

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

2020-2021 Academic Year

COMMITTEE: Writing Across the Curriculum

MEMBERSHIP

Regular Members: Jeanette Avery, Jamin Carson, Danny Ellis (vice-chair), Lisa Ellison (chair), Ann Mannie (secretary), Jen-Scott Mobley, Clark Nall, Heather Ries

Ex-officio members with vote: Marina Alexander, Will Banks, Michelle Eble, Kristen Gregory, Tory Rose Harris, Elizabeth Ketterman, Wendy Sharer

Ex-officio member without vote: Tracy Morse

MEETING DATES & MEMBERS PRESENT

Aug. 24, 2020: Avery, Carson, Ellis, Mannie, Nall, Ries, Mobley, Ellison, Banks, Eble, Morse, Sharer, Gregory, Ketterman, Harris

Sept. 14, 2020: Avery, Carson, Nall, Ries, Mobley, Ellison, Banks, Alexander, Morse, Sharer, Gregory, Harris

Oct. 12, 2020: Ries, Nall, Carson, Ellis, Ellison, Mobley, Eble, Sharer, Ketterman, Banks, Gregory, Alexander, Harris, Morse

Nov. 9, 2020: Avery, Carson, Ellis, Mannie, Nall, Ries, Mobley, Ellison, Alexander, Banks, Eble, Morse, Sharer, Gregory, Ketterman

Jan. 25, 2021: Avery, Carson, Danny Ellis, Mannie, Nall, Ellison, Ries, Mobley, Alexander, Banks, Eble, Morse, Sharer, Gregory, Harris

Feb. 8, 2021: Avery, Mannie, Ries, Mobley, Ellison, Alexander, Banks, Eble, Morse, Sharer, Gregory, Harris

March 8, 2021: Avery, Carson, Ellis, Ellison, Mannie, Mobley, Nall, Ries, Alexander, Banks, Eble, Gregory, Harris, Morse, Sharer

April 12, 2021: Avery, Ellis, Ellison, Mannie, Mobley, Nall, Ries, Alexander, Eble, Gregory, Morse, Sharer

SUBCOMMITTEES ESTABLISHED DURING THE YEAR

Four Subcommittees for WI Review of English Department (HCAS) & Honors College

Each committee member was appointed to one of four subcommittee to review a quarter of the 76 courses from English & Honors: 52 ENGL, 4 FILM, and 20 HNRS.

- Oct. 12, 2020: Subcommittees assigned and guidelines established.
- Nov. 9, 2020: Subcommittees submitted course audit reports.
- Jan. 25, 2021: Subcommittees submitted final/outcomes review reports; WI removals read into minutes
- Feb. 8, 2021: English Department & Honors College notified of findings

Subcommittee for Evaluation of WI Transfer Guidelines (Banks, Eble, Ellis, Gregory)

- Sept. 14, 2020: Subcommittee established to determine WI transfer policy revision.
- Oct. 12, 2020: Presented policy revision (draft) to full committee & discussed.
- Jan. 25, 2021: Reported draft was presented to unit administrators & discussed.
- Feb. 9, 2021: Reported draft received only positive responses from unit liaisons, and was presented to Registrar for comments on implementation.
- Mar. 8, 2021: Reported feedback from various interested entities indicating that the transfer list revision/update/simplification would help alleviate issues with community college transfer; discussion of avenues for further study.

- Apr. 12, 2021: Committee agreed to continue transfer revision work next year.

ACCOMPLISHMENTS DURING THE YEAR

- Concluded first 5-year WI review cycle
- Established a pathway with UCC for ENGL 2201 to be added as co-requisite for 3000-level WI classes and pre-requisite for 4000-level WI classes through consent agenda
- Delivered letter to maintain Writing Center funding, endorsed by Faculty Senate
- Reviewed & approved 4 new WI courses
- Removed WI designation from 3 courses, as requested by departments
- Revised WI syllabus statement
- Revised course proposal form

REPORTS TO THE FACULTY SENATE

Resolution #20-54 Approved by Faculty Senate: October 6, 2020 Approved by Interim Chancellor: November 3, 2020 Curriculum and academic matters acted on and recorded in the August 24, 2020 Writing Across the Curriculum meeting including the removal of WI designation for MUSC 1406: Music History and Literature I were approved as presented.

Resolution #20-66 Approved by Faculty Senate: November 3, 2020 Approved by Interim Chancellor: December 7, 2020 Curriculum and academic matters acted on and recorded in the October 12, 2020 Writing Across the Curriculum meeting including writing intensive course designation (WI) removal for NURS 4904: Professionalism in Baccalaureate Nursing Practice, writing intensive course designation (WI) approval for NURS 4906: Community Health Nursing.

Resolution #20-67 Approved by Faculty Senate: November 3, 2020 Approved by Interim Chancellor: December 7, 2020 Revisions to the WI Syllabus Statement.

Resolution #20-68 Approved by Faculty Senate: November 3, 2020 Approved by Interim Chancellor: December 7, 2020 Revisions to the WI Course Proposal Form.

Resolution #20-77 Approved by Faculty Senate: December 1, 2020 Approved by Chancellor: pending [This resolution number was duplicated; the chancellor's approval applied to the UCC's item of the same number.] Curriculum and academic matters acted on and recorded in the Writing Across the Curriculum minutes of November 9, 2020, including notification of change in learning outcomes for Health 3030: Health Behavior.

Resolution #21-11 Approved by Faculty Senate: February 23, 2021 Approved by Interim Chancellor: March 15, 2021 Curriculum and academic matters acted on and recorded in the Writing Across the Curriculum Committee minutes of January 25, 2021, including a notification of changes to co-requisites in MGMT 4842, prerequisites in KINE 4500, 4501, 4502, and majors only access in KINE 4806, and prerequisites in EDUC 3200; writing intensive course designation (WI) for SPAN 3550 Introduction to Cultural Analysis; writing intensive course designation (WI) for CSCI 4230 Software Engineering II, and removal of writing intensive course designation (WI) from CSCI 3030 and CSCI 4710.

Resolution #21-18 Approved by Faculty Senate: March 30, 2021 Approved by Chancellor: April 21, 2021 Curriculum and academic matters acted on during the March 8, 2021 Writing Across the Curriculum Committee meeting including notification of renumbering of GBRK 2600, notification of change in prerequisites for SPAN 3210, and notification of change in prerequisites for BIOL 4300 and 4301.

Resolution #21-35 Approved by Faculty Senate: April 27, 2021 Approved by Chancellor: pending Curriculum and academic matters acted on and recorded during the April 12, 2021 Writing Across the Curriculum meeting.

BUSINESS CARRIED OVER TO NEXT YEAR

- Begin new 5-year WI review cycle (Allied Health, Business, Education, Nursing, Engineering & Technology colleges) (cf. Resolution #15-68)
- Revise of WI transfer policy
- Evaluate & offer formal advice on WI-by-Section practices, including “stacking” wherein students in WI sections are taught alongside those not in WI sections

EVALUATION OF THE COMMITTEE


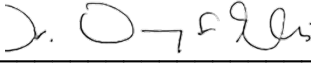

- A. Charge: Committee fully met its charge.
- B. Personnel: The committee is composed of faculty & administrators from various writing initiatives across campus.
- C. Attendance: Excellent attendance, with quorum met at each held meeting.
- D. Responsibilities:
 1. The committee promotes the University Writing Program and recommends policies and guidelines governing the development and offering of courses and seminars that are officially to be designated as writing-intensive courses.
 2. The committee reviews and approves proposals for writing-intensive courses, makes recommendations to the Faculty Senate regarding proposals carrying the writing intensive designation, and reports those recommendations to the University Curriculum Committee.
 3. The committee periodically reviews existing writing-intensive course offerings and recommends, as appropriate, changes to course writing-intensive status in order to ensure that standards for writing-intensive credit are being met.
 4. The committee reviews the activities of the University Writing Program, advises the administrative leadership in that program, and serves as a liaison between the University Writing Program and the Faculty Senate.
 5. The committee reviews honors seminar proposals for writing intensive credit.
 6. The chair or appointed representative serves as an ex-officio member of the Honors College Faculty Advisory Committee.
- E. Activities: The committee was actively engaged with all aspects of its charge.

SUGGESTION(S) TO THE CHAIR OF THE FACULTY FOR IMPROVING THE EFFECTIVENESS OF THE COMMITTEE.

No suggestions.

DOES THE COMMITTEE’S ORGANIZATIONAL MEETING NEXT YEAR NEED TO BE EARLIER THAN THE DATE SET THIS YEAR?

An earlier start date is not requested.

Signed: Chairperson 
Vice Chair 
Secretary 

Please forward the completed, approved annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 15, 2021.