

**EAST CAROLINA UNIVERSITY FACULTY SENATE  
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

**2018-2019 Academic Year**

**University Budget**

Membership (include ex-officio members).

Regular Members: Uduak Akpan, Cindy Elmore, Peter Francia, Amy Frank, Molly Jacobs, Mark Sanders, Holly Wei.

Ex-officio Members: Susan Chapman, Stephanie Coleman, Joe Gaddis, Sara Thorndike, Gary Vanderpool, Jeff Popke, Haley Creef, Becky Welch

Meeting Dates (include members present).

- a. Sept 20, 2018
  - i. Attending : Uduak Akpan, Susan Chapman, Peter Francia, Amy Frank, Joe Gaddis, Jeff Popke, Mark Sanders, Gary Vanderpool, Holly Wei, Becky Welch
- b. October 18, 2018
  - i. Attending : Uduak Akpan, Stephanie Coleman, Haley Creef, Cindy Elmore, Peter Francia, Amy Frank, Joe Gaddis, Jeff Popke, Mark Sanders, Sara Thorndike, Gary Vanderpool, Holly Wei
  - ii. Guest: Chris Dyba - Vice Chancellor for University Advancement & President of the ECU Foundation
- c. November 15, 2018
  - i. Attending : Uduak Akpan, Susan Chapman, Stephanie Coleman, Haley Creef, Cindy Elmore, Joe Gaddis, Jeff Popke, Mark Sanders, Sara Thorndike, Becky Welch
  - ii. Guests: Ron Mitchelson - Provost and Vice-Chancellor for Academic Affairs and Wendy Sergeant, Assistant Vice-Chancellor for Personnel and Resource Administration.
- d. January 17, 2019
  - i. Attending: Uduak Akpan, Susan Chapman, Stephanie Coleman, Amy Frank, Cindy Elmore, Joe Gaddis, Molly Jacobs, Mark Sanders, Sara Thorndike, Holly Wei, Becky Welch
  - ii. Guest: Michelle Brooks - Chief-of-Staff for the Health Sciences Division and formerly ECU Director of Strategic Initiatives and Legislative Liaison
- e. February 20, 2019
  - i. Attending : Susan Chapman, Amy Frank, Cindy Elmore, Joe Gaddis, Mark Sanders, Gary Vanderpool, Holly Wei

- ii. Guests : Bill Bagnell - Associate Vice Chancellor for Campus Operations and Rebecca Bizzell, Business Officer, Campus Operations
- f. March 21, 2019
  - i. Attending : Uduak Akpan, Susan Chapman, Stephanie Coleman, Amy Frank, Cindy Elmore, Joe Gaddis, Jeff Popke, Mark Sanders, Becky Welch
  - ii. Guest: Jon Gilbert - Director of Athletics
- g. April 18, 2019
  - i. Attending: Stephanie Coleman, Amy Frank, Cindy Elmore, Joe Gaddis, Jeff Popke, Mark Sanders, Sara Thorndike , Gary Vanderpool, Becky Welch

Subcommittees established during the year (include progress and/or completion of work). N/A

Accomplishments during the year . Please include recommendations made to any University agency other than the Faculty Senate .

The Committee effectively carried out its advisory and information-gathering role, receiving information from the administrators listed in the meeting dates above as guests . In particular, the Committee discussed the issue of faculty compensation for summer courses with university administrators and reported on the discussion to the Faculty Senate.

Reports to the Faculty Senate (include dates and resolution numbers).

New Summer 2019 Faculty Teaching Compensation was approved as presented on January 29, 2019. RESOLUTION #19-05

Business carried over to next year (list in priority order) .

1. Consider ways to increase faculty involvement during the budget decision process at points where its role would be helpful. Discuss suggestions with relevant stakeholders in Academic Affairs and other university divisions as appropriate.
2. Invite the following administrators to give a presentation in one of the University Budget Committee meetings.
  - Sara Thorndike – Vice Chancellor for Administration and Finance to review the overall university budget process at the committee's organizational meeting, particularly for new University Budget Committee members.
  - Kevin Carraway - Director of Materials Management
  - Tim Wiseman – Assistant Vice Chancellor for Enterprise Risk Management & Director of Military Affairs
  - Mark Stacy – Vice Chancellor for Health Sciences and Dean of the Brody School of Medicine
  - Representative from ECU Human Resources and/or Academic Affairs Personnel Administration

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge : Valuable and appropriate.

B. Personnel: The committee roster facilitated productive dialogue between the elected faculty membership and ex-officio representatives with budget expertise.

C. Attendance: Several members had teaching conflicts during the fall and spring semesters. This issue is addressed below in suggestions for improving the effectiveness of the committee.

D. Responsibilities: The Committee successfully fulfilled its responsibility to "inform the Faculty Senate" regarding budget matters. It is less clear whether the Committee was able to "serve as a communication link between the Faculty Senate and the Chancellor."

E. Activities: Committee activities consisted chiefly of receiving information and providing faculty advice on matters related to budget policies and priorities.

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

The Committee asks that the Chair of the Faculty inform the Interim Chancellor of the Committee's charge to "serve as a communication link between the Faculty Senate and the Chancellor," and to seek effective means of carrying out this charge. In addition, and as mentioned in Business carried forward to next year, consider ways to increase faculty involvement during the budget decision process.

The Committee requests that meetings be scheduled later in the day to avoid conflict with teaching schedules. Another potential solution is that meetings could alternate times on the third Thursday of every month to best fit everyone's schedule.

Does the Committee's organizational meeting next year need to be earlier than the date set this year? N/A

Signed: Chairperson 

Vice Chair 

Secretary 