1999-2000 Academic Year

COMMITTEE: Calendar Committee

1. Membership (include ex-officio members).

Salman Abdulali
David Glascoff
James L. Smith
Bill Clutter
Lane Kenworthy
Bob Denney
Vivian Mott
Layton Getsinger/Scott Buck
Trenton Davis
Brent Queen (student)
Jon McChesney/Mary Farwell
Karen Elberson
Roger Rulifson
Gil Moore/Angela Anderson

2. Meeting Dates (include members absent).

4/4/00 Smith, Kenworthy, Mott, Buck, Clutter, Davis, Queen

3/28/00 Abdulali, Rulifson, Farwell, Smith, Kenworthy, Mott, Davis, Queen - no quorum; information only session

3/20/00 Rulifson (excused), Farwell (excused), Smith (excused), Kenworthy, Davis

3/7/00 Smith (excused), Kenworthy, Queen

2/15/00 Abdulali, Kenworthy, Queen

2/8/00 Smith, Kenworthy, Queen, Anderson (excused)

12/7/99 McChesney, Abdulali, Rulifson, Mott, Smith, Queen, Moore, Davis - no quorum; information only session

11/23/99 cancelled

10/26/99 Smith, Queen, Rulifson (excused)

9/22/99 Glascoff (excused), McChesney, Smith, Kenworthy, Queen, Denney

9/14/99 Getsinger (excused), McChesney, Smith (excused), Mott (excused), Student Representative

8/24/99 McChesney (excused), Smith, Denney, Mott, Student Representative

3. Subcommittees established during the year (include progress and/or completion of work).

Subcommittees established to: (A) Review/Revise Calendar Format - in progress; (B) Prepare 2002-2003
Calendar - partially completed and carried over to next year; (C) Consider the role of the Calendar Committee regarding Distance Education - discussed in Committee and conclusion reached that other mechanisms are or will be in place regarding the overseeing of distance education; (D) Determine adherence to Scheduling Guidelines - report received from Registrar's Office regarding a high rate of compliance; (E) Examine using Marketing Research class to survey campus groups about Calendar - Marketing Research class declined to serve as a vehicle for surveying campus community on calendar issues; and (F) Consider the scheduling of offerings at non-traditional class hours (by request from School of Industry and Technology) - discussed and declined.

4. Accomplishments during the year, especially as addressed through committee goals. Include recommendations made to agencies other than the Faculty Senate as well as the Faculty Senate.

The Committee discussed the possible elimination of registration day as a non-class day; the restoration of the week's break between Spring Semester and Summer School; the impact of the calendar on utilities use; and the possibility of a full week's Thanksgiving holiday.

5. Reports to the Faculty Senate (include dates and resolution numbers).

Resolution 99-23, approved October 5, 1999 - Changes due to Hurricane Floyd

Resolution 00-09, approved February 22, 2000 - Changing Fall Break, 2000

Resolution 00-17, Approved March 21, 2000 - Rescheduling Snow Day 1/25/00 to 5/3/00

6. Business carried over to next year (list in priority order).

1. Finish 2002-2003 calendar (working backward from Fall 2003). It should be noted that the Committee has already approved portions of this Calendar. Target date 11/2000 to report to the Senate all necessary Calendars for the years 2002 and 2003 (meaning academic calendars for Summer 2002, Fall 2002, Spring 2003, Summer 2003, Fall 2003).

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: No problem

B. Personnel: No problem other than attendance

C. Attendance: Student member Brent Queen, and faculty members James L. Smith, Trenton Davis consistently absent
D. Responsibilities: No problem

E. Activities: No problem

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

None

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? no