

CLUE Minutes –January 10, 2006

Attendees: Judy Tucker, Jay Davis, Verna B Watkins, Mary Pippen, Ann Butler, Brenda Spencer, Barbara Williamson, Margie Agnew, Vicky Conyers, Ruth Parish, Judy Cartright, Betty Ridenhour, Susan Bland, Mary Schiller, Michelle Lang, Cyncere Neal, Bobbie Bonnett, Keith Nelson, Michelle Evans, Tracy Carawan, Dana Mosier, Karen Watson, Donna Boykin, Terry Pridgen, Nancy Yoder, and Jennifer Vaughan.

Clinical Content Info

New Clinical Content:

- **Employee Health Screen:** Developed to document employee health screening results. Template will be found in a new Employee Health folder. **Effective date: 1/17/2006**
- **Physical Exam Rad Onc Brief:** found in the Oncology/Radiation Oncology folder is used to document the physical findings on exam. This form, along with the ROS form, is added to several of their current templates. **Currently available**
- **Home Health Certification:** A new Encounter type/template to document Home Health Certifications is available. The form is revised to remove references to medical coverage, PCMH number, Medication and allergy information. Access to open and list the Problem and Medication lists were added. (See attached) **Currently available**
- **Circumcision Authorization:** Encounter type/form component found in the Referral folder is used to document that payment for circumcision is paid in full ('authorized'). (See attached) **Effective date: 1/17/2006**

Revised Clinical Content:

- **OB Orders Ed Fol up Revision for Circumcision:** A field to capture circumcision plan is added. This field is added to the ECU Obstetrics flowsheet view as 'PLAN CIRCUM' so that status may be reviewed without starting prenatal visit update. (See attached) **Effective date: 1/17/2006**
- **Synagis Injections:** Form component now includes a statement that the dose is adjusted and a field to record the ordering provider name. A new template Synagis Injection, found in the Pediatric folder has been created. (See attached) **Currently available**
- **Home Health Encounter:** found in the FM folder used to document intake information for Home Health Visit. Fields referencing certification and orders have been removed. (See attached) **Currently available**
- **Skin Challenge Tests:** The TB-PPD test result is now recommended to include measures. The dropdown list options will include 'Neg. mm' and 'Pos. mm'. (See attached) **Effective date: 1/17/2006**

Other:

- **.Rxcall:** A new quick text for "Called to pharmacy listed per Centricity protocol. Spoke with .sign". The name of the person spoken with at the pharmacy is added and click 'enter' at the enter to enter signature
- **Immunization Report:** The 'Immunization Report updated' field is revised to date: 1/9/2006 and should appear on the bottom right of the printed report. When this date does not appear, the report may be incorrect. Please notify HISS (744-2030) to have that computer updated with the correct version

Tips of the Month and other Reminders

- **Routing Prescriptions to Brody and FM Pharmacy:** Prescription documents must be **routed** to the pharmacy with the name of the physician or prescribing provider listed as the 'Responsible Provider' NOT the pharmacy.
- **Hourglass:** A known issue with Centricity 5.6 is the continued presence of the 'Hourglass' symbol. Users should continue to work within the program even when the hourglass symbol is present.
- **'Copy' and 'Paste':** These functions in Centricity 5.6 are not consistent. Users are encouraged to use the 'right mouse click' access and use the menu options rather than the key strokes. Problems are noted copying previously signed notes using form components. Notes may need to be pasted into Word/Wordpad before pasting into a new update.
- **Screen settings:** A known issue with 6.6 notes by several users is random disorders of screen settings. To restore to previous settings, click 'Options', then 'Display', and check 'Reset' Window size or EXIT and log on.

Other Issues, Questions and Discussion

- **TB-PPD Results:** The CDC is now recommending all results (even negative) include a measurement of response. Option recommended for evaluation:
 - Change current dropdown options for Result field to ('Neg mm' or 'Pos mm') so that the measure is included in the single field and conveyed to the letter.
- **Release of Information:**
 - **Release consent process:** Release forms should be completed by the patient in Medical Records Release.
 - **ROI flags:** HISS plans to discontinue the sending of flags to providers when records have been released/sent as requested. Users are encouraged to respond to Ann Butler if there are strong opinions about continuation of this process. The current process of sending flags continues through the next CLUE meeting.
- **Scanning:**
 - **Faxed/ROI/Referral documents from outside/other institutions:** These documents should be signed or initialed by the providers before sending to scanning to note review. If review by the physician is not noted, these documents will be scanned as 'unsigned' and forwarded to the provider for signature.
- **Reports:**
 - **Unsigned Documents:** Reports were not distributed on January 1 but will be run and distributed on January 17. Currently there are over 3,000 unsigned documents
 - **Report Requests:** Must be requested using the forms found on the web site and must be signed by the departmental chair or manager. Current processing time for reports is about 2 weeks.
- **Merging Transcriptions into document:** Some physicians have experienced difficulty when signing/merging transcriptions. Please notify HIS/S when these issues occur.
- **Quarterly update:** Update by next week. Centricity has noted that some abbreviations for CPT codes (used with 'Status post' prefix) may be unusual.

Where we're going...

- **Custom Problem and Medication lists:** Lists will be distributed via email to Medical Directors/CLUE Physician and B&R contacts in each department to review and update custom Problem and Medication lists late January after the Quarterly update.
- **AVM:** pending IDX issue
- **PCMH documents:** New notes interface (Discharge Summaries etc)

CLUE meetings are changed and scheduled for the second Tuesday of each month!!!

Next meeting: 8:00 am, Tuesday, February 14, Brody 2E100.

Home Health Certification

- Find Patient and Update Chart
- Select 'Home Health Certification' Encounter Type from the left side of screen.

Logician2 - Judy N Tucker RN @ Brody School of Medicine East Carolina University (ecusom) - 12/13/2005 9:44 AM - [Chart]

Shiela P. Mateo ID# MRN: MR-000-036 Home: 503-598-7933 Work: 503-620-1114
35 Year Old Female (DOB: 04/23/1970) PCMH #: Primary Provider:

Update Chart

Encounter Type: Home Health Certification Document Type: Home Care Report
Confidentiality Type: Normal
Clinical Date: 12/13/2005 Clinical Time: 9:45:08 AM
Provider: Tucker RN, Judy N
Location of Care: ECU1
Visit ID:
Summary: Home Health Certification

OK Cancel

Click OK when complete

In the Update

- Complete form. Grey fields convey previously entered data that may be edited but not deleted. Blue buttons access the Clinical lists and boxes may be checked to add the designated information to the note.

Home Health Certification: Shiela P. Mateo

Home Health Certification

Reason: recertification Primary Provider: Jane Pepper MD

Nursing or Rest Home: Cypress Glen
Home Health Agency: Interim (#6600127)
Certification Dates From: 12/13/2005 To: 02/10/2006 (60 days calc)
 Home Health orders were reviewed and signed. A copy is filed in the paper chart.

Review Problems Add List to note Changes Assessments
Review Medications Add List to note Changes

Other comments are added here

Prev Form (Ctrl+PgUp) Next Form (Ctrl+PgDn) Close

Reason: recertification
Primary Provider: Jane Pepper MD

May use Quick Text ".hnn" to add nurse discussion. Add additional comments in edit field as desired.

Added new problem of ANGINA (ICD-413.9)
Assessed ANGINA as new
Assessed TENDONITIS as unchanged

Status of existing problems

filed in the paper chart.

End Update

- Route to person responsible for billing - Click 'New' and select name from dropdown list or use binoculars. May add comments as needed.
- Sign Document – Faculty must sign all documents for certification or re-certification.

12/13/2005

Home Health Encounter

The 'Home Health Encounter' form, found in the Family Medicine folder, is the first form of the Home Health Visit template/Encounter Type. The form is used only to document initial intake/HPI information for Home Health Visits. The references to certification and orders have been removed.

The screenshot displays the Logician software interface for a 'Home Health Encounter' form. The window title is 'Logician - Judy Tucker RN @ Brody School of Medicine at ECU (ECUSDM) - 4/22/2002 1:02 PM - [Chart]'. The patient name 'Ralph E. Henderson' and age '49 Year Old' are visible in the left sidebar. The form includes the following sections:

- Reason:** A dropdown menu.
- Hx from:** A dropdown menu.
- Home Health Agency:** A dropdown menu.
- Med Coverage:** A dropdown menu set to 'ECU Care', with an 'Add' button.
- PCMH#:** A text input field with an 'Add' button.
- Primary Provider:** A text input field.
- Present for visit:** A text input field.
- Chief Complaint:** A text input field with an 'Add to note' button.
- History of Present Illness:** A large text area with an 'Add to note' button.
- Review Allergies:** A button with an 'Add to note' checkbox.
- Sensitivities:** A list containing 'Cheap Jewelry' and 'Tide', with an 'Add' button.
- Review Medications:** A button with an 'Add to note' checkbox.
- Medications expired?:** Radio buttons for 'yes' and 'no'.
- Needs refill?:** Radio buttons for 'yes' and 'no'.
- Medications organized?:** Radio buttons for 'yes' and 'no'.
- Review Problems:** A button with an 'Add to note' checkbox.
- Home Health orders reviewed and signed:** A checkbox.
- Navigation:** 'Prev Form (Ctrl+PgUp)' and 'Next Form (Ctrl+PgDn)' buttons.
- Close:** A button.

The Windows taskbar at the bottom shows the Start button, several open applications (Inbox - Micro..., Encounter Fo..., Logician - ..., Document1 - ...), and the system clock at 1:02 PM.

OB Orders_Ed_Fol up Circumcision Revision

A field to capture circumcision plan is added. This field displays the patient's intention/authorization for circumcision for her unborn child. This field is 'locked' so that editing options by users are not allowed. If circumcision is desired, the patient is referred to a Patient Representative to receive payment. Once payment made in full, the Patient Representative completes a Circumcision Authorization form and updates the plan to 'authorized.' This entry will convey to this form and populate an OBS term called 'Plan circum'. This information may also be viewed on the ECU Obstetrics flowsheet view.

OB Orders_Ed_Fol up: Stacey L. Johnson

Orders

Ultrasound
 NST
 Amniocentesis
 Genetic services
 Nutrition consult
 Social Work consult

Prenatal Labs ordered:

preg test
 Blood type Rh
 Antibody Screen
 CBC
 Hct
 Hgb
 Rubella
 RPR

High Risk Labs ordered:

HgbA1C
 BS
 lipid panel
 Antibody titer
 Hgb Electro
 SGPT
 SGOT
 LDH

Enter if not ordered in Logician

CD4
 HIV viral load
 Hep C
 HBsAg
 HBcAb
 HBeAg
 TSH
 T4

Other Orders: _____

Patient Education and Counseling Time spent (min): _____

Pt Ed/Information given for condition(s): _____

Topics Discussed

pregnancy changes
 danger signs of pregnancy
 pregnancy complications
 MS-AFP
 genetic screening
 signs of labor

Infant Feeding Plan: _____
 Infant's Doctor: _____
 Circumcision: _____
 VBAC plan: not indicated
 PP BTL plans: discussed
 BTL Consent signed: declined

Other Counseling: **For Medicaid patients, a signed consent form must be obtained 30 days prior to sterilization.**
 by: _____

Follow-up

Return in: days weeks Disposition: _____
 Preceptor Review: _____
 Preceptor: _____ Provider: _____

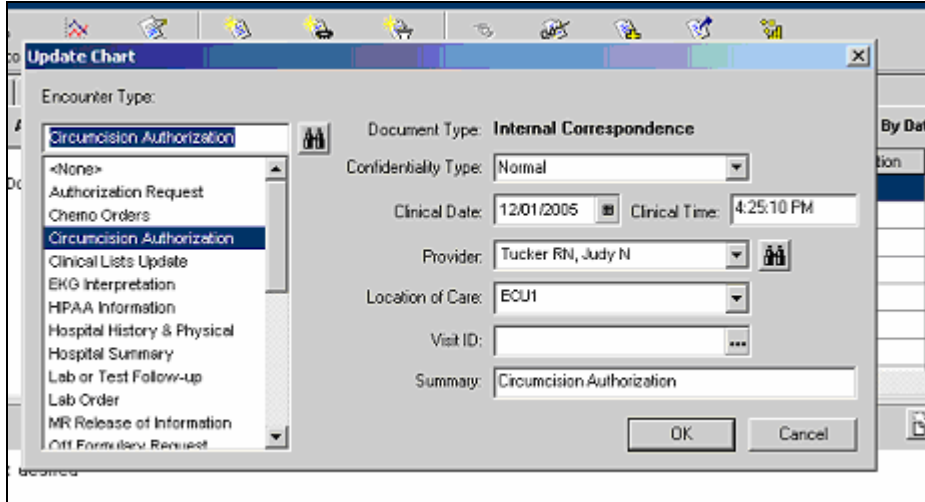
Prev Form (Ctrl+PgUp) Next Form (Ctrl+PgDn) Close

ECU Obstetrics Flowsheet View

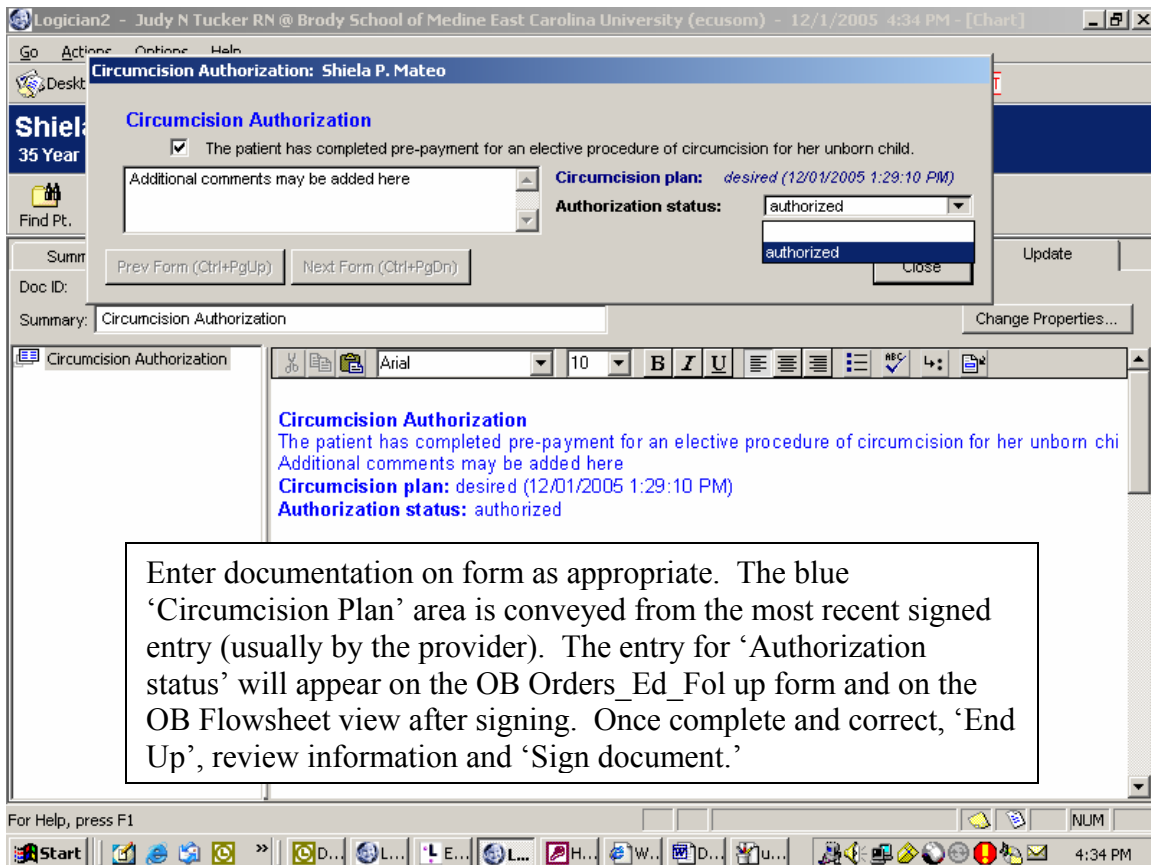
	Summary	Problems	Medications	Alerts	Flowsheet	Orders
View	ECU Obstetrics					
Days	12/06/2005	12/01/2005	11/15/2005	03/07/2002		
RPR						
CHLAM DNA PR						
GC DNA PROBE						
AFP RESULTS						
GTT 1H 50G						
GTT FASTING						
GTT 1H						
GTT 2H						
GTT 3H						
STREP B CULT						
CULTURE						
PLAN CIRCUM	authoriz...	desired	●	desired		
PLAN FEED BA						
HX PREG PROB						

Circumcision Authorization

The 'Circumcision Authorization' Encounter Type/form, found in the Referral folder, is used to document that payment for circumcision is paid in full and update the 'plan' status to 'authorized.'



Click 'Update' button to begin documentation. Select Encounter Type of 'Circumcision Authorization' from the list on the left of screen. May make other changes as needed. Click OK

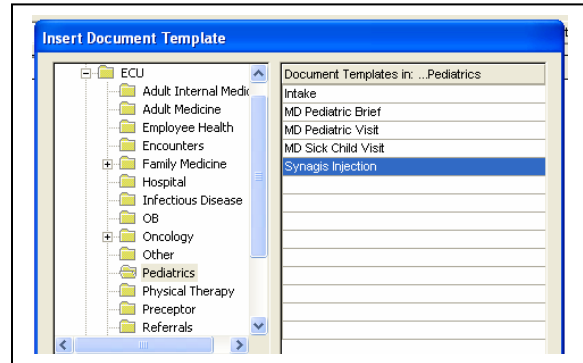
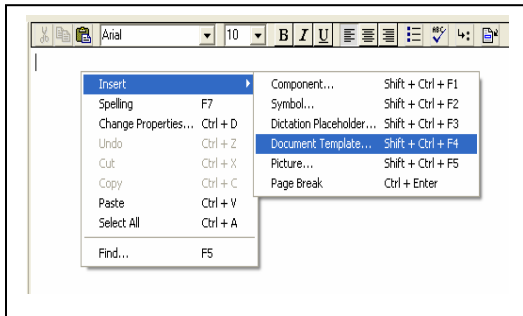


Enter documentation on form as appropriate. The blue 'Circumcision Plan' area is conveyed from the most recent signed entry (usually by the provider). The entry for 'Authorization status' will appear on the OB Orders_Ed_Fol up form and on the OB Flowsheet view after signing. Once complete and correct, 'End Up', review information and 'Sign document.'

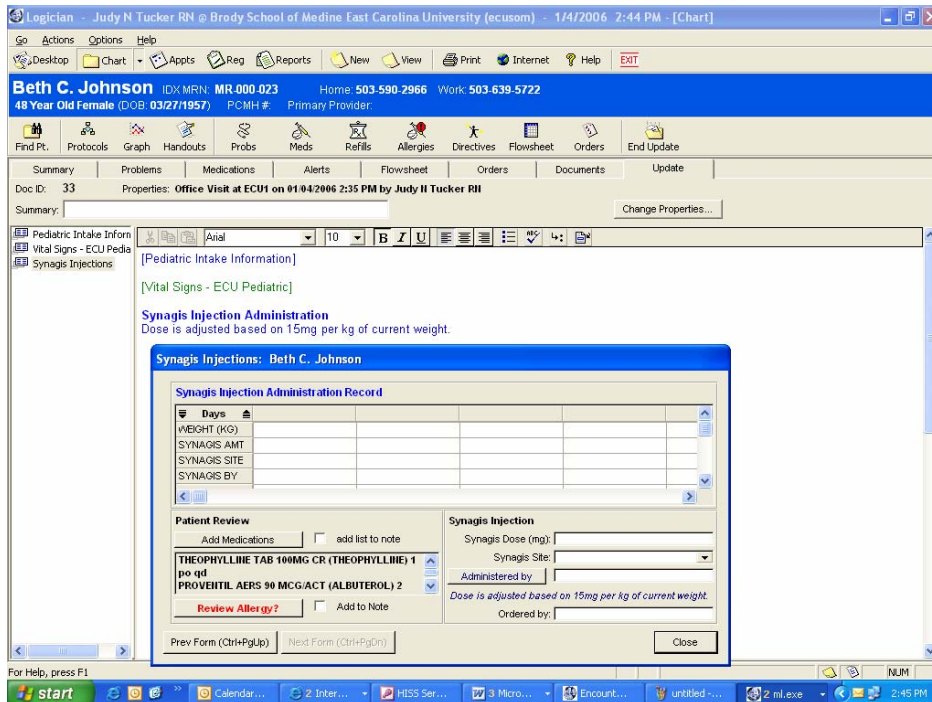
Synagis Administration Document Template

A new Document Template 'Synagis Injection', found in the Pediatric folder is used to document and track visits for the administration of Synagis. The template is composed of three forms: The Pediatric Intake, Pediatric Vital Signs, and 'Synagis Injections' form components.

Inside the update: right mouse click and highlight 'Insert' then 'Document Template' and left mouse click to select.



Click the + to open the ECU folder, then the Pediatric folder, highlight to select 'Synagis Injection' and click OK to insert template into update.



The form component 'Synagis Injections', found in the Pediatric folder, may be inserted into any update. A statement that the dose is adjusted based on the current weight of the infant and a field to record the name of the ordering provider is added.

Skin Challenge Testing-Revision

A TB-PPD Consent dropdown option is added.

The screenshot displays a medical software interface for a patient named Martha G. Clancy. The patient's information includes SSAN: 545-92-1678, Home: 503-645-6677, Work: 503-531-7771, and a date of birth of 11/22/1957. The chart shows a summary of a skin challenge test performed on 07/14/2004 at 9:22 AM by Judy Tucker RN. The summary text reads: "The patient presents as ordered by the provider for skin testing. The patient was informed of the risk and complications that may occur when a PPD is administered. The patient was informed of the follow up needs. Consent for the PPD was given."

The "Skin Challenge Tests: Martha G. Clancy" form includes the following sections:

- Skin Challenge Screening:** A form with radio buttons for "yes" and "no" and text input fields for the following questions:
 - Previously tested positive for tuberculosis?
 - Exposed to tuberculosis?
 - Received live vaccines, steroid, gamma globulin within the past 6 weeks?
 - Hx of BCG vaccine (usually foreign born)?
- Skin Challenge Testing:** A section with radio buttons for "skin testing" (selected) and "skin testing results".
- PPD Consent:** A dropdown menu currently set to "given".