

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC COMMITTEE ANNUAL REPORT**

2021-2022 Academic Year

COMMITTEE: Faculty Governance

Membership (include ex-officio members).

Regular: Stacey Altman, Cynthia Deale (secretary), Edwin Gomez, Jay Newhard, Anne Ticknor, David Wilson-Okamura (chair), Mark Bowler (vice-chair), Michael Schinasi (replaced by Susie Harris, beginning Nov. 10)

Ex officio: Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thomson, Lisa Hudson

Others in regular attendance: Linda Ingalls, Rachel Baker

Meeting Dates (include members present)

- Sept. 8, 2021: Stacey Altman, Cynthia Deale, Edwin Gomez, Jay Newhard, Anne Ticknor, David Wilson-Okamura, Mark Bowler, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez
- Sept. 22, 2021: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Jay Newhard, Anne Ticknor, Mark Bowler, Michael Schinasi, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Lisa Hudson
- Oct. 13, 2021: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez, Anne Ticknor, Mark Bowler, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thompson, Lisa Hudson
- Oct. 27, 2021: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Jay Newhard, Anne Ticknor, Mark Bowler, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thompson, Lisa Hudson,
- Nov. 10, 2021: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thomson, Lisa Hudson
- Jan. 12, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thomson, Lisa Hudson
- Jan. 26, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez, Jay Newhard, Anne Ticknor, Mark Bowler, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thomson, Lisa Hudson
- Feb. 9, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Lisa Hudson
- Feb. 23, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez, Jay Newhard, Anne Ticknor, Susie Harris, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Dave Thomson, Lisa Hudson

Mar. 23, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez __, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris , Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Lisa Hudson
Apr. 13, 2022: David Wilson-Okamura, Stacey Altman, Cynthia Deale, Edwin Gomez, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris, Purificación Martínez, Lisa Hudson
Apr. 27, 2022: David Wilson-Okamura, Stacey Altman, Edwin Gomez, Jay Newhard, Anne Ticknor, Mark Bowler, Susie Harris, Crystal Chambers, Wendy Sergeant, Mary Farwell, Purificación Martínez, Lisa Hudson

Subcommittees established during the year (include progress and/or completion of work).

Records retention (delivered revised policy to senate in spring 2022)
Apportionment of faculty senators (delivered revised policy to senate in spring 2022)
Fixed-term faculty (completed recommendations in spring 2022; review by full committee still ongoing)
Personnel policies (delivered revised policy to senate in spring 2022)
Departmental evaluations and workload (ongoing)

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

After discussion with academic council, responded to chancellor's request for additional revisions to Faculty Manual Part VIII.I, dealing with changes in title and contract-length recommendations for fixed-term faculty members.
Advised faculty chair on interpretation of quorum rules for tenure voting.
Urged academic council and chancellor to make fixed-term contracts more binding, in line with previous contracts and procedures in the Faculty Manual.
Recommended that chancellor approve Brody School of Medicine's request to make unit code changes required for reaccreditation prior to completion of its regular 5-year code review.
In response to a query from Arts and Sciences, clarified that 5-year plans submitted for post-tenure review should be prospective, not retrospective.
Drafted revisions to Faculty Manual and Bylaws for elimination of obsolete vice-chancellor titles.
Offered preliminary advice to university auditor on proposed Employee Code of Conduct.
Responded to chancellor's request for clarifications in the revised grievance policy.
Began review of Faculty Manual, Part IX revisions proposed by fixed-term subcommittee.

Reports to the Faculty Senate (include dates and resolution numbers).

Nov. 2, 2021

Resolution #21-61. Revisions to ECU Faculty Manual Part VI, Section V, Subsection II. Faculty Marshals. Changes expand eligibility to fixed-term faculty members and remove obsolete or inaccurate information about the process for determining Chief Faculty Marshal.

Feb. 22, 2022

First reading of proposed revisions to ECU Faculty Manual Part II Faculty Constitution and By-Laws.

Resolution #22-14: Revisions to grievance procedures, in response to concerns from Office for Equity and Diversity about language that seemed to permit retaliation.

Mar. 29, 2022

Resolution #22-25: proposed revisions to ECU Faculty Manual Part II Faculty Constitution and By-Laws, approved after second reading with one correction.

Apr. 26 2022

Resolution #22-34: Formal advice on Academic Computer Use interim regulation

Resolution #22-35: Revisions to ECU Faculty Manual Part VIII., Section I., Subsection VIII.
Faculty Personnel Files.

Business carried over to next year (list in priority order).

Complete review of Faculty Manual, Part IX revisions proposed by fixed-term subcommittee.

Review recommendations, when complete, from departmental evaluations and workload subcommittee.

Consider the value and types of service that faculty may include in their annual evaluation, for university and professional activities.

Review unit code standards for annual evaluations. How should department chairs evaluate research output when resources are unevenly distributed?

Review process for assigning faculty workloads in PRR REG02.07.06: both for equity and for consistency with UNC System requirements. (This will need to wait until the new funding model is finalized and its implications digested.)

Regularize and formalize the procedure when tenure requirements change in the middle of someone's probationary period.

Offer formal advice on university auditor's next draft of proposed Employee Code of Conduct. (This year's advice, on draft 2, was preliminary.)

Should the Faculty Manual detail membership and procedures for faculty search committees?

On student evaluations of teaching: should we formalize "best practice" recommendations as requirements? (A draft list of best practices was compiled a few years ago.)

As needed, review changes to the Faculty Manual required when the PAD process moves to Interfolio.

When practical, review the university's response to recent changes in the Department of Education's interpretation of Title IX changes. (See memo, Office for Civil Rights blog.)

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: No changes needed
- B. Personnel: No changes needed
- C. Attendance: No changes needed
- D. Responsibilities: No changes needed
- E. Activities: No changes needed

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

On occasion, the committee needs legal advice. General counsel Paul Zigas has taken the position that his client is the upper administration, not the faculty; therefore he cannot offer legal advice to a faculty committee.

In addition to legal advice, the committee needs to have two-way dialogue with the Office of University Counsel. It is neither efficient nor conducive to good policymaking when an office reviewing policy won't discuss a policy with the committee drafting or revising a policy.

Does the Committee's organizational meeting next year need to be earlier than the date set this year?

No.

Signed: Chairperson: David Wilson-Okamura

Vice Chair: Mark Bowler

Secretary: Cynthia Deale

Please forward the completed, approved annual report to the Faculty Senate office via email (faculty senate@ecu.edu) no later than May 15, 2022.