

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

2018-2019 Academic Year

COMMITTEE: Service-Learning Committee (SLC)

Note: SL = Service-learning

Membership (include ex-officio members).

Regular: David Paquette, Nancy Winterbauer, Craig Becker, Almitra Medina, Rose Bailey, Delta Smith, Jannee Avent Harris, Marion Eppler, Sachiyo Shearman

Ex-officio (with vote): Patricia (Patch) Clar, Misun Hur, Sharon Mallette, Alleah Crawford, Sowmya Nagaraj, Aji Njie, Courtney Corvin

Ex-officio (without vote): Dennis McCunney

Meeting Dates (include members present).

09/18/2018

Almitra Medina, Sachiyo Shearman, Delta Smith, Jannee Avent Harris, Marion Eppler

10/23/2018

Almitra Medina, Sachiyo Shearman, Craig Becker, Misun Hur, Jannee Avent Harris, Patch Clark, Dennis McCunney (and perhaps others; attendance was not annotated)

11/13/2018

Almitra Medina, Craig Becker, Patricia Clark, Courtney Corvin, Marion Eppler

12/11/2018

Almitra Medina, Sachiyo Shearman, Delta Smith, Jannee Avent Harris, Marion Eppler, Misun Hur, Dennis McCunney

01/08/2019

Almitra Medina, Sachiyo Shearman, Craig Becker, Jannee Avent Harris, Patch Clark, Tara Kermiet, Dennis McCunney, Delta Smith, Courtney Corvin, Rose Bailey, Marion Eppler

02/12/2019

Almitra Medina, Sachiyo Shearman, Craig Becker, Patch Clark, Tara Kermiet, Jannee Avent Harris, Misun Hur, Delta Smith, Sharon Mallette, Marion Eppler

03/12/2019

Almitra Medina, Sachiyo Shearman, Craig Becker, Patch Clark, Rose Bailey, Marion Eppler, Sharon Mallette

04/09/2019

Almitra Medina, Sachiyo Shearman, Craig Becker, Patch Clark, Jannee Avent Harris, Dennis McCunney, Tara Kermiet, Sharon Mallette

Subcommittees established during the year (include progress and/or completion of work).

a. Course Designation Subcommittee:

- Received and approved one application for SL* designation (PSYC 4250 Advanced Seminar: Humans and dogs through the lens of developmental psychology).

b. Faculty Subcommittee:

- Highlighted SL faculty member in the Provost's March 2019 First Monday edition.
- Developed a SL Course Designation Survey to determine the barriers that faculty experience or perceive in developing SL courses. The survey was administered in June 2019.

c. **Student Subcommittee:**

- Researched and determined criteria for student SL honor cords.

d. **Administrator and Advising Subcommittee:**

- Inactive. Goal: Promote SL to administrators (e.g., college deans) and advisors.

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

- Developed an updated list of all approved SL courses. This was accomplished by merging and crosschecking multiple lists from BIC reports, the Registrar's list, and the working list of the Center for Leadership and Civic Engagement (CLCE).
- Coordinated recognition of Dr. Melanie Satore in the March 2019 First Monday edition from the provost. Dr. Satore teaches the SL-designated course KINE 1010 (Fitness Dog Walking).
- Created a SL Course Designation survey for ECU faculty, which was administered in June 2019.
- Considered proposal of offering SL graduation honor cords for students. Established tentative criteria to qualify for the honor cords, discussed student costs, and determined honor cord details and tentative deadlines. The matter will be further discussed next academic year.
- Approved SL* designation for PSYC 4250 Advanced Seminar: Humans and dogs through the lens of developmental psychology (October 23, 2018).
- Updated the evaluation rubric and designation process for SL applications.

Reports to the Faculty Senate (include dates and resolution numbers).

- **SL* designation for PSYC 4250**
November 13, 2018
Faculty Senate Resolution #18-58
The SL designation for PSYC 4250 was approved.*
- **Service-Learning Designation Course Application Evaluation Rubric**
April 23, 2019
Faculty Senate Resolution #19-48
The rubric used to evaluate applications for SL course designation was approved.
- **Service-Learning (SL) Designation Course Process**
April 23, 2019
Faculty Senate Resolution #19-49
The process for designating courses as SL was approved.

Business carried over to next year (list in priority order).

- Discuss results of the SL Course Designation survey and make changes as needed or develop a marketing and communication plan based on the results.
- Promote SL to administrators (e.g., college deans) and advisors.
- Draft a document for CLCE to share with academic units/schedulers to ensure that courses appropriately receive the SL or SL* attribute each semester.
- Coordinate recognition of a SL student, such as through Pirate Profiles or the Center for Leadership and Civic Engagement's newsletter.
- Complete and implement SL graduation honor cords proposal.

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: No concerns.
- B. Personnel: Members assigned to subcommittees should be clearly delineated in the meeting minutes.

- C. Attendance: Attendance should be encouraged for all members, including those on the West Campus. We did not meet quorum in the November meeting, delaying decisions.
- D. Responsibilities: No concerns.
- E. Activities: The committee worked on initiatives to promote SL at the faculty and student level. Promotion of SL must also be made at the administrative level.

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee. None

Does the Committee's organizational meeting next year need to be earlier than the date set this year?
If yes, when do you prefer: No

Signed: Chairperson Almitra Medina

Vice Chair Sachiyi Shearman

Secretary Craig Becker