

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

2018-2019 Academic Year

COMMITTEE: ACADEMIC AWARDS

Membership (include ex-officio members).

Regular Members: Michael Catalano, Shouquan Huo, Randall Martoccia, Gabriel DiMartino (Chair), Patricia Anderson (Vice-Chair), Angela Dresselhaus, Jane Trapp, and Rose Haddock (Secretary)

Ex-Officio Members: Jamin Carson, Sarah Williams, Patricia Fazzone, Kathryn Verbanac, Louis Warren, Cody Chullen, and Josiah Thornton

Meeting Dates (include members present).

September 8, 2018. Regular Members present: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Rose Haddock, Shouquan Huo, Randall Martoccia, and Jane Trapp; Ex-Officio Members present: Louis Warren, Patricia Fazzone, Sarah Williams, and Kathryn Verbanac

October 4, 2018. Regular Members present: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Angela Dresselhaus, and Rose Haddock; Ex-Officio Members present: Jamin Carson, Cody Chullen, Patricia Fazzone, Josiah Thornton, Louis Warren, and Sarah Williams

November 1, 2018. Regular Members present: Gabriel DiMartino, Angel Dresselhaus, Rose Haddock, and Jane Trapp; Ex-Officio Members present: Josiah Thornton, Sarah Williams, and Kathryn Verbanac

December 8, 2018. Regular Members present: Patricia Anderson, Michael Catalano, Gabriel DiMartino, Angela Dresselhaus, Rose Haddock, Shouquan Huo, Randall Martoccia, and Jane Trapp; Ex-Officio Members present: Jamin Carson, Cody Chullen Patricia Fazzone, Josiah Thornton, Kathryn Verbanac, and Sarah Williams

February 7, 2019. There was not a quorum present for this meeting. Overall progress on the work of the committee was discussed but there were no decisions or actions from this meeting. Subcommittees established during the year (include progress and/or completion of work),

March 14, 2019. Meeting canceled

April 4, 2019. Regular Members present: Patricia Anderson, Gabriel DiMartino, Rose Haddock, and Shouquan Huo; Ex-Officio Members present: Cody Chullen, Patricia Fazzone and Sarah Williams

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

1. As has been the practice of the committee in previous years, six sub-committees were established to conduct the main committee's business of review nominee files and choosing awardees.
 - Alumni Association and Jones Teaching Awards Sub-Committee
 - Research/Creative Activities Lifetime and Five-Year Awards Sub-Committee
 - Joyner Distance Education Teaching Award Sub-Committee
 - Scholarship of Engagement Award Sub-Committee
 - Board of Governors Distinguished Professor Sub-Committee

- Board of Governors Teaching Excellence Award Sub-Committee
Each sub-committee completed its work by the established deadline.
2. The confidential use of Blackboard for nominee submissions and for review by sub-committee members was used as an organizational and communication tool within each sub-committee, all managed via the Office of Faculty Excellence.
 3. The committee completed all routine business by established deadlines and facilitated communications in preparation for three different awards ceremonies held through the Spring 2019 semester.
 4. The committee continued its discussion and review of the proposed Selection Procedures for Annual Service-Learning Teaching Excellence Award. After the final meeting for the committee, funding was acquired for this award in the amount of \$1000 annually from the Provost. Student Affairs will also give a *non-academic* award in the amount of \$1000 annually.

Annual Goals:

- Ensure Implicit Bias training is current for all members
- Clarify the process for the Board of Governor’s Excellence award
- Receive funding for new Service Learning Academic Award
- Complete evaluation process for each award in a timely manner and without fault, execute awards ceremony

Reports to the Faculty Senate (include dates and resolution numbers). None

Business carried over to next year (list in priority order).

- The Service Learning Award that is now resolved according to the Senate Resolution from last year will need to go back through this committee to be reworded: only one award will be funded and the Provost should have the final say instead of VC of Student Affairs. This new wording will also need to be approved by the Senate.
- Continued selection of nomination and selection process for Academic Awards
- Creation of FAQ information for use by nominees as they prepare packets of materials
- Development of Teaching Philosophy Guidelines
- Development of “Kickback Message” informing nominee they have been nominated for an award

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: No problems
- B. Personnel: No problems
- C. Attendance: No problems
- D. Responsibilities: No problems
- E. Activities: No problems

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee. None

Does the Committee’s organizational meeting next year need to be earlier than the date set this year?
If yes, when do you prefer: No

Signed: Chairperson Gabriel DiMartino

Vice Chair 

Secretary 