ANNUAL REPORT

2000-2001 Academic Year

COMMITTEE: ____________________________ Calendar ____________________________

1. Membership (include ex-officio members).

REGULAR MEMBERS:
Mary Farwell Biology
Salman Abdulali Math
Roger Rulifson Biology
John Crammer Csci/Math
Robert Caprio Theatre and Dance
Charles Calhoun History

STUDENT MEMBER:
Michael Aho Student Government Association

EX-OFFICIO MEMBER with vote:
Don Neal Rep. of Faculty Chair/Geology

EX-OFFICIO MEMBERS without vote:
James L. Smith Rep. of Chancellor
Trenton Davis Rep. of VCAA/Allied Health Sciences
Bill Clutter Rep. of VC for Student Life
Chuck Hawkins Rep. of VC for Administration/Finance
Angela Anderson Rep. of Registrar
Bob Denney Weekend University Representative

2. Meeting Dates (include members present*).

* and members who contributed to committee action, but were not at the meeting.

August 22, 2000
Bob Morrison, Salman Abdulali, John Crammer, Robert Caprio, Charles Calhoun, Don Neal, Bill
Clutter, Scott Buck, Angela Anderson, Bob Denney, Bob Morrison, Richard Ringeisen, Michael Aho,
Lori Lee
September 27, 2000

Mary Farwell, John Crammer, Robert Caprio, Charles Calhoun, Michael Aho, Trenton Davis, Mr. Bill Clutter, Chuck Hawkins, Bob Denney, Amy Bissette, George Harrell

October 18, 2000

Salman Abdulali, Mary Farwell, Roger Rulifson, Robert Caprio, Charles Calhoun, John Crammer, Don Neal, Chuck Hawkins, Angela Anderson, Bob Denney

November 15, 2000

Salman Abdulali, Mary Farwell, Roger Rulifson, Robert Caprio, Charles Calhoun, John Crammer, Michael Aho, Chuck Hawkins, Angela Anderson, Bob Denney, Bill Clutter, Trenton Davis

December 6, 2000

Mary Farwell, Roger Rulifson, Robert Caprio, Charles Calhoun, John Crammer, Michael Aho, Don Neal, Chuck Hawkins, Bill Clutter, Trenton Davis, Belinda Patterson (for Bob Denney), Manny Amaro, Bob Morrison

January 30, 2001

Mary Farwell, Salman Abdulali, Roger Rulifson, Robert Caprio, Charles Calhoun, John Crammer, Don Neal, Angela Anderson, Chuck Hawkins, Bill Clutter, Bob Denney

February 6, 2001

Mary Farwell, Salman Abdulali, Roger Rulifson, Robert Caprio, Charles Calhoun, John Crammer, Michael Aho, Don Neal, Angela Anderson, Chuck Hawkins, Bob Denney, Jim Smith

April 17, 2001

Mary Farwell, Salman Abdulali, Robert Caprio, Charles Calhoun, John Crammer, Don Neal, Angela Anderson, Bill Clutter

3. Subcommittees established during the year (include progress and/or completion of work).

None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

Modified calendar to include a week break between Spring and Summer, change dates for canceling schedules for students who have not paid fees, Memorial Day holiday for first summer session, use light exam day in place of Reading Day, remove registration day.

5. Reports to the Faculty Senate (include dates and resolution numbers).

Faculty Senate Resolution #01-10

Approved by the Faculty Senate: 27 February 2001

Approved by the Chancellor: 5 March 2001
6. Business carried over to next year (list in priority order).

1. Update internal committee guidelines for calendars to incorporate changes such as schedule cancellation dates, changes in registration.

2. Exam schedule for courses delivered over the web

3. Coordination of some aspects of the calendar with the Pitt County Schools (contact Brenda Jones at 830-4261)

4. Pursue return to a 14-week semester in consultation with our sister institutions.

5. Review Common Exam schedule

6. Changes to guidelines for scheduling classes, specifically 4 semester hour classes. Initiate discussion with the Academic Standards committee concerning the science requirement and its effect on science courses (e.g., courses in BIOL, GEOL, and PHYS that do not have a lab).

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

Charge: The committee has expressed concern about proposed changes to the committees membership. Of concern is the removal of ex-officio without vote members who have provided valuable advice. The changes were approved by the Faculty Senate.

Personnel: The committee worked well together. The chair is pleased to see more involvement by the student member than he has seen on committees he has been on in previous years.

Attendance: Everyone has done well in attending the committee meetings.

Responsibilities: No problems

Activities: The committee created a calendar for one academic year, as is its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

Don’t remove the ex-officio members unless requested by the ex-officio members or the committee. Reinstate the committee structure to what it was prior to changes made by the Faculty Senate

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year?  
   ___X_____no