

(4 page limit, please)

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC COMMITTEE ANNUAL REPORT**

2021-2022 Academic Year

COMMITTEE:

Membership (include ex-officio members) Eli Hvastkovs(**chair**): Stephanie Jung-in Bae, Joshua Gardner (sec), Michael Baker (VC), Jennifer Matthews, Lynne Murphy, Amy Frank **EX-OFFICIO MEMBERS:** Cynthia Wagoner, Stan Eakins, Angela Anderson, Steven Asby

Meeting Dates (include members present).
9-13-21:

10-4-21: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Stephanie Jung-in Bae, Joshua Gardner, Michael Baker, Jennifer Matthews, Lynne Murphy **EX-OFFICIO MEMBERS IN ATTENDANCE:** Cynthia Wagoner, Stan Eakins, Angela Anderson, Steven Asby **OTHERS IN ATTENDANCE:** Rachel Baker

11-1-21: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Lynne Murphy, Michael Baker, Joshua Gardner **EX-OFFICIO MEMBERS IN ATTENDANCE:** Cynthia Wagoner, Stan Eakins, Angela Anderson, Steven Asby **OTHERS IN ATTENDANCE:** Rachel Baker, Elizabeth Flesicher

1-24-22: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Michael Baker, Jennifer Matthews, Lynne Murphy, Stephanie Jung-in Bae, Joshua Gardner **EX-OFFICIO MEMBERS IN ATTENDANCE:** Cynthia Wagoner, Angela Anderson, Stan Eakins **OTHERS IN ATTENDANCE:** Rachel Baker, Amy Shannon, Karen Rupp

2-7-22: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Lynne Murphy, Jennifer Matthews, Stephanie Bae, Michael Baker, Joshua Gardner **EX-OFFICIO MEMBERS IN ATTENDANCE:** Cynthia Wagoner, Stan Eakins, Angela Anderson, Steven Asby, Elizabeth Fleischer **OTHERS IN ATTENDANCE:** Purification Martinez, Rachel Baker

3-14-22: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Jennifer Matthews, Michael Baker, Joshua Gardner, Stephanie Jung-in Bae **EX-OFFICIO MEMBERS IN ATTENDANCE:** Stan Eakins, Angela Anderson **OTHERS IN ATTENDANCE:** Rachel Baker

4-4-22: **PERSON PRESIDING:** Eli Hvastkovs **REGULAR MEMBERS IN ATTENDANCE:** Jennifer Matthews, Michael Baker, Joshua Gardner, Stephanie Jung-in Bae, Lynne Murphy **EX-OFFICIO MEMBERS IN ATTENDANCE:** Angela Anderson, Steven Asby **OTHERS IN ATTENDANCE:** Purification Martinez, Rachel Baker

Subcommittees established during the year (include progress and/or completion of work).

Conduct Policy Review Subcommittee (Hvastkovs, Matthews, Wagoner; completed 2/7/2022)

Accomplishments during the year. Please include recommendations made to any University agency

other than the Faculty Senate.

- Zero Credit Hour Policy – worked with UCC to craft an addition to the ECU Credit and Contact Hour Guidelines to note that a stand alone (i.e. not a tethered co-req) class associated with an assigned grade must have sufficient credits associated with it.
- University Excused Absence Policy: A complete review of the university excused absence policy was performed by our committee. We passed verbiage updates to the policy in committee and presented this to faculty senate where it was tabled.
- Office Hour Policy: A complete review of the faculty office hour policy was undertaken by our committee. We attempted to provide verbiage updates to the policy and passed these updates in committee. This was also presented to the faculty senate where it was tabled.
- Academic Integrity Violation Policy: A re-write of the previously passed AIV policy was performed by our committee to return the policy to ca.. 2020 policy with some updates on timelines. This was passed by our committee and by faculty senate (see below).
- Prior Learning Assessment: We worked on the Prior Learning Assessment policy put forth by that committee and presented to our committee. This policy has some issues associated with ownership and funding, but the policy was passed out of our committee.
- Conduct Policy Review: were asked to review the ECU Conduct Policy. This was handled by a subcommittee and presented to faculty senate.

Reports to the Faculty Senate (include dates and resolution numbers).

Feb 27, 2022:

RESOLUTION #22-13: Professor Hvastkovs (Chemistry) presented formal faculty advice on the Student Conduct Process Interim Regulation. The Committee's advice was as follows: 1. Page 5, 2.1, Alcohol: The inclusion of "Being intoxicated in public." Was questioned by the committee as being redundant. We suggest removing that sentence. 2. P. 7, under section 2.6: "with the exception of a handgun possessed pursuant to a concealed handgun permit..." The committee had a question about this statement as it seemed to open Faculty Senate Meeting February 22, 2022 14 the possibility of faculty or students carrying guns to class. Can we please get clarification on this? It was our understanding that firearms on campus was prohibited. 3. P. 7, under section 2.7: "refusing or failing to submit appropriate identification..." This comment refers to students required to provide ID off campus to law enforcement if requested. The committee wondered what the legality of this was and if it should be a student conduct violation if noted. There were no questions, and the formal faculty advice to the Chancellor regarding the Student Conduct Process Interim Regulation was approved as presented.

March 29, 2022:

RESOLUTION #22-16: Professor Hvastkovs (Chemistry), Chair of the Committee, presented proposed revisions to the ECU Credit/Contact Hour Guidelines. These changes were motivated by curriculum packages that proposed zero-credit hour courses. The Committee explored existing zero-credit hour courses and consulted with the SACSCOC liaison on this issue, and recommended the changes based on that information as well as feedback from the Undergraduate Curriculum Committee, the Graduate Curriculum Committee, and Educational Policies and Planning Committee.

RESOLUTION #22-17, Professor Hvastkovs then presented proposed revisions to ECU Faculty Manual, Part VI., Section I., Subsection II. Office Hours. These changes will provide faculty with a little more guidance and potential flexibility when creating their office hour schedules. After significant

discussion, and the motion to send the proposed revisions ECU Faculty Manual, Part VI., Section I., Subsection II. Office Hours back to the committee were approved. RESOLUTION #22-17

RESOLUTION #22-19: Professor Hvaskovs withdrew the proposed revisions to ECU Faculty Manual Part VIII., Section I., Subsection II.A. Teaching Responsibilities from the agenda as it was related to other revisions that were being sent back to committee.

RESOLUTION #22-18 Professor Hvaskovs then went on to present proposed revisions to ECU Faculty Manual Part VI., Section I., Subsection X. Class attendance and Participation Regulations. These changes were motivated by faculty who were having trouble with late notifications of students attending club sporting events, especially when the student missed a lab, and the work was difficult to make up. The motion to send the proposed revisions to ECU Faculty Manual Part VI., Section I., Subsection X. Class attendance and Participation Regulations was approved. RESOLUTION #22-18

April 26, 2022

RESOLUTION #22-29 : Professor Hvaskovs (Chemistry), Chair of the Committee, presented proposed revisions to ECU Faculty Manual Part VI., Section II. Academic Integrity. The Committee received feedback from units and from the Office of Student Rights and Responsibilities indicating dissatisfaction with some of the updates to this procedure, especially the requirement for a formal departmental meeting involving the unit head to consider allegations of academic integrity violations. Chair Martínez conferred with the Office of University Counsel and learned that the interpretation of the UNC Code that seemed to require a formal departmental meeting was no longer favored, and that the Committee could remove that requirement and still remain in compliance. The Committee has revised the policy to take into account the feedback received. The proposed revisions to ECU Faculty Manual Part VI., Section II. Academic Integrity were approved as amended.

Business carried over to next year (list in priority order).

- Office Hour Policy – tailor verbiage concerning email responses/faculty response to students
- UEA Policy – consider feedback from faculty senate to determine what verbiage changes are needed

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: Satisfactory
- B. Personnel: Satisfactory
- C. Attendance: Satisfactory
- D. Responsibilities: Satisfactory
- E. Activities: Satisfactory

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee. N/a

Does the Committee's organizational meeting next year need to be earlier than the date set this year?
If yes, when do you prefer: n/a

Signed:

Chairperson:



8-17-22

Vice Chair:

Michael Baker 8-17-22

Secretary: *Joshua Gardner* 8-17-22

Please forward the completed, approved annual report to the Faculty Senate office via email (faculty senate@ecu.edu) no later than May 15, 2022.