
2. Meeting Dates (include members present*).

<table>
<thead>
<tr>
<th>Dates</th>
<th>Members Present</th>
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</thead>
<tbody>
<tr>
<td>10/20/10</td>
<td>M. Schmidt, C. Riley-Tillman, D. Wilson Okamura, C. McFadden, C. Benson, R. Campbell, A. Morin, L. Boyer, J. Lewis, D. Spencer, H. McKinnon</td>
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<tr>
<td>11/17/10</td>
<td>M. Schmidt, C. McFadden, C. Benson, R. Campbell, J. Lewis, D. Spencer, H. McKinnon</td>
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<tr>
<td>1/19/11</td>
<td>D. Wilson Okamura, C. McFadden, R. Campbell, L. Boyer, J. Lewis, D. Spencer, D. Kimmel, H. McKinnon</td>
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<tr>
<td>2/16/11</td>
<td>M. Schmidt, D. Wilson Okamura, C. McFadden, C. Benson, R. Campbell, J. Lewis, D. Spencer, D. Kimmel</td>
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<tr>
<td>3/16/11</td>
<td>M. Schmidt, D. Wilson Okamura, C. McFadden, C. Benson, L. Boyer, J. Lewis, D. Spencer, H. McKinnon</td>
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<tr>
<td>4/20/11</td>
<td>M. Schmidt, D. Wilson Okamura, C. McFadden, C. Benson, L. Boyer, B. Ketterman (substitute for D. Spencer), D. Kimmel, H. McKinnon</td>
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</tbody>
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3. Subcommittees established during the year (include progress and/or completion of work).

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

The committee developed the following goals for 2010-2011:

Goal 1: Assist staff and faculty of both libraries to make presentations in 10 department meetings throughout the academic year.

Goal 2: Encourage the university to present changes or additions to library use to the Libraries Committee in a timely manner so that they may stay informed and be able to deliver a report to the faculty senate on said changes.

Goal 3: Keep abreast of the SACS process as it relates to the university libraries culminating in a report to the faculty senate

Goal 4: The Libraries Committee will serve as an advisory group to the Scholarly Communications Committee and its chair, Joseph Thomas of Joyner Library, to help promote awareness and best practices for scholarly communications at ECU. Specifically for FY 2010-2011, the LC will:
a. Help plan and promote Open Access week activities scheduled for October 2011.
b. Provide guidance to the Scholarly Communications Committee on how best to engage the ECU faculty on issues related to scholarly communications and open access issues.

1. Identified committee goals
2. Described the changing nature of the library
3. Reviewed ECU’s budget as it related to libraries (ongoing)
4. Reviewed SACS documentation as it related to libraries
5. Reviewed assignable square footage of Joyner Library
6. Reviewed Open Access Week program and agreed to serve as an advisory group to the Scholarly Communications Committee
7. Toured Laupus library to view renovations and reviewed blueprints
8. Reviewed Resolution of University Special Collections Committee on Joyner Library’s Space Needs
9. Submitted the Libraries budget to Faculty Senate and drafted a resolution

5. Reports to the Faculty Senate (include dates and resolution numbers).
   On March 29, 2011, Cheryl McFadden submitted the Libraries budget to the Faculty Senate and Hunt McKinnon introduced the committee’s resolution. The resolution was passed.

   WHERE AS both the J.Y. Joyner and the William E. Laupus Health Sciences Libraries are an integral part of the academic core of East Carolina University, and
   WHERE AS funding for both libraries has experienced reductions over the past several years and the libraries anticipate substantial additional reductions in FY 2012,
   BE IT RESOLVED THAT funding for library collections and services be secured in order to preserve this aspect of ECU’s academic core, and that the libraries be spared from future reductions in funding that might adversely affect the education and research missions of East Carolina University.

6. Business carried over to next year (list in priority order).
   • Goal #1
   • Assignable square footage of Joyner Library update
   • Laupus Library renovations update
   • Advisory group to Scholarly Communications Committee
   • Evaluate the libraries’ involvement in the QEP (Writing Across the Curriculum)
   • Discuss the EPPC’s and PPC’s (Program Prioritization Committee) recommendations (for example, merging the libraries administrative staff)
   • Discuss the future of open stacks
   • Discuss the potential of libraries involvement in data management

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: No change
   B. Personnel: See minutes
   C. Attendance: We had several members who were unable to attend the meetings and several times did not have enough members present to vote on issues.
   D. Responsibilities: No change
   E. Activities: Presented Libraries budget to Faculty Senate and submitted a resolution which
was approved. See minutes for other activities

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   1. Conduct a workshop/training session on the responsibilities of committee members.
   2. Allow a committee member to serve on the University budget committee

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Chairperson Cheryl McFadden