Libraries Committee
ANNUAL REPORT
1998-1999 Academic Year

1. Membership (include ex-officio members).

Beth Winstead, Yolanda Burwell, Susan Williams, Ronnie Smith, Carroll Varner, Melissa Godwin, Tibor Hortobagyi, Allan Rosenberg, Martin Schultz, Scott Dellana, Dorothy Spencer.

2. Meeting Dates.

September 16, 1998
October 21, 1998
November 18, 1998
January 20, 1999
February 17, 1999
March 31, 1999
April 21, 1999

3. Subcommittees established during the year (include progress and/or completion of work).

A. Subcommittee to interact and communicate with the Friends of the Library. Made recommendations for cooperation between the Faculty and the Friends of the Library. A recommendation made to expand the change of the committee for more active/presence of the faculty with the Friends of the Library. This recommendation was rejected by the Committee on Committees.

B. Subcommittee on distance education made recommendations to the Chair of the Faculty, Brenda Killingsworth, and the Educational Plannings and Policies Committee regarding resources necessary for library support of distance education. These recommendations were accepted by the Educational Plannings and Policies Committee and incorporated in their report on distance education made to the Faculty Senate.

4. Accomplishments during the year. Addressed through committee goals. Include recommendations made to agencies other than the Faculty Senate as well as the Faculty Senate.

Closer working relationship between the Health Sciences Library and the Libraries Committee of the Faculty Senate was accomplished. Significant discussions to the sharing of resources and allocation of budgeting to complete the libraries mission on east and west campus. The committee met with Jeff Huskamp, Director of CIS, and had a discussion regarding the role of CIS in support of systems at Joyner Library and the information technology infrastructure. The committee spent several meetings in discussion, recommendations and review of the budget process at Joyner Library, as well as the, Health Sciences Library. The committee welcomed the new Director of the Joyner Library, Dr. Carroll Varner, to its meetings. At each meeting a different
department of Joyner Library reported progress and plans for the future. Presentations this year were received from the Circulation, Acquisitions and Cataloging, and Systems.

5. Reports to the Faculty Senate (include dates and resolution numbers).

A report was made addressing a memo from members of the Physics Department Facility questioning recall dates of material from the Joyner Library. This report supported the recommendations of the new director to have two annual recall dates. The Faculty Senate rejected this recommendation and recommended the material on loan by faculty from Joyner Library be recalled once per year.

6. Business carried over to next year (list in priority order).

1. Continued discussion of library resources for distance education.

2. Informational technology support system in the library.

3. On-going review of budget recommendations and allocations.

4. Discussion of electronic journal and electronic publishing.

5. Synchronization of library services campus wide (Joyner, Medical, Music)

6. Briefing of faculty on expanded library hours as of Fall 99.

7. Examining how well the connection functions between ECU libraries and the unit library representatives.

8. Continued discussion regarding a role of faculty in allocation of resources available from the Friends of the Library.

9. Continued department reports of Joyner Library.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year.

A. Charge: The charge of committee was supported by an excellent working relationship between the faculty members of the committee and the library staff. Review scheduled time of meeting to maximize attendance. Should a committee charge be more flexible?

B. Personnel:

B. Attendance was fair to good at most meetings. The committee business was addressed well.

C. Responsibilities: The committee appeared to meet
its' responsibilities.

D. Activities: Activities encompassed workings of both the Joyner Library and the Health Sciences Library and appeared to accomplish their goals.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

Although this is a voluntary committee, individuals missing more than 3 sessions should be asked to resign and substituted.