\_Police.cfm](http://www.ecu.edu/cs-admin/services/Survey_Police.cfm).

## Office of the Chief

The Office of the Chief is staffed by the Chief, Assistant Chief, and Executive Assistant. The Chief of Police is the chief executive officer of the Police Department and is responsible for the protection of lives and property for East Carolina University through the supervision of all police functions. The authority and responsibility of the Chief is designated by a written statement from the appropriate Vice Chancellor as designated by the Chancellor of the University. Under the general direction of the Chancellor, the Chief assumes full responsibility for Department administration and operation within established policies.

The **Internal Affairs** function of the Police Department is conducted by the Professional Standards Lieutenant. All complaints filed against Police Departmental employees are thoroughly investigated.

## Operations Division

The **Uniform Patrol Unit** consists of 53 sworn officers who patrol on foot, on bicycles, and in marked patrol cars. Officers from this division patrol and investigate any crimes occurring within the jurisdictional boundaries of both east and west campuses.

**Extra Event Scheduling** is coordinated through the Operations Division. Personnel within this area are tasked with coordinating officers and departmental personnel working extra events such as athletic events, performing arts events and other special assignments.

## Telecommunications Division

The **Telecommunications Unit** includes twelve full-time telecommunicators who handle all emergency and non-emergency telephone calls received in the communications centers on both east and west campuses. These calls include those from the blue light emergency telephones strategically located throughout campus. The telecommunicators also monitor all fire, intrusion and panic alarms on campus.

## Crime Reporting

The ECU Police Department uses the following resources to provide the university community with crime-related information. Every effort is made to provide this information in a thorough, timely manner.

### Annual Report

The department produces a comprehensive annual security report of any and all crime-related activity occurring on campus throughout the year.

### Local News Media

The university often uses local television, radio and print media to provide information on campus-related crime.

### Crime Log

A synopsis of crime-related information is posted to the campus community during regular business days via the Internet.

### Special Alerts

Situations/Incidents that pose a threat to the general campus community are quickly brought to the attention of the campus community through special alerts. These special alerts are a combination of campus electronic mail, pop-up text screens on campus computers, posting of bulletins throughout campus, outdoor speakers with a tone alert and voice messaging and a cell phone text messaging subscription service. The outdoor speakers and text messaging methods are tested annually.

### World Wide Web

The department maintains a website featuring crime and safety information. Anonymous crime reporting is available through the ECU Police website at [http://www.ecu.edu/cs-studentlife/police/report\\_crime.cfm](http://www.ecu.edu/cs-studentlife/police/report_crime.cfm)

## Administrative Services Division

The **Accreditation Manager** coordinates all departmental policies in accordance with the Commission on Accreditation for Law Enforcement Agencies (CALEA) standards. Once the policies are approved by the Chief of Police, the Accreditation Manager is responsible for collecting reports that show the policies are being followed. The accreditation process occurs in three year cycles. The department was awarded initial accredited status in March 2007.

The **Equipment and Supply Section** is responsible for maintaining the departmental equipment and vehicles in a state of readiness.

The **Records Section** is responsible for the management and dissemination of all police reports. Criminal investigations and arrests are submitted monthly to the North Carolina State Bureau of Investigation for crime reporting.

The **Training/Career Development Unit** coordinates the training received by all departmental employees. To maintain their certification, sworn officers are required to attend training mandated by the NC Criminal Justice Education Training and Standards Division.

## Support Operations Division

The **Crime Prevention Unit** includes two crime prevention sergeants (Main Campus & Brody School of Medicine Campus) and an off-campus community police liaison sergeant who establish educational programs that serve to raise the level of safety awareness among students (both on and off campus), faculty and staff. This unit also coordinates the Residence Hall Liaison Officer Program (RHLOP), conducts vulnerability analyses, provides self-defense programs, manages intrusion and panic alarm systems, and coordinates the Staff and Faculty Eyes (SAFE) community watch program.

The **Investigations Unit** is responsible for investigating any crimes occurring on property owned or controlled by the university. The department has two full-time investigators who are assisted by additional officers on an as-needed basis. This unit is also responsible for completing all background investigations on Police Department applicants. The lieutenant of the investigative unit manages evidence and property control.

The Crime Analyst completes a monthly crime analysis report. The Support Operations Commander serves as the Crime Analyst for the Police Department. The Crime Analyst presents this information to the senior staff of the Police Department who reviews the information and determines what changes need to be implemented. If a crime trend that needs immediate attention occurs, the Crime Analyst forwards the information through the chain of command to the senior level staff who implements immediate action.

The **Student Patrol Officer Program** consists of approximately 24 non-sworn students who check the security of academic, athletic and residence hall buildings, and the bicycles in the bicycle racks; conduct weekly checks of the blue-light emergency telephones; and other job assignments. Student patrol officers provide additional support during athletic events and other university functions.

The **Office of Victim Services** consists of a victim advocate who coordinates support services for victims of serious crimes from the time of the crime through the recovery processes. The victim advocate also coordinates activities during Sexual Assault Awareness Week in September of each year.

Additional information about the department can be found at [http:// www.ecu.edu/police](http://www.ecu.edu/police).

## POLICY STATEMENT FOR REPORTING CRIMES

The university encourages all students, faculty, and staff to report crimes or suspected criminal activity promptly and fully.

### ECU Campus

Crimes or suspected criminal activity occurring on campus, in campus-owned or operated buildings, or in parking lots or on the streets and sidewalks adjacent to the campus or campus-operated buildings should be reported to the ECU Police Department.

Reports may be made by:

- calling **328-6787** on the **east campus**
- calling **744-2246** on the **west campus**
- contacting a police officer on patrol
- anonymously reporting a crime at
- [http://www.ecu.edu/cs-studentlife/police/report\\_crime.cfm](http://www.ecu.edu/cs-studentlife/police/report_crime.cfm)
- going to the Police Department in **Blount House, 609 East Tenth Street**

Emergency contact with the ECU Police Department may be made by:

- using any **blue light emergency telephone**
- calling **911** from an on-campus telephone

### Off Campus

#### City of Greenville

Crimes or suspected criminal activity that takes place in the City of Greenville should be reported by calling 329-3937 or, in an emergency, 911 from an off-campus telephone; by speaking directly to a Greenville police officer; or, by going to the Greenville Police Department at 500 South Greene Street.

#### County of Pitt

Crime or suspected criminal activity that takes place in Pitt County (outside of the City of Greenville) should be reported to the Pitt County Sheriff by calling 830-4141 or, 911 in an emergency; by speaking directly to a Sheriff's deputy; or, by going to the Pitt County Sheriff's Office at 101 West First Street weekdays between 8:00 am and 5:00 pm.

#### Mutual Aid

The East Carolina University Police Department has signed agreements with the following law enforcement agencies to provide assistance when requested: Pitt County Sheriff's Department, Greenville Police Department, Ayden Police Department, Bethel Police Department, Farmville Police Department, Grifton Police Department, Pitt County Memorial Hospital Police Department, Simpson Police Department and Winterville Police Department.

#### Off-Campus Safety Tips

- Research the crime rate in your prospective neighborhood.
- Rent an apartment with well-lighted entrances and parking.
- Check the door for sturdiness and deadbolts.
- Be aware of landscaping that provides hiding places for criminals.
- Do not leave spare keys under the doormat or in other obvious hiding places
- Check with local law enforcement for Operation ID in your area.
- Post emergency numbers by your telephones.
- Never let strangers inside your home.

During home football games and other events that draw large crowds, the ECU Police Department may sign a mutual aid agreement with other law enforcement agencies.

The ECU Police Department has entered a mutual aid agreement with the City of Greenville for concurrent jurisdiction within a specific area surrounding the Main Campus property. This agreement allows ECU officers to investigate crimes and take enforcement action within that concurrent jurisdiction. The concurrent jurisdiction include the areas as bounded by the area including the streets beginning at the north side of Tar River where the Greene Street Bridge crosses the Tar River, down Greene Street in a southerly direction to Reade Circle, then in an ESE direction toward Cotanche Street and continuing down Cotanche in a southerly direction until it becomes Charles Boulevard, then along Charles Boulevard to SE Greenville Boulevard in a northerly direction until SE Greenville Boulevard becomes NE Greenville Boulevard across the bridge located at the road currently designated as Highway 264 Bypass to the north side of the Tar River, thence along the Tar River in a western direction to the bridge at Greene Street, the point of the beginning.

The ECU Police Department collects statistical information from law enforcement agencies on crimes that occur within their jurisdiction on public property that surrounds the ECU campus and from addresses of off-campus properties of recognized student organizations and other non-campus property. This statistical information is included at the end of this report.

### **Campus Security Authorities**

Crimes or suspected criminal activity may be reported to university personnel who have significant institutional responsibility for student campus activities. Such personnel include the ECU Police, the Victim Advocate, the Director, Associate Director and Assistant Director of the Office of Student Rights and Responsibilities, the Assistant Director of Campus Living for Judicials, any housing coordinator, any resident advisor or any advisor of a registered student organization. A complete list of university officials with campus addresses and telephone numbers is available online at [http://www.ecu.edu/studentlife/police/security\\_report.cfm](http://www.ecu.edu/studentlife/police/security_report.cfm).

### **Confidential Reports**

A report may be made confidentially to any counselor employed by the Center for Counseling and Student Development in his or her official capacity. Counselors may, when they believe it appropriate, inform the victim of procedures to report the assault to the Victim Advocate, the appropriate police department, and/or the Office of Student Rights and Responsibilities. The counselor may accompany the victim making the report. If the student does not wish to make such a report, the student will be told of the right to make a confidential report for statistical inclusion in the annual security report.

## General Crime Prevention Efforts

The ECU Police Department's Crime Prevention Program works to minimize opportunities for on-campus criminal activity by promoting awareness. The department conducts presentations and distributes materials including videos, posters, and brochures. Annually, crime prevention unit sergeants and other officers present over fifty educational programs to students, faculty and staff. These programs are designed to educate and inform members of the ECU community about personal safety and the safety of others. The crime prevention sergeant is available to provide risk and threat assessments. In response to the recent concerns of incidents occurring on college campuses across the country, the ECU Police Department offers training through the use of the *Shots Fired – When Lightning Strikes* video.



In addition to on-campus crime prevention efforts, the ECU Police Department utilizes a sergeant as the off-campus community relations liaison. The sergeant assigned to this position works with the students who reside off campus to raise their awareness of crimes in their neighborhoods and preventative measures the students can take to minimize their chances of becoming a victim. The liaison works with staff from the ECU Center for Off Campus and Community Living and the Greenville Police Department Community Liaison Officer.

Educational crime prevention programs are also presented by other campus organizations. The Residence Hall Association (RHA), residence hall coordinators, and resident advisors sponsor hall programs and floor meetings on crime prevention, sexual assault and substance abuse. The Office of Campus Wellness provides educational programming in the residence halls, classes, and student organizations on topics ranging from substance abuse to healthful lifestyle choices. In addition to presenting sexual assault awareness information throughout the year, the Office of the Victim Advocate holds several programs during Sexual Assault Awareness Month.

It is the university's hope that every member of the ECU community will attend at least one educational crime prevention programs, especially in the area of sexual assault prevention.

### Bicycle Safety Tips

- ◆ Trick riding of bicycles, skateboards, roller-skates, and in-line skates is prohibited on university property.
- ◆ Always lock your bicycle. Your bicycle is less susceptible to theft when using a U-Bolt Lock or a cable lock at least 7/16" in diameter.
- ◆ Always secure your bicycle on designated bicycle racks.
- ◆ Register your bicycle with the Police Department or Parking & Transportation Services.
- ◆ Wearing a bicycle safety helmet is recommended for personal protection.

### Parking Lot Safety Tips

- ✓ Park in well-lighted areas.
- ✓ Lock all doors and roll up windows when exiting your car.
- ✓ Have your keys in hand when returning to your car at night and walk with someone whenever possible.
- ✓ Before entering your vehicle, check the interior for anyone hiding within.
- ✓ Never leave valuables in plain sight.

## East Carolina University's Policies and Procedures

The primary purpose of East Carolina University is education. In order for each member of our community to effectively study, learn and develop personally, they need to feel a reasonable degree of safety and security. With this in mind, the Board of Trustees of East Carolina University and the University of North Carolina Board of Governors have adopted policies to address dangerous behaviors. Among these policies are the Sexual Assault Policy, the Weapons Policy and the Alcohol and Other Drug Policy, and the Student Code of Conduct. The student handbook can be found on-line at <http://www.ecu.edu/cs-studentlife/policyhub/handbook.cfm>.



- The Sexual Assault Policy details prevention activities and the resources available to victims of sexual assault, including medical, emotional support, and legal services.
- The Weapons Policy describes weapons that may not be on campus and the sanctions for possession of those weapons.
- The Alcohol and Other Drug Policy identifies drugs according to the North Carolina Schedule and assigns sanctions for the possession, use, sale, distribution or possession with intent to sell or deliver specific drugs in the various categories. It also describes prevention efforts and counseling and treatment services available through the university.
- The Student Code of Conduct describes other behaviors that students should avoid; including but not limited to the misuse of alcohol and other drugs, harassment, endangerment, stealing, disruptive or disorderly conduct, hazing, gambling, academic integrity violations, the use or possession of weapons, fireworks, explosives, and aiding and abetting and sanctions available for engaging in those behaviors.

East Carolina University faculty, staff, students and visitors are expected to follow all federal, state, and local laws and ordinances. They may be subject to prosecution in the criminal courts and to the appropriate university disciplinary procedure when a behavior is a violation of law, ordinance and/or a university policy.

Complete copies of the policies and procedures governing the behavior of faculty, EPA, SPA & CSS staff may be found on the Human Resources website at [http://www.ecu.edu/cs-admin/HumanResources/Policies\\_and\\_Procedures.cfm](http://www.ecu.edu/cs-admin/HumanResources/Policies_and_Procedures.cfm). Printed copies are available from the Department of Human Resources.



### Sexual Assault Prevention Tips

Common sense is the best protection against crime. Follow these basic rules.

- Avoid walking alone at night and stay on well-lighted streets.
- Be aware of your surroundings at all times.
- If you are being followed, walk quickly to a populated area.
- Do not give your phone number or address to strangers.
- Do not accept drinks from open containers and don't put your drink down or lose track of it.
- Talk to your friends about your plans for the night.
- Report suspicious behavior. Call the police if you suspect someone is committing a crime. Give the police a good description of the suspect. Do not try to apprehend the individual yourself.

In addition to exercising the common sense rules mentioned above, you should always exercise caution when drinking. In most cases of sexual assault, especially acquaintance rape, drugs and/or alcohol were used by one or both of the individuals involved. If you drink, drink responsibly.

## Sexual Assault Policies

### Prevention

The ECU Police Department's crime prevention unit presents specially designed educational seminars on sexual assault issues and prevention, including rape/sexual assault prevention, date/acquaintance rape prevention, and simple self-defense techniques against sexual assault. In addition to these seminars, videos are available, including *Campus Rape, When No Means No, The Aftermath of Rape—How Can I Help Her?*, and *Someone You Know—Acquaintance Rape*.

Other university organizations conduct educational sessions on issues surrounding sexual assault and its prevention. The Center for Counseling and Student Development and the Office of Victim Services provide programming that focuses on rape/sexual assault prevention, as well as information about resources available to survivors and their friends. The Office of Victim Services organizes Sexual Assault Awareness Week activities that include Take Back the Night March, candlelight vigil, workshops and resource information sessions and nationally recognized guest speakers.

### What to do when a sexual assault occurs

If a sexual assault just occurred:

- Make sure the victim is safe.
- Call the police immediately. Use 9-1-1 if the assailant is still in the area.
- Contact the ECU Police at 328-6787; Greenville Police at 329-4315; Pitt County Sheriff at 830-4121.
- Encourage the victim to seek medical attention and emotional support.

### Medical Assistance

It is very important for victims of sexual assault to receive a complete medical examination with evidence collection regardless of whether or not the victim plans to involve the police or university disciplinary officials in the case. (Seeking medical attention does not obligate the victim to report to the police.) In addition to the obvious injuries, a complete medical examination may reveal hidden injuries that need treatment and also provide time and opportunity for a confidential discussion with a trained medical provider concerning issues of potential pregnancy, emergency contraception, communicable diseases and emotional and safety concerns.

A physical examination is offered at both Pitt County Memorial Hospital 24/7 and ECU Student Health Service during regular hours of operation. If a student reports for the examination within 72 hours of the assault, a specially trained forensic nurse will explain the examination and evidence collection procedure and with the victim's permission will collect the evidence.

At the time a student makes contact with the police, PCMH or ECU Student Health Service and reports that he/she has been assaulted, the student is given the option of having a specially trained Sexual Assault Response Team (SART) member from Student Health Service to provide support through the examination and evidence collection process and to also provide important information about other support services that are available to students, such as the ECU Victim's Advocate, counseling, follow-up medical services, as well as how to obtain class excuses and safe housing on campus.

Financial assistance for medical expenses may be available through the North Carolina Victims Compensation Program if certain criteria are met.

### Emotional Support

**Counseling.** Assistance by a trained professional during and after the crisis can make a major difference in the victim's emotional adjustment. Free and confidential counseling and other referrals are available through the ECU Center for Counseling and Student Development (328-6661). The Counseling Center provides 24 hour emergency support by telephone and professional counseling for currently enrolled students.

**Advocacy.** A Victim Advocate is available through the Police Department. The Victim Advocate coordinates support services for sexual assault victims from the time of the assault through the recovery processes. Services include advocacy through the legal, medical, and counseling processes; assistance in notifying the police; and with class schedules and on-campus housing concerns.

Seeking support or counseling does not obligate the victim to report the assault to the police or to the ECU Office of Student Rights and Responsibilities.

### **Legal and Judicial Remedies**

The victim of an attempted or completed sexual assault has the option of pressing charges against the assailant in several ways. The victim does not have to choose between the following courses of action, but may utilize some or all of them:

**Criminal Prosecution.** Reporting a sexual assault or attempted sexual assault to the police does not mean that the victim has to press charges; however, it does begin the legal process should the decision to prosecute be made at a later date. The sooner an assault is reported to the police, the more likely it is that valuable evidence can be collected. If a report is made, the police will work the District Attorney's office to determine if there is enough evidence to justify a criminal trial.

**File a Civil Suit.** Victims can consult an attorney about initiating a suit for damages in civil court. The purpose of a civil suit is to compensate the survivor for the wrong done to her or him.

**File Charges through the University Judicial Process.** The university believes that perpetrating sexual assault and/or attempting sexual assault is not acceptable behavior for an ECU student. Both are violations of the Student Code of Conduct. The Student Code of Conduct can be found at [http://www.ecu.edu/cs-studentlife/policyhub/conduct\\_code.cfm](http://www.ecu.edu/cs-studentlife/policyhub/conduct_code.cfm). This is one of the most serious violations of the Student Code of Conduct.

If the alleged perpetrator is a student and the victim wishes to bring a complaint for violations of the university conduct code against him or her, the victim may make an appointment to meet with the Director, Associate Director or Assistant Director of the Office of Student Rights and Responsibilities to discuss options. During the initial consultation, they will review the incident, clarify the disciplinary process under the Code and explain the options available to the victim. Support persons are welcomed and encouraged to accompany the victim. Having an initial consultation does not obligate the victim to pursue disciplinary action.

If an ECU student is found responsible for sexually assaulting or attempting to sexually assault a victim, sanctions may include expulsion, suspension with the option to petition to reapply, suspension for a defined period of time (that may be as long as the victim is a student at ECU), mandated counseling, removal from a residence hall or residence hall system, removal from a class or academic program, imposition of a no contact order, probation, and/or any of the sanctions or remedies listed in the Student Code of Conduct. These sanctions may be imposed in combination with each other. Both the accused student and the victim will be informed of the outcome of any disciplinary situation in which sexual assault or attempted sexual assault is alleged and, if the accused is found responsible for violating the Code of Conduct, of any sanctions imposed.

Non-ECU students responsible for sexually assaulting or attempting to sexually assault a victim will be prosecuted.

### **Legal Advice.**

Student Legal Services (SLS) was established by the Student Government Association as a service for students. Fee-paying students can obtain free legal advice from SLS on a wide array of legal topics, including minor criminal matters, landlord-lease issues, name changes, immigration, and other legal areas. SLS is registered with the North Carolina State Bar as a pre-paid legal services plan.

For more information and to schedule an appointment, call 737-1067 or visit their website <http://www.ecu.edu/legalservices/>.

### Important Telephone Numbers

Center for Counseling and Student Development	328-6661
Office of Student Rights and Responsibilities	328-6824
Victim Advocate	737-1466
SGA Legal Advice	328-1067

**NC Sex Offenders Database Available.** The North Carolina Department of Crime Control and Public Safety maintains a database of sex offenders registered in North Carolina. This database is available for public viewing through the following web address: <http://sexoffender.ncdoj.gov/>.

## VICTIM'S BILL OF RIGHTS

An ECU student victim of sexual assault has the right to:

- Receive information outlining the procedures a student should follow once an offense has occurred, including who should be contacted and the importance of preserving evidence.
- Be informed of his or her rights and the university procedures for on-campus discipline, including possible sanctions that could be imposed.
- Be accompanied by a support person throughout the process.
- File criminal, civil, and disciplinary charges and receive assistance from the university in notifying the appropriate authorities (i.e., law enforcement, victim advocate, etc.)
- Access services that may limit contact with the alleged assailant, including but not limited to, transferring the victim to alternative classes and or/alternative university-owned housing, where available and feasible.
- Be present during campus disciplinary proceedings whenever evidence is being present and have a support person or legal counsel accompany her or him during the proceedings. (The support persons or legal counsel may not participate in the hearing.)
- Be informed of the outcome of any campus disciplinary proceeding.

A victim of sexual assault may choose not to exercise any of the above rights or not to use services at any time unless it directly threatens the victim's physical well-being.

## RIGHTS OF ACCUSED STUDENTS

An ECU student accused of sexual assault has the right to:

- the presumption of innocence until responsibility is proven.
- an objective and impartial hearing.
- timely notice of hearing that shall be defined as not less than 72 hours prior to the hearing.
- be advised by a student advocate.
- question the accuser directly or through a third party.
- be present in the hearing room at all times while information is being presented and to directly or indirectly question any witnesses.
- summon witnesses and present documentary information directly related to the incident.
- not to present information against him or herself.
- if found responsible, the right to have two character witnesses and present a reasonable number of character statements.
- to appeal.
- be accompanied by a support person throughout the process.
- receive a copy of the completed Judicial Action Report.

## **Weapons Policy**

Possession of a weapon while on campus most often results in suspension. This restriction includes having a weapon in a vehicle. Possession of a weapon in the residence halls most often results in revocation of the housing contract. The complete weapons policy may be found in the Student Handbook on-line at <http://www.ecu.edu/cs-studentlife/policyhub/weapons.cfm>.

## **Policy on Alcohol and Other Drugs**

The university supports strict enforcement of state and federal laws governing the possession, consumption, use, sale and/or provision of alcohol and/or other drugs.

Consumption, possession, and/or use of any alcoholic beverages before the age of 21 is against university policy. Open possession of alcohol in public campus areas, even if possessed by a person of legal age, is prohibited.

The possession, consumption, use, sale and/or distribution of any controlled substance and/or drug paraphernalia is a violation of university policies, state and local laws, and will not be tolerated of any East Carolina University student. Should a drug-related incident occur off campus, the university may take disciplinary action if a relationship exists between the activity and the educational mission of the university. The sale, distribution or possession with the intent to sell or deliver controlled substances is considered detrimental to the university's educational mission whether on or off campus. The policies, penalties, and resources related to alcohol and other drugs are detailed in the Student Handbook on-line at <http://www.ecu.edu/cs-studentlife/policyhub/drug.cfm>.

## **Substance Use and Abuse Penalties**

University penalties for the illegal possession, consumption, use, sale and/or provision of alcohol and/or other drugs and/or paraphernalia may include mandated assessment, counseling and treatment, drug testing, suspension and expulsion. These penalties are applied in a progressive order depending on the severity of the violation and the number of prior violations. If a student is suspended, she or he must provide proof that she or he is drug-free prior to re-enrolling and that he or she has completed an external assessment and any recommended counseling and/or treatment program.

Being under the influence of alcohol or other drugs can never be an excuse for violating the Student Code of Conduct. Endangering the lives or safety of oneself or others, while under the influence of alcohol or other drugs is considered a very serious offense and may result in immediate suspension from the university.

## **Substance Use and Abuse Counseling**

The university provides extensive resources and services for students, faculty and staff who voluntarily seek assistance for alcohol or drug-related problems. The Center for Counseling and Student Development offers educational workshops, confidential assessment and treatment and/or referral services. Additional information on treatment and outreach programs for students is available on the web at [www.ecu.edu/studentlife/counselingcenter/](http://www.ecu.edu/studentlife/counselingcenter/). Human Resources has a confidential Employee Resource Program in place for faculty and staff. Additional information may be found on the web at [http://www.ecu.edu/cs-admin/humanresources/customcf/Employee\\_Relations/Employee\\_Resources\\_Program.pdf](http://www.ecu.edu/cs-admin/humanresources/customcf/Employee_Relations/Employee_Resources_Program.pdf).

## Security of University Facilities

The university operates and oversees more than 50 buildings and facilities, both on the main campus and in outlying areas. These facilities are divided up into academic and administrative buildings (including athletic facilities) and residence halls. In order to help ensure the security of university-controlled areas and the campus, the university has established certain policies, regulations, and opening and closing times for these facilities.

### Academic and Administrative Buildings



Normal business operating hours for East Carolina University are from 8:00 am to 5:00 pm, Monday through Friday. All administrative buildings are locked after hours and on Saturday and Sunday. Normal classroom hours for ECU are from 8:00 am to 10:00 pm, Monday through Friday. Most academic buildings are locked after hours and on Saturday and Sunday. Academic buildings used for Saturday classes are open from 8:00 am to 5:00 pm on Saturdays. Other academic buildings containing special equipment or facilities (computer, photo, and other labs, art studios, etc.) have specific operating hours. Access to several

of these buildings, such as Jenkins Fine Arts Center and the Geology Building is controlled by special card access. These access card doors are monitored by the ECU Police Department in conjunction with the academic departments or organizations within the specific buildings. Unauthorized entry into a university academic or administrative building is a violation of law and the Student Code of Conduct.

### Residence Hall Security

East Carolina University currently houses approximately 5,350 students in 14 residence halls. Residence halls are divided into three campus neighborhoods—College Hill, Central and West. Neighborhood Service Offices are located in West End Dining and Todd Dining. The staff in these offices are available to assist residents. Campus Living provides numerous services and resources to help ensure a safe and secure environment for students who choose to live on campus.



**Entrance and Exit Security.** A safe residence hall is a secure residence hall. Residence hall doors are locked 24 hours a day. In some halls, locked interior doors provide additional security. Surveillance cameras are installed on all residence hall entrance doors. Upon check-in, residents are issued security door keys and room keys. **Opening a security door to a stranger, propping open a security door, or loaning residence hall keys to another individual are violations of residence hall security policies that may lead to removal from university housing.**

**Room Security.** All residence hall rooms are equipped with sturdy, tamper-proof locks and peepholes and are wired for complete local phone access. Where necessary, security screens are installed over windows.

**Propping doors to suites or removing screens are violations of the housing lease and can lead to fines or removal from university housing.**

**Guests.** Guests may enter a residence hall by calling the host from the security phone located at the main entrance of each building and having the host meet them at the entrance. All guests must be escorted by a resident at all times while within the residence halls. Residents are responsible for the actions of their guests. Both the guest and the host may be found responsible for violations of escort policy.

Guests of the opposite sex may be in residence halls only between 10:00 am and 2:00 am. Overnight guests of the same sex are allowed on Friday and Saturday nights, but only with the permission of the roommate. Overnight guests of the opposite sex are never allowed.

**Staffing.** Residence halls are supervised by professional coordinators. One coordinator may be assigned to several smaller halls, but each hall has either a live-in professional coordinator or a graduate student coordinator. Each floor is assigned a resident advisor (RA). RAs are full-time student staff members who are supervised by the live-in coordinators. The primary responsibility of residence hall staff is to promote a positive residential community including, among other duties, the enforcement of policies and security measures.

**Staff On-Call.** At least one professional residence hall staff member is on-call at all times for each neighborhood. Resident advisors are on duty on a rotating basis in each residence hall from 5:00 pm to 8:00 am during the week and 24 hours a day on weekends. While on duty, RAs make routine rounds through their respective buildings to check for security problems and policy violations.

**Staff Training.** Live-in professional coordinators have master's degrees in counseling or related fields. Both professional coordinators and graduate coordinators receive in-depth training from the university on security, crisis management, and university policies and procedures. Training for RAs includes participation in ongoing safety and security seminars presented by residence life staff, other university officials, and members of the ECU Police Department.

**Holidays and Breaks.** Only academic-year residence halls are open during holidays and semester breaks. All other halls are closed. Residents living in closed halls will not have access to their residence hall during these periods.

**Safety and Security Programming.** Safety and security policies and procedures regarding important aspects of residence hall facilities are presented to residents at initial and ongoing hall meetings by residence hall staff. The residence hall staff, university officials, and the ECU Police Department often provide safety and security seminars for residence hall students, including Operation ID, through which the personal property of students is marked for identification in case of theft. Additionally, each residence hall has a liaison relationship with an individual police officer.

Further information about housing options, residence hall policies and regulations, and residence life in general can be found in the East Carolina University Student Handbook and in the Residents' Handbook. The East Carolina University Student Handbook is available at <http://www.ecu.edu/cs-studentlife/policyhub/handbook.cfm>. The Residents' Handbook is available to be downloaded at <http://www.ecu.edu/cs-studentlife/policyhub/housing.cfm>.

### Residence Hall Safety Tips

- Always lock the door and windows while you are sleeping and when you leave the room, even if you are just going down the hall.
- Carry your keys with you at all times, even if you are just going down the hall.
- Do not loan your keys to others.
- Be aware of identity theft. Do not leave your checkbook, credit cards or other identification unattended.
- Do not keep large quantities of cash in your room.
- Know who lives on your floor and report unfamiliar people to the residence hall staff or ECU Police.
- Post emergency numbers by your telephone.
- Utilize the ECU Police Department's Operation ID program to record the model number and serial number of any expensive items in your room.
- Never let strangers inside your residence hall.



### **University Procedures for Preparing the Annual Security Report**

The ECU Police Department maintains statistical records concerning crimes committed on campus, and on the streets, sidewalks and parking lots adjacent to campus, including the residence halls. Other law enforcement agencies maintain statistical information concerning crimes that occur at non-campus properties of recognized student organizations; buildings and properties owned or controlled by the institution that are used in direct support or in relation to ECU's educational purposes and frequently used by students and that are not within the same reasonable contiguous geographical area of the institution; the streets and sidewalks adjacent to campus; and non-campus buildings and properties. Specific statistical information about crimes on non-campus properties not in the City of Greenville are maintained and collected from law enforcement agencies in the towns or cities where the properties are located.

Annually, the East Carolina University Police Department staff gathers statistical information concerning reportable crimes. The East Carolina University Police Department statistician provides information about reportable crimes that have taken place on campus and in residence halls. Other law enforcement agencies provide information about reportable crimes that have taken place in non-campus buildings or property and on public property within the campus or immediately adjacent to and accessible from the campus. In addition, confidential reports filed with the University Campus Security Authorities are tabulated and reported by the Office of Victim Services.

## East Campus Crime Statistics

Criminal Offenses	2006				2007				2008			
	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Forcible	5	4	0	1	1	1	1	1	3	3	0	0
Sex Offenses - Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	3	1	0	7	5	0	0	3	1	0	3	6
Aggravated Assault	5	0	2	2	6	2	0	3	4	1	3	3
Burglary	43	27	2	0	44	19	2	0	34	22	5	0
Motor Vehicle Theft	2	0	0	1	3	0	1	3	2	0	0	5
Arson	2	1	0	0	0	0	0	0	3	0	0	0

Hate Crimes	2006				2007				2008			
	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Any other crime involving bodily injury	0	0	0	0	0	0	0	0	0	0	0	0

Arrests	2006				2007				2008			
	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property
Weapons Violations	8	3	0	3	14	2	0	1	11	1	0	3
Drug Law Violations	48	26	0	5	55	25	0	21	59	29	3	12
Liquor Law Violations	126	21	1	15	424	46	0	54	303	57	2	45

Disciplinary Actions	2006			2007			2008			
	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property	On Campus	Residence Halls	NonCampus	Public Property
Weapons Violations	5	0	1	7	0	0	12	12	0	0
Drug Law Violations	35	0	1	44	0	7	65	56	0	0
Liquor Law Violations	475	0	14	571	0	14	444	412	0	7

## Health Sciences Campus Crime Statistics

Criminal Offenses	2006			2007			2008		
	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0*	0	0	0*
Negligent Manslaughter	0	0	0	0	0	0*	0	0	0*
Sex Offenses - Forcible	0	0	1	0	0	0*	0	0	0*
Sex Offenses - Non-Forcible	0	0	0	0	0	0*	0	0	0*
Robbery	0	0	7	0	0	0*	0	0	0*
Aggravated Assault	1	0	5	1	0	0*	0	0	0*
Burglary	6	0	0	3	0	0*	2	0	0*
Motor Vehicle Theft	1	0	3	0	0	0*	0	0	0*
Arson	0	0	0	0	0	0*	0	0	0*

\*In 2007 & 2008, Pitt County Memorial Police were able to provided statistics for just public property.

Hate Crimes	2006			2007			2008		
	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses - Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Any other crime involving bodily injury	0	0	0	0	0	0	0	0	0

Arrests	2006			2007			2008		
	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property
Weapons Violations	0	0	3	0	0	0*	0	0	0*
Drug Law Violations	0	0	11	0	0	1*	1	0	2*
Liquor Law Violations	0	0	5	0	0	0*	0	0	0*

\*In 2007 & 2008, Pitt County Memorial Police were able to provided statistics for just public property.

Disciplinary Actions	2006			2007			2008		
	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property	On Campus	NonCampus	Public Property
Weapons Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0