EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

2003-2004 Academic Year

Admission and Retention Policies Committee

1. Membership (include ex-officio members).
   **Regular Members**  **Ex-Officio Members**  **Guests**
   Pat Mitchell            Henry Peel            Angela Anderson
   Pamela Burton          Tom Powell             Carol Nichols
   Gary Levine            Lee Grubb              Rick Niswander
   Frederic Fladenmuller  Ian Baer
   Larry Seese
   Jan Tovey
   Randy Parker

2. Meeting Dates (include members present*).
   *and members who contributed to committee action, but were not at the meeting.
   - September 15, 2004  Mitchell, Burton, Fladenmuller, Seese, Parker, Grubb
   - October 6, 2003     Mitchell, Burton, Parker, Peel, Seese, Tovey
   - November 6, 2003    Mitchell, Burton, Grubb, Levine, Parker, Peel, Seese
   - December 1, 2003    Meeting Cancelled
   - January 2004        No Meeting Scheduled
   - February 2, 2004    Quorum Not Present
   - March 1, 2004      Mitchell, Burton, Grubb, Levine, Peel, Seese, Tovey
   - April 5, 2004      Mitchell, Peel, Tovey (no official meeting/lack of quorum)

3. Subcommittees established during the year (include progress and/or completion of work). None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   - Completion of undergraduate catalog revisions as pertained to Admission & Retention Policies Committee
   - Discussed with Registrar regarding posting of grades schedule and determined it was not within the Committee’s charge to make any recommendations regarding this

5. Reports to the Faculty Senate (include dates and resolution numbers).
   1. None – report on Attendance Policy will be made in the fall (see below).

6. Business carried over to next year (list in priority order).
   1. Revision of University Excused Absence Attendance Policy

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Attendance: While attendance varies from month-to-month, the committee members have been willing to discuss issues via email and with the chair so that all voices are heard. Two meetings did not have a quorum and therefore did not conduct business.
   B. Personnel: The committee members have been responsible and cooperative.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No