

(4 page limit, please)

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT**

**2021-2022 Academic Year
COMMITTEE: Undergraduate Curriculum Committee**

Membership (include ex-officio members).

Regular Members: Stacy Weiss, Chair, Debra Jordan, Vice Chair, Marylaura Papalas, Secretary, Guiseppe Getto, Colleen Janeiro, Sarah McCarthy, Elena Murenina, Susanne Raedeke

Ex-Officio Members (with vote): Cynthia Bellacero, Provost’s Representative, Josie Bowman, Rep. of VC for Health Sciences, Kenneth Ferguson, Chancellor’s Representative, Ishara Mathews, SGA Student Representative, Emanuel Gruber, Chair of the Faculty Representative

Office of the Registrar: Diane Coltraine

IPAR, Academic Planning and Accreditation (APA): Rex Rose

Meeting Dates (include members present).

Meeting Date	Attendance
09-Sep-21	Organizational Meeting: Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
23-Sep-21	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Ishara Mathews, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
14-Oct-21	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Ishara Mathews, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
28-Oct-21	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Colleen Janeiro, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
11-Nov-21	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Debra Jordan, Sarah McCarthy, Elena Murenina, Susanne Raedeke, Rex Rose, Stacy Weiss
9-Dec-21	Cynthia Bellacero, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
13-Jan-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
27-Jan-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Colleen Janeiro, Debra Jordan, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
10-Feb-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Ishara Mathews, Sarah McCarthy, Elena Murenina, Susanne Raedeke, Rex Rose, Stacy Weiss
24-Feb-22	Cynthia Bellacero, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
03-March-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Ishara Mathews, Sarah McCarthy, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss
24-March-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Kenneth Ferguson, Emanuel Gruber, Colleen Janeiro, Debra Jordan, Sarah McCarthy, Elena Murenina, Susanne Raedeke, Rex Rose, Stacy Weiss
07-April-22	Cynthia Bellacero, Diane Coltraine, Kenneth Ferguson, Guiseppe Getto, Emanuel Gruber, Colleen Janeiro, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Stacy Weiss
14-April-22	Cynthia Bellacero, Josie Bowman, Diane Coltraine, Colleen Janeiro, Ishara Mathews, Sarah McCarthy, Elena Murenina, Marylaura Papalas, Susanne Raedeke, Rex Rose, Stacy Weiss

Subcommittees established during the year (include progress and/or completion of work).

The UCC established a subcommittee to review and provide feedback to the proposed Prior Learning Assessment (PLA) Policies and Portfolio-Based Assessment Procedures.

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

- A. The UCC reviewed and provided feedback to the Admissions and Retention Policies Committee regarding the proposed 0-credit hour course policy. Having a specific policy in the credit-to-contact hours guidelines will assist faculty in course development and use of courses that do not have assigned grades. New proposals with 0-credit hour courses included specific language to demonstrate the relationship between the credit bearing course and the co-requisite 0-credit course.
- B. The UCC discussed and approved revisions to the "Significance of Course Numbers" catalog text. The revised text will ensure that 5000 level graduate courses can not be required in an undergraduate degree, but can be included as an elective option.
- C. As part of SACSCOC reaccreditation efforts, the UCC was informed that structured concentrations in the Multidisciplinary Studies, BS and BA needed to be editorially revised to include more details about existing degree requirements to ensure compliance with SACSCOC policies. The UCC discussed how the additional information for each concentration should be formatted in the catalog and if it was appropriate for a concentration to have its own page in the catalog. As a result of this conversation, the UCC determined that there are two instances when concentrations in a single degree can have more than one catalog page: 1) Degrees that have been identified by the UNC Board of Governors as not meeting productivity criteria and in need of being restructured or discontinued, 2) Degrees that do not require common core or cognate courses and offer concentrations that consist of a specified group of courses in a particular field or discipline that is typically interdisciplinary or multidisciplinary in nature.
- D. The UCC reviewed, discussed, and provided feedback to proposed policies and procedures for prior learning assessment, which seeks to develop procedures for the recognition and awarding of credit for equivalent extra-institutional learning processes through portfolio-based assessment. Feedback provided to faculty senate included questions about the proposal and the required courses for the portfolio.
- E. A UCC representative, Colleen Janerio, participated in the Alternative Block Schedule (ABS) Strategic Enrollment Planning (SEP) Implementation Team, to offer feedback regarding the schedule process related to undergraduate curriculum.
- F. The UCC held an extra meeting to review and approve curriculum packages on April 7, 2022 to provide more units the opportunity to meet the deadline for inclusion in the 2022-2023 catalog.
- G. The UCC continued to utilize the comment feature in the proposal forms in Curriculog to alert originators to small errors/questions about proposals before the meetings. This practice allowed originators to address issues or answer questions before the meeting in many cases, and the meetings were more efficient and fruitful as a result.
- H. The UCC conducted all meetings during the 2021-2022 academic year through Teams, utilizing the waiting room, chat, and screen sharing features. The virtual format facilitated UCC members, including elected and ex-officio members and staff, to discuss packages with presenting faculty and guests regardless of their location and social distancing requirements.
- I. The UCC reviewed 520 curricular actions.

Reports to the Faculty Senate (include dates and resolution numbers).

Resolution #21-55

Approved by the Faculty Senate: November 2, 2021

Approved by the Chancellor: December 14, 2021

Curriculum and academic matters acted on and recorded during the September 23, 2021 Undergraduate Curriculum Committee meeting including curricular actions in the Department of Biology within the Thomas Harriot College of Arts and Sciences, in the School of Art and Design within the College of Fine Arts and Communication; and in the meeting of October 14, 2021 including curricular actions in the Department of Coastal Studies within Integrated Coastal Programs, in the Honors College, in the Department of Computer Science within the College of Engineering and Technology, and in the Department of Special Education, Foundations, and Research within the College of Education.

Resolution #21-65

Approved by the Faculty Senate: December 7, 2021

Approved by the Chancellor: January 14, 2022

Curriculum and academic matters acted on and recorded in the Undergraduate Curriculum Committee meeting of October 28, 2021 including curricular actions in the Department of Health Education and Promotion and the Department of Kinesiology within the College of Health and Human Performance, and in the Department of Management within the College of Business; and in the meeting of November 11, 2021 including curricular actions in the Department of Geography, Planning, and Environment within the Thomas Harriot College of Arts and Sciences, and in the Department of Recreation Sciences within the College of Health and Human Performance.

Resolution #22-02*

Approved by the Faculty Senate: January 25, 2022

Approved by the Chancellor: February 25, 2022

*Note: resolution was originally submitted and recorded as #21-75; the numbers were editorially revised to start over with the new year.

Curriculum and academic matters acted on and recorded in the Undergraduate Curriculum Committee meeting of December 9, 2021 including curricular actions in the Department of Human Development and Family Science within the College of Health and Human Performance.

Resolution #22-08

Approved by the Faculty Senate: February 22, 2022

Approved by the Chancellor: March 29, 2022

Curriculum and academic matters acted on and acted on and recorded in the Undergraduate Curriculum Committee meeting of January 13, 2022 including curricular actions in the following units: Department of Mathematics, Science, and Instructional Technology Education within the College of Education, Department of Interdisciplinary Professions within the College of Education, Department of Baccalaureate Education within the College of Nursing, Department of Political Science within the Thomas Harriot College of Arts and Sciences. Also, curriculum and academic matters acted on and recorded in the meeting of January 27, 2022 including curricular actions in the following units: Department of Foreign Languages and Literatures within the Thomas Harriot College of Arts and Sciences, School of Communication within the College of Fine Arts and Communication, Department of Special Education, Foundations, and Research within the College of Education, School of Art and Design within the College of Fine Arts and Communication.

Resolution #22-21

Approved by the Faculty Senate: March 29, 2022

Approved by the Chancellor: April 18, 2022

Curriculum and academic matters acted on during the February 10, 2022 Undergraduate Curriculum Committee meeting including curricular actions in the following units: Department of Criminal Justice within the Thomas Harriot College of Arts and Sciences, Department of Human Development and Family Science within the College of Health and Human Performance, Department of Kinesiology within the College of Health and Human Performance, School of Theatre and Dance within the College of Fine Arts and Communication, Department of Geological Sciences within the Thomas Harriot College of Arts and Sciences. And curriculum and academic matters acted on during the February 24, 2022 meeting including curricular actions in the following units: Department of Kinesiology within the College of Health and Human Performance, Department of Geography, Planning, and Environment within the Thomas Harriot College of Arts and Sciences, Department of Engineering within the College of Engineering and Technology, Department of Anthropology within the Thomas Harriot College of Arts and Sciences, Department of Sociology within the Thomas Harriot College of Arts and Sciences, Department of English within the Thomas Harriot College of Arts and Sciences, Department of Mathematics within the Thomas Harriot College of Arts and Sciences.

Resolution #22-30

Approved by the Faculty Senate: April 26, 2022

Approved by the Chancellor: pending

Curriculum and academic matters acted on and recorded during the March 3, 2022 Undergraduate Curriculum Committee meeting, including curricular actions in the following units: Department of Technology Systems within the College of Engineering and Technology, School of Music within the College of Fine Arts and Communication, Department of Clinical Laboratory Science within the College of Allied Health Sciences. Curriculum and academic matters acted on and recorded during the March 24, 2022 Undergraduate Curriculum Committee meeting, including actions in the following units: Department of Technology Systems within the College of Engineering and Technology, Department of Philosophy and Religious Studies within the Thomas Harriot College of Arts and Sciences, Department of English within the Thomas Harriot College of Arts and Sciences. And curriculum and academic matters acted on and recorded during the April 7, 2022 Undergraduate Curriculum Committee meeting, including curricular actions in the following units: Department of

Anthropology within the Thomas Harriot College of Arts and Science, Department of Foreign Languages and Literatures within the Thomas Harriot College of Arts and Sciences, Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences, Department of Accounting within the College of Business, Miller School of Entrepreneurship within the Department of Business, Department of Mathematics, Science, and Instructional Technology Education within the College of Education, Department of Recreation Sciences within the College of Health and Human Performance, Department of Human Development and Family Science with the College of Health and Human Performance, Department of Chemistry within the Thomas Harriot College of Arts and Sciences, Department of Biology within the Thomas Harriot College of Arts and Sciences, and Department of Biostatistics within the College of Allied Health Sciences.

Business carried over to next year (list in priority order).

1. Meet with GCC to discuss updating suggested verb list in Curriculog.

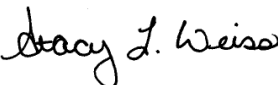
Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).


- A. Charge:
- B. Personnel: The feedback provided by each committee member to curriculum packages was a key component in the success of the committee this year. The faculty of the UCC are especially appreciative of the active participation and thoughtful input from the SGA student representative, Ishara Mathews, who after three years of participation on the UCC will be graduating in May. Many thanks to Marylaura Paplas for her three years of service to the committee, including serving as Secretary for the past two years. Thank you to Colleen Janerio for her work on UCC the past three years and Sarah McCarthy for her work during the past two years with UCC, as they are both ending their terms. The committee greatly appreciated Diane Coltraine's timely comments and managing the catalog editorial changes and questions. The committee could not run effectively without the coordination and assistance of Rex Rose who provided exceptional and much needed support to package preparers and the committee during the year.
- C. Attendance: Committee members attended regularly. Committee members should be commended for their willingness to meet for extra meetings, for extra time, and for completing their work in a virtual environment in the midst of the COVID-19 pandemic.
- D. Responsibilities:
- E. Activities:

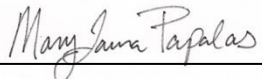
Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

1. Guidelines and policies for creating minors, including the required or recommended number of 3000 and 4000 level courses.
2. Guidelines and policies for creating accelerated programs, including the substitution of courses across formats such as replacing graduate lecture courses for undergraduate internship courses.

Does the Committee's organizational meeting next year need to be earlier than the date set this year? No. If yes, when do you prefer: _____

Signed: Chairperson 

Vice Chair 

Secretary 

Please forward the completed, approved annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 15, 2022.