(4 page limit, please)
EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC COMMITTEE ANNUAL REPORT

2023-2023 Academic Year

COMMITTEE: Distance Education & Learning Technology

<mark>Membership (include <u>ex-officio</u> members):</mark>
Regular members:
Nancy Dias, Melinda Doty (Chair), Jonathan Reid (Vice Chair), Imre Patyi, Marina Walker†, Jamie Bloss, Scott Walfield (Secretary), Rita Soulen, Jan Tillman

Ex-officio Members (with vote)
Wendy Creasey*, Jennifer Baysden, Robert Campbell, Steven Schmidt, Ken Luterbach, Vera Tabakova, Ryan Bonnett

Ex-officio Members (without vote)
Eric Houston, Bobbi Jo Carter‡

*Wendy Creasey is serving in two ex-officio roles (Rep. Of Chancellor and Director of Digital Learning and Emerging Technology Initiatives).
†Marina Walker was unable to attend meetings at the scheduled time for the spring semester; the committee decided a replacement was not necessary.
‡Bobbi Jo Carter joined ECU as the new Executive Director of the Office of Online Learning, Academic Outreach, and Academic Innovation and was added as an ex-officio member in February 2023.

<mark>Meeting Dates (include members present):</mark>

September 28, 2022

Regular members in attendance:	Jamie Bloss, Melinda Doty, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield, Marina Walker
Ex-officio members in attendance:	Jennifer Baysden, Ryan Bonnett, Robert Campbell, Wendy Creasey, Eric Houston, Ken Luterbach, Steven Schmidt, Vera Tabakova
Others:	Rachel Baker, Matt Powel, Nate Saunders, Rita Soulen, Sarah Williams

October 26, 2022

Regular members in attendance:	Jamie Bloss, Nancy Dias, Melinda Doty, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield, Marina Walker
Ex-officio members in attendance:	Jennifer Baysden, Robert Campbell, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova
Others:	Rachel Baker

November 30, 2022

Cancelled

January 25, 2023

Regular members in attendance:	Jamie Bloss, Nancy Dias, Melinda Doty, Imre Patyi, Jonathan Reid, Jan Tillman, Scott Walfield
Ex-officio members in attendance:	Jennifer Baysden, Robert Campbell, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova

Others: Rachel Baker

February 22, 2023

Regular members in attendance: Jamie Bloss, Nancy Dias, Melinda Doty, Imre Patyi, Rita Soulen, Jan Tillman, Scott Walfield

Ex-officio members in attendance: Jennifer Baysden, Ryan Bonnett, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Ken Luterbach, Steven Schmidt
Others: Rachel Baker

March 22, 2023

Regular members in attendance: Nancy Dias, Melinda Doty, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield

Ex-officio members in attendance: Jennifer Baysden, Ryan Bonnett, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova

April 26, 2023

Regular members in attendance: Melinda Doty, Jamie Bloss, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield

Ex-officio members in attendance: Jennifer Baysden, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova
Others:

Subcommittees established during the year (include progress and/or completion of work).

Computer Policy Review Subcommittee:
A subcommittee was formed at the August 31, 2022 organizational meeting, to respond to the suggested edits by the Academic Council to be sent to the Chancellor's Office regarding the Computer Replacement / Retirement Policy. Jonathan Reid was nominated to Chair the subcommittee and accepted. Jamie Bloss, Wendy Creasey, Melinda Doty, and Imre Patyi served as members. The response was presented to the Committee at the February 22, 2023, meeting. There were no substantive changes made. It was presented to Faculty Senate on March 28, 2023.

Instructional Continuity Website Subcommittee:
A subcommittee was formed at the January 25, 2023 meeting, to review the Instructional Continuity Website led by Wendy Creasey; members include Vera Tabakova, Nancy Dias, Jennifer Baysden, and Ryan Bonnett. They will also be joined by Melinda Doty and Rachel Baker. The subcommittee met February 8, 2023. A vote to approve the changes to the Continuity Website was held at the February 22, 2023 meeting, and passed. It was presented to Faculty Senate on March 28, 2023 as information only.

Student Survey Subcommittee
A subcommittee was formed at the September 28, 2022 meeting, to be chaired by Jonathan Reid; members include Jennifer Baysden, Wendy Creasey, and Melinda Doty. The goal is to complete the survey in Fall 2023. The subcommittee believes the main things to be done in terms of design would seem to be: prioritize and select the most important topics, formulative the questions, and estimate how many questions could fit into a 10-minute survey. Next year, the committee will have to work on implementing it including having a survey expert review the design, get permission and have the appropriate authority administer it to the student population that is appropriate, interpret the results, and share the report of results with any recommendations to faculty and others as appropriate.

Accomplishments during the year. Please include recommendations made to any University agency

the Faculty Senate.

Faculty volunteered and were assigned to serve in various roles for related DELT Committees as follows:
1. Imre Patyi was appointed to serve as a member of the Administrative Committee on Copyrights.
2. Scott Walfield and Jan Tillman were appointed to serve as members of the Information Resources Coordinating Council.
3. Nancy Dias was appointed to serve as a member of the Information Technology Accessibility Committee.
4. Rita Soulen was appointed to serve as a member of the Digital Learning and Emerging Technology Advisory Group.

Reports to the Faculty Senate (include dates and resolution numbers).

November 1, 2022 * Professor Doty, Chair, presented an update on the proctoring pilot that began during the Fall 2022 semester. She stated the Proctoring Taskforce consists of eight faculty including two Distance Education and Learning Technology Committee members. Due to a court case involving ProctorU, full room scans have been eliminated and the need to offer alternatives has led the Taskforce to look into Smart Proctoring for the spring semester. Additional updates will be provided in the spring semester. The report was presented for information only.

March 28, 2023 * Professor Doty, Chair, presented proposed revisions to East Carolina University Faculty Manual Part VI., Section III., subsection IV. Fostering Academic Integrity in Distance Education and associated resource document "Fostering Academic Integrity in Distance Education". The Committee wanted to provide sample syllabus language related to online proctoring and update some of the information related to academic integrity issues in distance education. This passed (Resolution #23-29).

April 25, 2023 * Professor Doty, Chair, presented updates to the Instructional Continuity Site. The report was presented for information only.

Business carried over to next year (list in priority order).

1. **Student Survey Subcommittee -** The subcommittee believes the main things to be done in terms of design would seem to be: prioritize and select the most important topics, formulative the questions, and estimate how many questions could fit into a 10-minute survey. Next year, the committee would have to work on implementing it including having a survey expert review the design, get permission and have the appropriate authority administer it to the student population that is appropriate, interpret the results, and share the report of results with any recommendations to faculty and others as appropriate.

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: Appropriate
B. Personnel: Appropriate
C. Attendance: Appropriate for regular attending members
D. Responsibilities: Appropriate
E. Activities: Appropriate

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee.
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Does the Committee's organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer:

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Signed: Chairperson: *Melinda J. Dee*

Vice Chair: *Jonathan N. Reid*

Secretary: *Scott M Walfield*

Please forward the completed, approved annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than <u>May 15</u>.