2002-2003 Academic Year

Admission and Retention Policies Committee

1. Membership (include ex-officio members).
   Regular Members Ex-Officio Members Guests
   Pamela Burton Anthony Britt Bob Morrison
   Dawn Clark Gary Lowe Dorothy Muller
   John Cope Jeffrey Phipps Michael Poteat
   Michael Duffy Mohammad Tabrizi
   Gary Levine
   Pat Mitchell
   Jan Tovey

2. Meeting Dates (include members present*).
   - and members who contributed to committee action, but were not at the meeting.
     August 26, 2002 Burton, Cope, Duffy, Levine, Morrison, Muller, Tabrizi
     September 9, 2002 Cope, Duffy, Levine, Mitchell, Morrison, Muller, Tabrizi, Tovey
     October 7, 2002 Burton, Cope, Duffy, Levine, Lowe, Mitchell, Morrison, Muller, Tovey
     November 4, 2002 Britt, Duffy, Lowe, Tovey, Tabrizi
     February 3, 2003 Burton, Clark, Cope, Duffy, Levine, Mitchell, Morrison, Tabrizi, Tovey
     April 7, 2003 Britt, Clark, Cope, Duffy, Levine, Morrison, Tabrizi, Tovey

3. Subcommittees established during the year (include progress and/or completion of work).
   None

4. Accomplishments during the year, especially as addressed through committee goals.
   Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   None

5. Reports to the Faculty Senate (include dates and resolution numbers).
   1. Revision in wording of the grade replacement policy in the Undergraduate Catalog, p. 53  #02-30
   2. Revision in wording of the statement on academic or nonacademic violations, General Requirements for Graduation Undergraduate Catalog, p. 57  #02-40
   3. Revision of the statement on Courses of Study, Section 5: Academic Regulations, Undergraduate Catalog, p. 46.  #03-19
   4. Recommendation that the advisor survey be discontinued until the reorganization of the Advising Center is complete. Further recommend that the development and use of an advising survey be reevaluated on an annual basis (approved by Senate, 4.22.03)

6. Business carried over to next year (list in priority order).
   1. Review of four-year graduation rate
   2. Review of grades used (A, B, etc. without use of pluses or minuses)
   3. Review of retention strategies

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
A. Charge: Some questions have arisen about the proper committee for some issues because of the changes made two years ago to committee structure. This situation has not hindered any particular action, but we do have to consider carefully what issues the committee assumes responsibility for.

B. Personnel: The committee members have been responsible and cooperative.

C. Attendance: While attendance varies from month-to-month, the committee members have been willing to discuss issues via email and with the chair so that all voices are heard.

D. Responsibilities:

E. Activities:

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   
   none

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? no