

**EAST CAROLINA UNIVERSITY FACULTY SENATE  
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

**2019-2020 Academic Year**

**COMMITTEE: Committee on Committees**

1. Membership (include ex-officio members). Christina Tschida (chair), Anne Ticknor (Vice-chair), Donna Roberson (secretary), Roger Russell, Gregory Lapicki (previous committee chair), Melinda Doty, Tracy Carpenter-Aeby, ex-officio: John Stiller (past chair of the faculty), Jeff Popke (Chair of the faculty)
2. Meeting Dates (include members present and those who contributed to committee action, but were not at the meeting)  
August 27, 2019: Christina Tschida (chair), Anne Ticknor (Vice-chair), Donna Roberson (secretary), Gregory Lapicki, Melinda Doty, Tracy Carpenter-Aeby, ex-officio: John Stiller, Jeff Popke  
September 4, 2019(electronic decision-making): Christina Tschida, Anne Ticknor, Donna Roberson, John Stiller, Jeff Popke  
September 24, 2019: Christina Tschida, Roger Russell, Melinda Doty, Donna Roberson, Anne Ticknor, ex-officio: John Stiller and Jeff Popke  
November 19, 2019: Christina Tschida, Gregory Lapicki, Donna Roberson, Anne Ticknor ex-officio: John Stiller and Jeff Popke  
January 14, 2020: Christina Tschida, Melinda Doty, Donna Roberson, Gregory Lapicki, Anne Ticknor ex-officio: Jeff Popke and John Stiller  
February 11, 2020: Christina Tschida, Melinda Doty, Donna Roberson, Roger Russell, Anne Ticknor ex-officio: Jeff Popke and John Stiller, guest Crystal Chambers  
February 18, 2020: Christina Tschida, Melinda Doty, Donna Roberson, Roger Russell, Gregory Lapicki, Anne Ticknor ex-officio: Jeff Popke and John Stiller  
April 14, 2020: (this "meeting" was actually a series of emails) Christina Tschida, Anne Ticknor, Donna Roberson, Melinda Doty, Gregory Lapicki, Roger Russell, John Stiller, Jeff Popke all participated electronically
3. Subcommittees established during the year (include progress and/or completion of work). none
4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.  
Committee terms reviewed and nominees recommended for staggered terms where balance was needed. This work avoids having experienced committee members rotating off with each election term and reduces loss of continuity of committee business.  
Committee vacancies filled as needed via submission and vote to the Faculty Senate for approval  
Care was taken to ensure the balance between tenure, tenure-track and fixed term faculty representation where permitted  
Organization of committee representation and faculty volunteer requests were revised to permit easier review and placement of nominees
5. Reports to the Faculty Senate (include dates and resolution numbers). No resolutions. Nominees for committee vacancies were handled at appropriate intervals by the Faculty Senate following Robert's Rules of Order.
6. Business carried over to next year (list in priority order). N/A

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
- A. Charge: appropriate
  - B. Personnel: sufficient
  - C. Attendance: quorum each meeting met
  - D. Responsibilities: appropriate
  - E. Activities: appropriate
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. n/a
9. Does the Committee's organizational meeting next year need to be earlier than the date set this year?  No If yes, when do you prefer: \_\_\_\_\_

Signed: Chairperson *Carrie Melode*

Vice Chair *anne ticknor*

Secretary *Donna Peterson*

**Please forward the completed annual report to the Faculty Senate office via email ([faculty senate@ecu.edu](mailto:faculty senate@ecu.edu)) no later than May 1, 2020.**