MOVING CHECKLIST

**One Month Prior To Move**
- Book a moving company.
- Notify the post office, current and new.
- Notify doctors, dentists, and other service providers.
- Sort and discard unwanted items.
- Contact charitable organizations regarding donations of unwanted items.
- Begin packing, clearly labeling boxes with name, contents, and new locations.

**Two Weeks Prior to Move**
- Notify registry company.
- Notify cable company, department of motor vehicles, telephone company.
- Notify utilities company.
- Notify Internet Service Provider.

**One Day Prior To Move**
- Consolidate clearly-labeled, fragile boxes in one area.
- Separate and label items not intended for transport by movers.
- Isolate checkbook, keys, passports, plane tickets, cash, and credit cards.
- Confirm telephones are in working order at both locations.
- Defrost, drain, wash, and dry refrigerators and freezers.
- Drain waterbeds.
- Drain gas and oil from lawn mowers, generators, and snow blowers.
- Disconnect propane tank from gas grill.
- Clear walkways and driveway during inclement weather.
HELPFUL TELEPHONE NUMBERS AND WEBSITES

Subdivision Guide
www.greenvillemove.com

Relocation Counseling
AcademicMoves
(866) 404-0234

Real Estate Websites
www.greenvillenchomes.com
www.homesandland.com
www.rentalguideapartments.com
www.rentalguidegreenvillenc.com

Corporate Housing
Affordable Suites of America
(252) 355-5717
Meridian Park
(252) 321-1948
The Pointe at Wimbledon
(888) 306-3945
Treybrooke
(252) 830-0661

Public Schools
Pitt County Schools
(252) 830-4200
www.pitt.k12.nc.us

Pitt County
Government
www.co.pitt.nc.us

Voter Registration
www.co.pitt.nc.us/dept/elections/

USPS
300 W 2nd Street
(252) 752-0362

Utilities
(Electric, Water, Sewer, and Natural Gas)
Greenville Utilities
Phone: (252) 752-7166

Recycling and Sanitation
(252) 329-4527

Residential Telephone
Embarq
(252) 321-8789

Cable Television
Suddenlink Communications
(252) 756-5677

Newspaper
The Daily Reflector
(800) 849-6166

NC License Plate
800 Mall Dr. Suite B, 27834
(252) 756-5099

DMV Drivers License
3400 South Memorial Dr.
(252) 830-3456/(252) 830-3457