

EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT
 2021-2022 Academic Year

COMMITTEE: Writing Across the Curriculum

MEMBERSHIP

Regular Members: Jamin Carson, Danny Ellis (vice-chair), Lisa Ellison (chair), Ann Mannie (secretary), Jen-Scott Mobley, ~~Clark Nall~~, ~~Deborah Shoop~~, Melissa Wrenn

Ex-officio members with vote: Will Banks, Michelle Eble, Elizabeth Ketterman, Wendy Sharer, Chandra Speight; Tracy Morse

MEETING DATES & MEMBERS PRESENT

		9/13/21	10/18/21	11/8/21	1/24/22	2/14/22	3/14/22	4/11/22	
Regular Members (quorum = 4)	Clark Nall	x	x				(vacant)		
	Jamin Carson		x	x	x	x		x	
	Danny Ellis	x	x	x		x	x	x	
	Lisa Ellison	x	x	x	x	x	x	x	
	Jen-Scott Mobley	x	x		x	x		x	
	Ann Mannie	x	x	x	x	x	x	x	
	Deborah Shoop				x	(vacant)			
	Melissa Wrenn	x	x		Spring semester conflict; sent notes				
Ex-officio	Michelle Eble	x	x	x	x		x	x	
	Wendy Sharer	x	x	x	x		x	x	
	Elizabeth Ketterman	x	x	x	x			x	
	Will Banks	x	x	x	x	x	x	x	
	Chandra Speight	(vacant)	x	x	x	x		x	
	-- FS rep.	(vacant)							
	-- SGA rep.	(vacant)							
non-voting	Tracy Morse	x	x	x	x		x	x	

SUBCOMMITTEES ESTABLISHED DURING THE YEAR

Each committee member was appointed to one of five subcommittee to review the Writing Intensive curricula in five colleges: Allied Health Sciences, Business, Education, Engineering & Technology, and Nursing.

- Oct. 18, 2021: Subcommittees assigned and guidelines established
- Nov. 8, 2021: Subcommittees submitted course audit reports
- Jan. 24, 2021: Subcommittees submitted final/outcomes review reports
- Feb. 14, 2021: Committee approved reports to programs

ACCOMPLISHMENTS DURING THE YEAR

- Initiated the second 5-year WI review cycle
- Added language to WI form to encourage ENGL 2201 be added as co-requisite for 3000-level WI classes and pre-requisite for 4000-level WI classes
- Reviewed & approved 6 new WI courses
- Removed WI designation from 19 courses, as requested by departments
- Retained WI designation for 11 courses undergoing curricular revision
- Advised Graduate School on maintaining undergraduate WI requirement for students in accelerated degree programs

REPORTS TO THE FAC ULTY SENATE

Resolution #21-53 Approved by the Faculty Senate: November 2, 2021 Approved by the Chancellor: December 14, 2021: Curriculum and academic matters acted on and recorded in the Writing Across the Curriculum Committee's **October 18, 2021** meeting including: approval of writing intensive course designation (WI) for: KINE 4025 Inclusive Fitness Trainer, KINE 4200 Adapted Physical Activity; conversion from writing intensive course designation (WI) to writing intensive course designation by section (WI*) for RELI 3400 The History of the Devil in the Judeo-Christian Traditions, RELI3700ReligionandSocialIssues; removal of writing intensive (WI) designation from: MIDG3001TheMiddleGrades, CSDI 3040 Anatomy of the Speech and Respiratory Mechanism, HNRS 2116, 2216, 2316, 2416 (Interdisciplinary Honors Seminar), HNRS3101,3102,3103,4102,4103 (IndependentStudy); and retention of WI designation for RCTX 3240 after change to course description, CSDI 4335 Apprenticeship after change to course description.

Resolution #21-64 Approved by the Faculty Senate: December 7, 2021 Approved by the Chancellor: January 14, 2022: Curriculum and academic matters acted on and recorded in the **November 8, 2021** Writing Across the Curriculum Committee meeting including writing intensive course designation (WI) for SPED 3004 Managing the Learning Environment.

Resolution #22-09 Approved by the Faculty Senate: February 22, 2022 Approved by the Chancellor: March 29, 2022: Curriculum and academic matters acted on and recorded in the Writing Across the Curriculum Committee meeting of **January 24, 2022** including: approval of writing intensive course designation (WI) for COMM 4321 In-depth Reporting Capstone, ENGL 4825 Writing, Rhetoric, and Social Movements, GEOL 2300 Current Topics in Geoscience; removal of writing intensive (WI) designation from, GEOL 4020/4021 Stratigraphy and its lab, GEOL 4200/4201 Paleontology and its lab;

and retention of WI designation for JUST 3502 Legal Aspects of Corrections after revision to prerequisite.

Resolution #22-20 Approved by the Faculty Senate: March 29, 2022 Approved by the Chancellor: April 18, 2022: Curriculum and academic matters acted on during the **February 14, 2022** Writing Across the Curriculum meeting including the following: Removal of writing intensive (WI) designation from HIMA 4153 Management of Health Information Services Department, ENGR 3100 Internship in Engineering, ENGR 3400 Engineering Economics, ENGR 3500 Introduction to Engineering Project Management; notification of banking of ENGL 4020, 4030; and retention of WI designation for JUST 3501 after prerequisite change, JUST 3502 after prerequisite change. And during the **March 14, 2022** meeting, retention of WI designation for GRBK/ASIA 2010 after prerequisite change, GRBK 2400 after prerequisite change, GRBK 2500 after prerequisite change, GRBK 3601 after prerequisite change; proposed revisions to the Writing Intensive Course Proposal form regarding ENGL 2201 as a co/pre-requisite for 3000 and 4000-level WI courses.

Resolution #22-28 Approved by the Faculty Senate: April 26, 2022 Approved by the Chancellor: pending: Curriculum and academic matters acted on and recorded during the **April 11, 2022** Writing Across the Curriculum meeting, including retention of Writing Intensive (WI) designation after notification of curricular changes to ANTH 4025.

BUSINESS CARRIED OVER TO NEXT YEAR

- Continue WI review cycle with Harriot College of Arts & Sciences Departments of Anthropology, Biology, Chemistry, Economics, Foreign Languages & Literatures, Geography, Geology, and the Great Books Multidisciplinary Program (cf. Resolution #15-68)
- Establish protocol to communicate with WI-by-section instructors / their chairs each semester
- Update WI checklist on WAC website
- Create tutorial for the UCC process to add ENGL 2201 as a co/pre-requisite
- Create / establish use of BIC report for WI review data
- Consider shifting responsibility for WI-by-contract courses to committee from the director the University Writing Program

EVALUATION OF THE COMMITTEE

- A. Charge: Committee fully met its charge working virtually.
- B. Personnel: The committee is composed of faculty from five colleges & one library and administrators of the University Writing Program and Writing Foundations. It worked out well that each college under review this year had a representative on the committee.
- C. Attendance: Quorum not met at 2/14/2022 meeting, and barely met on 11/8/2021 and 4/11/2022. The committee had two unfilled ex-officio seats (Faculty Senate Representative & Student Government Association Representative), and the committee chair requested removal of two regular members for non-attendance.
- D. Responsibilities: (*See notes in italics*)
 1. The committee promotes the University Writing Program and recommends policies and guidelines governing the development and offering of courses and seminars that are officially to be designated as writing-intensive courses.
 2. The committee reviews and approves proposals for writing-intensive courses, makes recommendations to the Faculty Senate regarding proposals carrying the writing intensive

designation, and reports those recommendations to the University Curriculum Committee. *The committee has not sent recommendations to the UCC. It is the responsibility of the individual making the UCC proposal to show proof of WAC approval.*

3. The committee periodically reviews existing writing-intensive course offerings and recommends, as appropriate, changes to course writing-intensive status in order to ensure that standards for writing-intensive credit are being met.
 4. The committee reviews the activities of the University Writing Program, advises the administrative leadership in that program, and serves as a liaison between the University Writing Program and the Faculty Senate. *The committee hears reports at each meeting from the University Writing Program, but does not review the work of the UWP.*
 5. The committee reviews honors seminar proposals for writing intensive credit. *The committee has not reviewed Honors seminar syllabuses this year (or last).*
 6. The chair or appointed representative serves as an ex-officio member of the Honors College Faculty Advisory Committee. *The vice-chair has served in this function.*
- E. Activities: The committee was actively engaged with all aspects of its charge.

SUGGESTION(S) TO THE CHAIR OF THE FACULTY FOR IMPROVING THE EFFECTIVENESS OF THE COMMITTEE.

No suggestions.

DOES THE COMMITTEE'S ORGANIZATIONAL MEETING NEXT YEAR NEED TO BE EARLIER THAN THE DATE SET THIS YEAR?

An earlier start date is not requested.

Signed: Chairperson 

Vice Chair _____

Secretary _____

Please forward the completed, approved annual report to the Faculty Senate office via email (faculty senate@ecu.edu) no later than May 15, 2022.