

Central Ticket Office Fees for Registered Student Organizations

Box Office Charges: For sale of tickets, the Presenter shall pay the CENTRAL TICKET OFFICE (CTO) for use of facilities and staff as follows:

1. **Gross Ticket Sales**: Two and one half (2.5) percent
2. **Complimentary tickets**: \$.15 each or \$25.00 whichever is greater
3. **Credit Card Commission**: An additional three (3) percent of gross credit card sales
4. **Ticket Printing Charges**: \$.10 per ticket printed
5. **Set-up fee**: \$10.00 for each performance