

**EAST CAROLINA UNIVERSITY FACULTY SENATE  
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

**2020-2021 Academic Year**

**COMMITTEE: Committee on Committees**

1. Membership (include ex-officio members). Melinda Doty (chair), Toyin Babatunde (Vice-chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, Tracy Carpenter-Aeby, ex-officio: Jeff Popke (past chair of the faculty), Purificacion Martinez (Chair of the faculty)

2. Meeting Dates (include members present and those who contributed to committee action, but were not at the meeting)

August 18, 2020: Melinda Doty (chair), Toyin Babatunde (Vice-chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, ex-officio: Jeff Popke, Puri Martinez

September 22, 2020: Melinda Doty (chair), Toyin Babatunde (Vice-chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, Hong Bing Su, ex-officio: Jeff Popke, Puri Martinez

October 20, 2020: Melinda Doty (chair), Toyin Babatunde (Vice-chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, Hong Bing Su, ex-officio: Jeff Popke, Puri Martinez

November 17, 2020: Melinda Doty (chair), Toyin Babatunde (Vice-chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, Hong Bing Su, ex-officio: Jeff Popke, Puri Martinez.

Guests Crystal Chambers and Amanda Klein

December 14, 2020: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Amanda Haberstroh ex-officio: Jeff Popke, Puri Martinez Guests: Crystal Chambers, Amanda Klein, Sarah Williams and LaKeshia Forbes

February 9, 2021: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Amanda Haberstroh ex-officio: Jeff Popke, Guests: Crystal Chambers, Amanda Klein,

CALLED meeting February 18, 2021: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Amanda Haberstroh, Hong-Bing Su. Ex-officio: Jeff Popke

March 16, 2021: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Amanda Haberstroh, Hong-Bing Su. Ex-officio: Jeff Popke, Puri Martinez

CALLED meeting March 31, 2021: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Hong-Bing Su. Ex-officio: Jeff Popke, Puri Martinez

April 13, 2021: Melinda Doty (chair), Donna Roberson (secretary), Toyin Babatunde (vice-chair), Ryan Martin, Amanda Haberstroh, Hong-Bing Su. Ex-officio: Jeff Popke

CALLED meeting April 28, 2021: Melinda Doty (chair), Toyin Babatunde (vice chair), Donna Roberson (secretary), Ryan Martin, Amanda Haberstroh, Hong-Bing Su. Ex-officio: Jeff Popke

3. Subcommittees established during the year (include progress and/or completion of work).

September 2020: revision of the call for faculty volunteers for faculty senate committee service (Donna Roberson and Amanda Haberstroh, completed)

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Committee vacancies nominated as needed via submission and vote to the Faculty Senate for approval
- Formation of and nominations for the first slate of members for the new Diversity, Equity and Inclusion committee
- Collapse of appellate committee approved into one large pool. Membership nominated to equally represent academic rank and title across colleges and programs as possible

5. Reports to the Faculty Senate (include dates and resolution numbers). No resolutions.

Nominees for committee vacancies were handled at appropriate intervals by the Faculty Senate following Robert's Rules of Order.

6. Business carried over to next year (list in priority order). N/A

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: appropriate
- B. Personnel: sufficient
- C. Attendance: quorum each meeting met
- D. Responsibilities: appropriate
- E. Activities: appropriate

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. n/a

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No If yes, when do you prefer: \_\_\_\_\_

Signed: Chairperson Melinda J. DeF...

Vice Chair \_\_\_\_\_

Secretary Anna Peterson 4/29/2021

**Please forward the completed annual report to the Faculty Senate office via email ([faculty senate@ecu.edu](mailto:faculty senate@ecu.edu)) no later than May 1, 2020.**