Activate a New Pirate ID
New Faculty, Staff and Students | Contract Employees | Retirees

**ECU ID.** Unique identification number used for class registration, travel reimbursement, financial aid, etc. Begins with the letter “B” followed by eight digits. **Example:** B00345678

**Pirate ID.** The unique username assigned to each student, staff or faculty and used with a passphrase to access ECU’s online systems such as Blackboard, email, Pirate Port, etc.

**Student Example:** Smitht08 (last name, first initial, year of admission)

**Staff Example:** Mooret92 (last name, first initial, year of employment)

Before using your Pirate ID, you must first activate your account and create a passphrase.

**If you are both student and staff, you will need to activate each account separately**

To request assistance, call the IT Help Desk at 252.328.9866 | 1.800.340.7081

1. Navigate to [http://pirateid.ecu.edu](http://pirateid.ecu.edu) and type your Pirate ID.
2. Type the CAPTCHA challenge text and click NEXT.

**NOTE:** The buttons to the right of the CAPTCHA read the text aloud or generate a new challenge, if you like.
3. Type your ECU ID (B00000000) and click **NEXT**.

4. Answer four user-unique questions for identification. Click **NEXT**.
   
   **NOTE:** Call the IT Help Desk if you receive this message: *The application does not have sufficient information available for you to activate your account.*

5. Enter an alternate notification email address – messages are sent to both the ECU email AND this address when passphrase maintenance is accessed using your PirateID. Click **Continue**.

6. Enter a cell phone number to receive an activation code if you are ever locked out of your account. The format is 2521231234 (no hyphens or spaces). Click **Continue**.

   **Passphrase Maintenance - Set Mobile Number**

   If you cannot answer your authentication questions, you can have Passphrase Maintenance text you an Activation Code that will allow you to gain access to the Passphrase Maintenance Main Menu where you can update your Authentication Questions and Set your passphrase.

   To do this, Passphrase Maintenance must know the phone number to be used to text you. The phone number is never used for any purpose other than sending an Activation Code.

   If you would like to be able to be texted an Activation Code in the future, please enter your number in the space provided below and then click the Continue button.

   **What Phone Number would you like to use?**

   Number to Text (ex. 25232011212)

   ![Passphrase Maintenance - Set Mobile Number](passphrase_image)

   If you require assistance, contact the IT Help Desk at 252.328.9866 or 1.800.340.7081. Passphrase Help.

7. Choose three authentication questions for passphrase maintenance (two system questions and one of your choice).

   Click **NEXT**. The screen should read, **Registration Successful**.

   **NOTE:** If you are unsuccessful in setting authentication questions, try again or call the IT Help Desk at 252.328.9866/1.800.340.7081 (service hours only).
8. Click NEXT. The **Passphrase Maintenance Main Menu** opens.

   ![Passphrase Maintenance Main Menu](image)

   - Set Passphrase
   - Unlock PirateID
   - Change Registration
   - Change Notification E-mail
   - My PirateID
   - Set Texting Number
   - Test Passphrase
   - Exit System

   **NOTE:** Other options on the maintenance menu include, **Unlock PirateID, Change Registration, Change Notification Email, Set Texting Number, Test Passphrase** and **Exit System**.

9. Click **Set Passphrase**. The **Set Passphrase** dialog box opens.

   - Type a passphrase that conforms to ECU’s criteria standards (Click the **Passphrase Help** link on this screen for criteria standards).
   - Type the passphrase again to confirm.
   - Click **SET PASSPHRASE**.
   - The next screen will confirm the passphrase has been set or instruct you to reset using criteria standards.
   - When the passphrase has been successfully set, click **MAIN MENU**.
   - From this menu, click the **EXIT SYSTEM**.