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**EAST CAROLINA UNIVERSITY FACULTY SENATE  
ACADEMIC COMMITTEE ANNUAL REPORT**

**2021-2022 Academic Year**

**COMMITTEE: Libraries**

Membership (include ex-officio members).

- Regular:
  - Kawanna Bright (Education)
  - Helen Dixon (History) - Secretary
  - Robin Haller (Art and Design)
  - Corey Harmon ( Health Sciences Library) – Vice Chair
  - Joseph Lee (Health Education and Promotion) – Chair
  - Lok Pokhrel (Medicine)
  - Shannon Powell (Nursing)
  - Shellie Zsoldos (Allied Health Sciences)
  
- Ex Officio:
  - Jan Lewis (Director, Academic Library Services, and Representative of the Chancellor)
  - Beth Ketterman (Director, Health Sciences Library)
  - Tom Shields (English, Representative of the Chair of the Faculty)
  - Gabriel DiMartino (Music, Representative of the Faculty Senate)
  - Sophie Adgate (Representative of the Student Body)

Meeting Dates (include members present).

- September 15, 2021
  - Regular: Bright, Dixon, Haller, Harmon, Lee, Powell
  - Ex Officio: Adgate, DiMartino, Ketterman, Lewis, Shields
  - Others: Rachel Baker (Faculty Senate Office), Marlana Rose (Secretary of the Faculty Senate)
  
- October 20, 2021
  - Regular: Bright, Dixon, Haller, Harmon, Lee, Pokhrel, Powell, Zsoldos
  - Ex Officio: Adgate, DiMartino, Ketterman, Lewis, Shields
  - Others: David Hisle (Academic Library Services)
  
- November 17, 2021
  - Regular: Bright, Haller, Harmon, Lee, Pokhrel, Powell, Zsoldos
  - Ex Officio: DiMartino, Ketterman, Lewis, Shields
  - Others: Mark Sanders (Academic Library Services), Jennifer Daugherty (Academic Library Services)
  
- December 15, 2021
  - Regular: Dixon, Harmon, Lee, Powell
  - Ex Officio: DiMartino, Ketterman, Lewis, Shields

- Others: Megan Inman (Health Sciences Library)
- February 16, 2022
  - Regular: Haller, Harmon, Lee, Pokhrel, Zsoldos
  - Ex Officio: DiMartino, Ketterman, Shields

Subcommittees established during the year (include progress and/or completion of work).

- None

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

- September 15, 2021
  - Powell appointed committee representative to the Open Access Publishing Support Fund, Dixon appointed committee representative to the Scholarly Communications Committee, Bright appointed committee representative to the Special Collections Committee.
- October 20, 2021
  - Discussion of Registrar's catalog update process. Each library does annual update through regular catalog update process.
- November 17, 2021
  - Mark Sanders (Academic Library Services) presented a plan to eliminate overdue fines on most materials (excluding equipment) following a growing trend nationally and statewide. Fines also present an equity issue for students. Plan also brought ALS equipment fines consistent with Laupus equipment fines. Discussion was supportive and motion to support the proposal was carried unanimously.
- December 15, 2021
  - Review of catalog update process. Discussion of audience and use of the catalog descriptions and some small suggestions for improvements.
  - Helen Dixon going on research leave January – March 2022. Some discussion of replacing her during her leave. Solicited volunteers to take minutes during those meetings.
  - Lee volunteered to serve as the temporary liaison to the Scholarly Communications Committee during Dixon's absence.
- February 16, 2022
  - Discussion of ECU's changing structure and its impact on the libraries.

Reports to the Faculty Senate (include dates and resolution numbers).

- None

Business carried over to next year (list in priority order).

- Attention to potential plan to consolidate libraries as part of Fiscal Sustainability initiative.

- Tenure track eligibility for library faculty

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge:
- B. Personnel:
- C. Attendance: Strong presence and dedication from library leadership to working with the committee strengthened the work of the committee.
- D. Responsibilities:
- E. Activities:

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.

- None

Does the Committee's organizational meeting next year need to be earlier than the date set this year?

- No

If yes, when do you prefer:

Signed: Chairperson:

Vice Chair:

Secretary:

**Please forward the completed, approved annual report to the Faculty Senate office via email ([faculty senate@ecu.edu](mailto:faculty senate@ecu.edu)) no later than May 15, 2022.**