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**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

2020-2021 Academic Year

COMMITTEE: University Budget

Membership (include ex-officio members).

Regular Members: Uduak Akpan, Molly Jacobs, Cindy Elmore, Steven Garrett, Karla (Page) Varnell, Jennifer McKinnon, and Holly Wei

Ex-officio Members: Stephanie Coleman, Wendy Sergeant, Gary Vanderpool, Susan Chapman, Purificación Martínez, Beth Thompson, and Tucker Robbins

Meeting Dates (include members present).

- a. Sept 24, 2020
 - i. Attending: Uduak Akpan, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Page Varnell (Vice Chair), Jennifer McKinnon, Stephanie Coleman, Wendy Sergeant, Gary Venderpool, Sara Thorndike, Susan Chapman, Purificacion Martinez
 - ii. Guests: Lisa Ormond
- b. October 15, 2020
 - i. Attending: Uduak Akpan, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Jennifer McKinnon, Stephanie Coleman, Wendy Sergeant, Susan Chapman, Purificacion Martinez, Beth Thompson
 - ii. Guest: Rachel Baker
- c. November 12, 2020
 - i. Attending: Uduak Akpan, Molly Jacobs, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Page Varnell (Vice Chair), Jennifer McKinnon, Wendy Sergeant, Gary Venderpool, Sara Thorndike, Susan Chapman, Purificacion Martinez, Tucker Robbins, Beth Thompson
 - ii. Guest: Bill Bagnell
- d. January 27, 2021
 - i. Attending: Uduak Akpan, Molly Jacobs, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Page Varnell (Vice Chair), Jennifer McKinnon, Stephanie Coleman, Wendy Sergeant, Gary Venderpool, Dr. Susan Chapman, Senate Chair Purificacion Martinez, Tucker Robbins
 - ii. Guest: Kitty H. Wetherington
- e. February 25, 2021
 - i. Attending: Uduak Akpan, Molly Jacobs, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Page Varnell (Vice Chair), Jennifer McKinnon, Stephanie Coleman, Wendy Sergeant, Gary Venderpool, Susan Chapman, Senate Chair Purificación Martínez, and Tucker Robbins
 - ii. Guest: Dr. Ron Mitchelson, Interim Chancellor; Jon Gilbert, Athletics Director

- f. March 18, 2021
 - i. Attending: Uduak Akpan, Molly Jacobs, Holly Wei (Chair), Cindy Elmore, Steve Garrett (Secretary), Page Varnell (Vice Chair), Jennifer McKinnon, Stephanie Coleman, Wendy Sergeant, Gary Venderpool, Susan Chapman, Senate Chair Purificación Martínez, and Tucker Robbins
 - ii. Guest: Dawn Pilgrim-Dunn, Associate Director of Space Planning at ECU
- g. April 15, 2021
 - i. Attending: Becky Welch, Holly Wei (Chair), Beth Thompason, Cindy Elmore, Gary Venderpool, Jennifer McKinnon, Page Varnell (Vice Chair), Stephanie Coleman, Susan Chapman, Uduak Akpan, Purificación Martínez (Senate Chair), and Rachel Baker
 - ii. Guest: Kathryn Verbanac

Subcommittees established during the year (include progress and/or completion of work).

Fixed-term advancement in title raises:

Subcommittee members: Steve Garrett (Secretary), and Senate Chair Purificación Martínez

These members joined a university Fixed-term Faculty Subcommittee. The major goals include 1) ECU's multi-year contract and 2) Process of renewal after a certain amount of seniority and success.

The statement in our contracts, "...the length of your appointment constitutes full and timely notice of non-reappointment when your term expires. Therefore, this letter serves as your notice of non-reappointment; your employment will automatically terminate at the expiration of this appointment without further notice to you," does not seem to be a right way to treat people who are shouldering so much of ECU's credit hour production, especially for those who have demonstrated value to ECU.

University Budget Website.

Subcommittee members: Puri Martinez, Stephanie Coleman, and Steven Garrett

Dr. Puri Martinez continued to work with interim vice chancellor of finance Stephanie Coleman to design the university budget website, including the easy-sought financial information, such as university's annual budget information and trends over the years.

University Budget Committee Research Report resolution

Subcommittee members: Jennifer McKinnon, Beth Thompason, Purificación Martínez

The subcommittee is drafting a resolution regarding the university research report, especially about communication with university faculties. The resolution was approved by the faculty senate in May 2020.

Accomplishments during the year.

The Committee effectively carried out its advisory and information-gathering role, receiving information from the administrators listed in the meeting dates above as guests. In particular, the Committee discussed the issues of fixed-term faculty advancement in title, raises, and

collaborate with university departments, such as athletics, building and space, and maintenance to improve faculty involvement in the university budget process.

Reports to the Faculty Senate (include dates and resolution numbers).
N/A

- Business carried over to next year (list in priority order).
1. Complete the university budget website as discussed and desired
 2. Continue to think of ways to increase faculty involvement

Evaluation of the committee:

- A. Charge: Met. The charge, advising the chancellor on budget strategies and priorities, sets the foundation that guides the vision and goals of the Committee. We have dialogued with various department administrators regarding financial challenges and opportunities.
- B. Personnel: Met. The committee includes a diverse group of committee members, which facilitated productive dialogue between elected faculty members and ex-officio representatives.
- C. Attendance: Met. We modified our meeting time based on the Board of Governors and Board of Trustees’ meeting schedules so that some key stakeholders, such as the vice chancellor of the financial services, could attend the budget committee meetings and update the committee on important issues.
- D. Responsibilities: Met. The Committee conducted surveys regarding the priorities to work on this year and performed accordingly, such as collaborating with various university departments for financial needs. We also make progress on the university budget committee website.
- E. Activities: Met. Committee activities mainly used effective dialogue to receive information and advice faculty on matters related to budget policies and priorities.

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

The Committee suggests that UBC continues to serve as an ex-officio member of the University Tuition and Fees Committee and the Fixed-Term Faculty Subcommittee and improve faculty involvement in the budgetary process, especially during the post-pandemic recovery time.

Does the Committee’s organizational meeting next year need to be earlier than the date set this year?
If yes, when do you prefer: No

Signed: Chairperson Holly Wei

Vice Chair Karla Thompson Varnell (email exchanged on the report)

Secretary Steven Garrett (email exchanged on the report)

Please forward the completed, approved annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 15, 2020.