

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL
REPORT**

**2018-2019 Academic Year
TEACHING GRANTS COMMITTEE**

Membership (include ex-officio members).

Chair Jo Anne Balanay	Secretary David Ingram	Vice Chair Laureen Tedesco
Sviatoslav Archava	Toyin Babatunde	Mark Johnson
Pamela Lepera	Hun Lim	Luis Sensi
Lee Sutton	Christina Tschida	Cynthia Wagoner
<u>Ex-officio</u> :	Jessica Christie	Young Kim
	Ravi Paul	Jason Yao

Meeting Dates (include members present).

8/22/18: Babatunde, Ingram, Johnson, Kim, Lim, Sutton, Tedesco, Tschida, Yao

12/13/18: Archava, Babatunde, Balanay, Ingram, Johnson, Kim, Paul, Sutton, Tschida, Wagoner, Yao

1/31/19: Balanay, Ingram, Johnson, Kim, Wagoner

2/28/19: Archava, Balanay, Babatunde, Christie, Ingram, Johnson, Kim, Tedesco, Tschida

Subcommittees established during the year (include progress and/or completion of work). None

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

- *Editing the grant application*: Before soliciting grant applications in the Fall, we edited the Teaching Grants application, clarifying its references to the progress and summative reports required of previous grant recipients who are applying again, and we clarified budget requirements and the document's referrals to various sections of the application.
- *Reviewing and ranking proposals*: At our Dec. 13 meeting, we discussed 34 Teaching Grants proposals, ranking the 21 that both met the criteria and exceeded a baseline score, with the result that the following six from the Division of Academic Affairs were funded by Provost Ron Mitchelson:
 - Sungwoo Ahn and Jungmin Choi, Mathematics, "Improving Students' Active Mathematical Learning and Problem-Solving Skills with Video Modules" (2 summer stipends)
 - David Batie, Engineering & Technology, "Using Building Information Modeling (BIM) to Develop Historic ECU Campus Building Projects" (summer stipend)
 - Sheresa Boone Blanchard, Human Development & Family Science, "Promoting Students' Cultural Competencies Using Vignettes, Videos, and Shared Readings in Three Early Childhood Curriculum Courses" (summer stipend)
 - Birgit Jensen, Foreign Languages & Literatures, "Revive It! Bringing GERM 3330 (Composition and Advanced Grammar) into the 21st Century" (summer stipend)
 - David Mayo, Business, "Fostering Intrapreneurship through Industry Collaboration" (summer stipend)

- Michael Stellefson, Health Education & Promotion, “Development of Conceptual Animation Video Library with VoiceThread Reflection Assignments to Explain Health Behavior Theory Applications” (summer stipend and \$9,600 in equipment costs)

The committee reviewed the proposals according to the guidelines in the call for proposals document, assigning each proposal to a subset of reviewers that included some committee members with subject-matter expertise and some from other disciplines. These reviewers read the proposal in detail and scored it according to the evaluation rubric in the call for proposals. At the meeting, the committee discussed each proposal, with reviewers revising their scores after the discussion. The ranked list of recommendations resulted.

The 34 proposals we received represented these academic disciplines: African/African-American studies (one), art and design (two), biology (two), business (five), business in collaboration with engineering and technology (one), economics (one), education (three), engineering and technology (five), English (one), foreign languages and literature (three), health education and promotion (two), human development and family science (three), mathematics (one), medicine (two), operations and supply chain management (one), religious studies (one)

- *Revising the grant application:* In Spring 2019, we revised the Teaching Grants application again, clarifying matters that came up for discussion during proposal review this year and adding a new requirement, that applicants name any related grant proposals (such as Research and Creative Activities requests covering the same topic), and that they include the progress and summative reports for their most recently funded Teaching Grant (if any).
- *Establishing a procedure for evaluating grant project reports:* We devised a rubric for evaluating summative reports for Teaching Grant projects, and agreed to assign scores to the recently collected reports when we meet in August to elect officers and receive our charge. We view this action as closing the circuit in the grant-awarding process, as we have had no official process for reading or responding to the reports.
- *Devising a way to hold past recipients accountable in new applications:* We also added an evaluation item to our score sheet for grant proposals that reflects the score on the applicant’s most recent summative report; new applicants will be granted the full 5 points available for that measure of proposal effectiveness.

Reports to the Faculty Senate (include dates and resolution numbers).

- *Teaching Grant Proposal 2020-2021 (Proposed Revision):* We submitted the revised proposal guidelines and application form to Lori Lee on 11 Mar. 2019. The proposed revisions were approved at the Faculty Senate meeting on 26 Mar. 2019.
- *Proposed Addition to the Teaching Grants Committee Charge:* Our request (explained in “A” below), pursued through the Committee on Committees, was approved at its second reading in the Faculty Senate, on 23 Apr. 2019 (the first reading was on 26 Mar. 2019).

Business carried over to next year (list in priority order).

None

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. *Charge:* The charge has been clear, but we added to it, with Faculty Senate approval 23 Apr. 2019, the evaluation of the previous year’s summative reports. We aim to provide accountability for grant recipients and let the Provost and the Vice Chancellor of Health Sciences know how the University’s money has been spent.

- B. Personnel: The committee has strong representation across the disciplines and attracts committed members willing to contribute to the work and the discussion.
- C. Attendance: We had substantial attendance at the most important meeting, the reviewing meeting on Dec. 13. Although the Jan. 31 meeting was poorly attended, those present fruitfully evaluated what changes to the instructions were suggested by the reviewing experience, and the committee continued the discussion by e-mail, offering further revisions to the application and agreeing to meet once more once substantive changes were proposed.
- D. Responsibilities: The committee has a clear and workable set of responsibilities.
- E. Activities: The committee pursued its usual activities-adjusting the application packet, reviewing and ranking proposals, and reconsidering the application packet in light of the reviewing experience-and added a new one, evaluating summative reports, that will begin in Fall 2019.

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

None, beyond those in the request accompanying the proposed changes to the application packet.

Does the Committee's organizational meeting next year need to be earlier than the date set this year?

No.

Signed: Chairperson Jo Anne Balanay

Vice Chair Laureen Tedesco

Secretary David Ingram