

(4 page limit, please)

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC COMMITTEE ANNUAL REPORT**

Academic Year: 2022/2023

COMMITTEE: Teaching Grants

Membership (include ex-officio members). *Ranjette Agarwala, Jakob Jensen, Heather Muse, David Rudel, Matt Cox, Linda Quick, Jayme Host, Janet Sanders, Marion Eppler, David MacPherson, Thompson Forbes, Vera Tabakova, Kristen Cuthrell, Brittany Thompson, Anne Mallory, Charity Cayton*

Meeting Dates (include members present).

- *September 14, 2022: Vera Tabakova, David MacPherson, Janet Sanders, Thompson Forbes, Jake Jensen, Jayme Host, Heather Muise, Linda Quick, Marion Eppler*
- *October 3, 2022: Vera Tabakova, Janet Sanders, Thompson Forbes, Jake Jensen, Marion Eppler, Anne Mallory*
- *December 15, 2022: Heather Muise, Jake Jensen, Linda Quick, Jayme Host, Vera Tabakova, Marion Eppler, Anne Mallory, Thompson Forbes, Matt Cox, David Rudel, Charity Cayton*
- *April 12, 2023: Janet Sanders, David Rudel, Marion Eppler, Vera Tabakova, Matt Cox, Charity Cayton, Jayme Host, Linda Quick*

Subcommittees established during the year (include progress and/or completion of work). *None*

Accomplishments during the year. Please include recommendations made to any University agency other than the Faculty Senate.

- *The committee elected new officers: Chair, Janet Sanders; Vice Chair, Heather Muise; Secretary, Linda Quick.*
- *The committee inquired about available funding and funding levels from the Provost.*
- *The committee updated and distributed the call for proposals.*
- *The committee reviewed and scored the applications.*
- *The committee ranked the applications and forwarded funding recommendations to the Provost.*
- *The committee sent grant award notifications to applicants whose projects were funded for the 2023/2024 cycle. The funded projects were as follows:*
 1. *Melissa Wrenn and Paige Everett, "Teacher Toolboxes for ELEM 3200, ELEM 3500, ELEM 3600"*
 2. *Michelle Malkin, "Rethinking Crime & Justice From the Inside Out"*

3. *Yilei Huang, "Leveraging Modern Surveying Equipment to Enhance Career Readiness for Construction Management Students: Total stations, GPS, and Drones"*
4. *Travis Lewis, "Learning to Summarize and Contextualize Dissertation in Practice Research Findings for K-12 and Higher Education Leaders Throughout North Carolina and Beyond Through the Use of Podcasting"*
5. *Steven Richter, "Dynamic, Data-Driven Land Use Scenarios for Urban Planning"*
6. *Jungmin Choi, "Using MATLAB to Enhance Students' Comprehension Skills in Mathematics"*
7. *James Clifford, "Using Nationally Representative Datasets to Practice Public Health Data Analysis for MPH 7201" – Equipment cost only*

- *The committee sent notifications and feedback to applicants whose projects were not funded.*
- *The chair resolved a concern from the Provost's office with a funded project.*
- *The committee reviewed and scored Summative Reports from the 2021/2022 funding cycle.*
- *The chair completed a Summative Reports Review Summary.*

Reports to the Faculty Senate (include dates and resolution numbers). *None*

Business carried over to next year (list in priority order).

- *Review and update the grant proposal application to clarify matters that led to questions and issues in this past cycle.*
- *Investigate the history and intended purpose of the Progress Report currently required in the application. Determine if the report can be eliminated or incorporated into the Summative Report.*
- *Submit the revised grant proposal application to Faculty Senate for approval at beginning of fall semester.*
- *Provide guidelines for items that are or are not eligible for state fund use.*
- *Evaluate potential of creating a website with guidelines for items that can be funded.*
- *Collaborate with Research & Creative Activities Committee for application suggestions.*
- *Contribute to the OFE New Faculty Newsletter by featuring a recently completed teaching grants project. Work with Sarah Williams on producing an interview with a recent TG awardee.*
- *Review Provost's suggestions for sharing best practices gleaned from funded teaching grants.*

Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

- A. Charge: *The charge of the committee was executed*
- B. Personnel: *The committee was composed of members with diverse expertise and represented a wide range of disciplines to effectively execute the charge.*
- C. Attendance: *Three of the four committee meetings were attended well enough for a quorum. Some members were unable to attend the meetings but completed their other responsibilities.*
- D. Responsibilities: *The committee has a clear and adequate set of responsibilities.*
- E. Activities: *The committee evaluated a total of 16 received proposals and recommended seven for funding. Comments with feedback were communicated via e-mail to all applicants by the chair of the committee. The committee reviewed and scored Summative Reports from the 2021/2022 funding cycle. The committee brainstormed ways to improve the application and funding process for the upcoming cycle.*

Suggestion(s) to the Chair of the Faculty for improving the effectiveness of the committee. *None*

Does the Committee's organizational meeting next year need to be earlier than the date set this year?
If yes, when do you prefer: *No*

Signed: Chairperson: *Janet H. Sanders*

Vice Chair:  DocuSigned by:
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Secretary:  DocuSigned by:
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Please forward the completed, approved annual report to the Faculty Senate office via email (faculty senate@ecu.edu) no later than May 15.