NSSE Procedures

1. The NSSE survey is administered every three years during spring semester. During fall preceding that spring, population files of freshmen and seniors are compiled and sent to NSSE headquarters for processing in the setup of the spring survey.

2. In early January the freshman and senior samples are adjusted for any withdrawals that may have occurred since the fall samples were drawn.

3. Five email contacts are finalized by the school using templates provided by NSSE, and a schedule for delivering them is set up.

4. If necessary, approval of the ECU Institutional Review Board (IRB) is obtained for the survey.

5. The survey opens in early or mid-February and closes in early June. During this time the five email contacts are delivered and students complete the survey online.

6. Numeric results and comments are delivered to participating schools by August of the same year in which the survey was administered. Reports which compare NSSE with FSSE and BCSSE results are also provided.