Program Overview

Campus Recreation and Wellness at East Carolina University provides the following programs and services for the campus community: Wellness; Intramural Sports; Physical Activity & Fitness; Informal Recreation; Club Sports; Adventure Programs; Youth and Family; Volunteers; and Special Events. Facilities include a state of the art 150,000 square foot Student Recreation Center, an 18-acre multi-sport field complex, a Challenge Course, and a 129-acre sports complex which includes sport fields, a six-acre lake, disc golf course, boathouse, walking/jogging trails, outdoor fitness equipment, sandy beach area, beach volleyball courts, and an Odyssey Challenge Course.

University

East Carolina University is a constituent institution of the University of North Carolina System and has an enrollment of over 28,000 students, making it North Carolina’s third largest institution of higher learning. The main campus is adjacent to downtown Greenville, NC, a city of over 70,000 people. Greenville is the hub of the eastern North Carolina coastal plain and a business, medical, and educational center. It is 80 miles east of Raleigh, the state capital, accessible by highway and nearby airports, and within easy driving distances of coastal resorts and the Outer Banks.

Requirements for Candidacy

Bachelor’s degree required from an accredited college or university. Preference is given to candidates specializing in Physical Education, Recreation, or a related field (a 3.0 GPA or higher preferred). The candidate must possess an academic background which will satisfy the graduate entrance requirements of East Carolina University. Experience in the supervision of Adventure and/or team training personnel. Ability to organize and administer clinics, trips and evaluation systems related to the training of staff in facilitation, rock climbing, whitewater kayaking, sea kayaking, backpacking, high & low ropes and other activities. Evidence of leadership and well developed interpersonal communication skills suited to a rapidly growing, diversified college community. Familiarity and comfort with website maintenance and organizational technology is preferred. Current certification in Wilderness First Aid and CPR must be maintained during the period of employment (WFR preferred). ACA and/or AMGA certification preferred. A commitment to professional growth in recreation. An ability to pass driving background checks. A demonstrated personal record of outdoor experience in a variety of activities.

Scope of Position

As a result of this Graduate Assistant position, students will have the opportunity to gain the following core competencies based on the ACPA/NASPA Professional Competency Areas for Student Affairs Practitioners:

- Human & Organizational Resources: Includes knowledge, skills and attitude used in the selection, supervision, and formal evaluation of staff, conflict resolution; management of the politics of organizational discourse; and the effective application of strategies and techniques associated with financial resources, facilities management, fundraising, technology use, crisis management, risk management and sustainable resources.
- Leadership: Addresses the knowledge, skills, and attitudes required of a leader, whether it be a positional leader or a member of the staff, in both an individual capacity and within a process of how individuals work together effectively to envision, plan, effect change in organizations, and respond to internal and external constituencies and issues.

Campus Recreation and Wellness empowers student employees to become leaders by gaining valuable experience within a departmental Student Staff Leadership framework.

Responsibilities

The Adventure Leadership Graduate Assistant is expected to fulfill the following general responsibilities:

- Organize, schedule, supervise and evaluate individual undergraduate staff.
- Ensure adherence to departmental safety/risk management procedures.
- Market, organize, develop and implement adventure clinics and trips for on & off campus groups.
- Recruit, schedule, develop and implement adventure clinics and trips for on & off campus groups.
- Maintain accurate statistical records related to participation, budget, and equipment inventory.
- Assist with the supervision and evaluation of undergraduate practicum and internship students placed in Campus Recreation & Wellness.
- Assist in the promotion of campus recreation events and activities.
- Assist in the assessment of campus recreation programs through various research tools.
- Coordinate and communicate programs and services to designated student representative groups.
- Conduct/instruct clinics, trips and workshops for staff on rental/wall procedures, adventure sports, initiatives, Alpine Tower & Odyssey course methods.
- Assist in the development of student leaders within Team Training & Adventure program areas.
- Utilize computer and web based programs to coordinate activities and additional duties as assigned.

Dates of Employment & Compensation

- Expected work dates are August 17, 2015 – December 16, 2015 and January 4, 2016 – May 6, 2016 (excluding all student observed Holidays).
- Stipend of $10,500.00, for 9½ months (25 hours/week). $400 professional travel allowance. Additional opportunities are available for summer income. Full In-State Tuition. Out of state students are responsible for paying the amount of the difference between out of state and in-state tuition. All students are responsible for payment of student fees.
- This is typically a 2-year position with a satisfactory evaluation required to continue on to second year.
- Position is open until filled. Applicant review will begin on February 1, 2016.

Application Process

Apply for this position via the website www.ecu.edu/SAgarp. Along with the electronic application, prepare to upload a cover letter, updated resume, and list of three references including name, phone number and email address. For further information about this specific Graduate Assistantship, contact Mark Parker at (252) 328-6387 or parkerm@ecu.edu

Federal Law requires proper documentation of identity and employability at the time of employment. It is requested that this documentation be included with your application. East Carolina University is an affirmative action, equal opportunity employer and as such encourages applications from qualified women and minorities.