EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT
2001-2002 Academic Year

COMMITTEE: Admissions and Retention

1. Membership (include ex-officio members).

Regular Members
Pamela Burton
Dawn Clark
John Cope
Michael Duffy
Patrick Mahony
Pat Mitchell
Janice Tovey

Ex-Officio Members
Anthony Britt
Gary Lowe
Jeffrey Phipps
Mohammad Tabrizi

Guests
Marilyn McDiarmid
Bob Morrison
Dorothy Muller

Student Member
Sadie Cox

2. Meeting Dates (include members present*).
* and members who contributed to committee action, but were not at the meeting.

August 27, 2001: Britt, Burton, Clark, Cope, Mahony, Morrison, Phipps, Tabrizi, Tovey

October 1, 2001: Britt, Burton, Clark, Cope, Duffy, Mahony, Phipps, Tovey

November 5, 2001: Burton, Clark, Cope, Duffy, Mahony, Mitchell, Tabrizi, Tovey

January 7, 2002: Britt, Burton, Cope, Duffy, Lowe, Mahony, Mitchell, Tabrizi, Tovey

February 4, 2002: Burton, Clark, Cope, Duffy, Lowe, Mahony, Mitchell, Tabrizi, Tovey

March 4, 2002: Burton, Duffy, Lowe, Mahony, Mitchell, Muller, Tovey

April 1, 2002: Burton, Clark, Cope, Duffy, Lowe, Muller, Tabrizi

3. Subcommittees established during the year (include progress and/or completion of work).

None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Admissions and Retention Committee named to Enrollment Management Group. John Cope, Chair, is named to represent committee.

- Admissions and Retention Committee named as ex-officio member of Undergraduate Academic Advising Council. Dawn Clark, vice chair, is named to represent committee.

- Recommended revisions to Grade Replacement Policy at request of Appellate Committee
5. Reports to the Faculty Senate (include dates and resolution numbers).

Resolution #02-08 Revision to the ECU Undergraduate Catalog: Grade Replacement Policy. Approved Feb. 26, 2002.

6. Business carried over to next year (list in priority order).

None

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A.Charge: The role of this Committee has expanded with the reorganization last year, taking on the roles of Admissions and Recruitment, Credits, Readmission Appeals, and Student Advising and Retention Committees. Frankly, this has required some adjustment on the part of the regular (continuing) members to readjust to new concerns and duties. The committee will continue to work with other University agencies (e.g., Enrollment Management Committee/ Committee of Ten) to increase the current enrollment and to find ways to increase the overall quality of our students.

B.Personnel: The membership represents the appropriate mix of faculty and administrative talent. The committee plans to ask the Dean of Undergraduate Studies (Dr. Muller), the Senior Associate Vice Chancellor for Academic Affairs & Enrollment Manager (Dr. Lowe), and a representative from the Office of International Studies to continue a presence on the committee next year.

C. Attendance: Attendance was excellent, given the busy schedules of those involved.

D. Responsibilities: The committee successfully completed the major items on its original agenda and successfully handled several issues that came up during the year.

E. Activities: N/A

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year?  X no

Chairperson: John Cope

Secretary: Jan Tovey

Following the release of the draft SACS report on Enrollment Management, the committee met on May 6, 2002 to address the role of Senate and this committee. This meeting caused the committee to add an additional item to Carryover Business, as follows:

Committee members were in agreement that there should be a visible faculty presence on the Enrollment Management Committee. In Fall 2002 Committee members will
recommend to the Faculty Senate that two senators sit on the Enrollment Management Committee.