**DIPLOMA ORDER FORM**

Name as it appeared on original diploma

Name wanted on replacement diploma

ECU ID Number ___________________________ Daytime Phone Number ___________________________

Degree ___________________________ Honors ___________________________

Number of Copies ___________________________

Graduation Date ___________________________

Diploma will be picked up ☐                  Diploma should be mailed ☐

Mailing Address ___________________________

________________________________________

________________________________________

________________________________________

Student’s Signature (required) ___________________________ Date of Request ___________________________

Replacement fee is $35.00 per copy. Check or Money order should be made payable to ECU. Once payment and request are received, diploma is normally returned within 6-8 weeks.

Mail completed request and fee to:

East Carolina University*Office of the Registrar*
105 Whichard Building* Greenville, NC  27858

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**Office Use Only**

Returned Old Diploma ___________________________ Date of Graduation ___________________________

Date Fee Received ___________________________ Degree Received ___________________________

Date Diploma Ordered ___________________________ Major ___________________________

Date Diploma Mailed ___________________________ Honor Status:  Cum Laude  Magna Cum Laude  Summa Cum Laude

Honors Program: General Education Honors  University Honors

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East Carolina University
Office of the Registrar
105 Whichard Bldg.
Greenville, NC  27858
(252) 328-1739
FAX: (252) 328-4232
Email: shelbys@ecu.edu