2019-2020 Academic Year

CALENDAR COMMITTEE

Membership (include ex-officio members).

Regular Members:  
Santa Johnston  
Rick McCarty (C)  
Joseph Lee  
Michael Shoaf (S)  
Lisa Maag  
Ginger Woodard  
Dale Sauter  
Mark McCarthy (VC)

Ex-Officio:  
Angela Anderson  
Bill McCartney  
Tom McConnell  
Sheena Eagan  
Yong Wang  
Brandon Gildersleeve

Meeting Dates (include members present)

September 19, 2019  
Michael Shoaf, Lisa Maag, Ginger Woodard, Dale Sauter  
ex-o: Angela Anderson, Tom McConnell

October 15, 2019  
Rick McCarty, Mark McCarthy, Lisa Maag, Michael Shoaf  
ex-o: Yong Wang, Sheena Eagan, Bill McCartney

January 28, 2018  
Rick McCarty, Mark McCarthy, Lisa Maag, Michael Shoaf, Joseph Lee, Dale Sauter,  
ex-o: Yong Wang, Bill McCartney, Tom McConnell, Beth Dawson for Angela Anderson

Subcommittees established during the year (include progress and/or completion of work).

None
Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

Approved a common final exam period for MATH 0045

Approved revisions to the Faculty Manual and the Undergraduate Catalog related to the final exam policy, barring instructor-imposed limits to the duration of final exam periods

Reviewed the Undergraduate Catalog Academic Regulations, as required annually by the committee’s charge

Approved academic calendars for Summer 2021, Fall 2021, and Spring 2022

Approved abridged calendar for Academic Year 2024-2025

Re-designed the page format for posting academic calendars, to make links to processing calendars more conspicuous (Rick McCarty in consultation with Rachel Baker)

Reports to the Faculty Senate (include dates and resolution numbers).

#19-78 November 12, 2019
Addition of MATH 0045 common final exam

#19-79 November 12, 2019
Revisions to the ECU Faculty Manual and to the University Undergraduate Catalog

#20-22 February 25, 2020
Approval of the 2021-2022 University Academic Calendars.

#20-23 February 25, 2020
Approval of the 2024-2025 Abridged University Academic Calendars.

Business carried over to next year (list in priority order).

Consider a proposed 5-day finals weeks in fall and spring, suggested by Yong Wang, ex-officio (see documents posted on Sharepoint).

Consider new designs for posted academic calendar tables, possibly in cooperation with ITCS.

Review Guidelines for Creating and Maintaining University Student Application / Processing Deadlines (2013), and explore the feasibility of accelerating preparation and posting of “processing calendars,” to correspond more closely than at present with postings of academic calendars.
Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).

A. Charge: **Good**
B. Personnel: **Very good**
C. Attendance: **Fair**
D. Responsibilities: **Good**
E. Activities: **Good**

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

None

Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: __________

No

Signed: Chairperson ______________________

Vice Chair _____________________________

Secretary _____________________________

Please forward the completed, approved annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 15, 2019.