1999-2000 Academic Year

COMMITTEE: Unit Code Screening Committee

1. Membership (include ex-officio members).
   John Stevens (Sect'y), Bill Grossnickle, Mohammed Tabrizi, T. E. Yarbrough, Gene Hughes (Vice-chair), Jamal Mustafa, Sherry Southard, Linda Ingalls, Ralph Scott (Chair), David White, Tol Carter, Henry Ferrell

2. Meeting Dates (include members absent).
   9/7/1999 - all present
   12/4/1999 - (absent: Hughes, Tabrizi, Southard, Ingalls, White)
   2/14/2000 - (absent: Stevens, Tabrizi, Hughes, Mustafa, Southard, Ferrell)
   3/7/2000 - (absent: Mustafa, Ingalls, White, Carter, Ferrell)
   4/3/2000 - (absent: Grossnickle, Tabrizi, Mustafa, Carter, Ferrell)

3. Subcommittees established during the year (include progress and/or completion of work).
   On occasions when a quorum was not present, members reviewed codes as a subcommittee of the whole

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

Reported out to Senate following unit codes: Philosophy, Academic Library Services, Biology, Theatre and Dance.

Reviewed the following unit codes: Economics (chair of unit is holding changes), Biology, Theatre and Dance, Academic Library Services, Allied Health Sciences (returned to unit for revision).

5. Reports to the Faculty Senate (include dates and resolution numbers).
   October 5, 1999 Resolution 99-24 (Philosophy)
   March 21, 2000 Resolution 00-15 (Academic Library Services)
   April 18, 2000 Resolution 00-25 (Biology, Theatre and Dance)

6. Business carried over to next year (list in priority order).
   1. Resolution to Governance regarding assignment of annual check up of unit code compliance to unit code compliance officer or body
   2. Following unit codes returned this year for non
compliance: Economics (with chair (who functions as unit code committee)); Allied Health Sciences

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: Appropriate
B. Personnel: Serves with distinction and thoughtfulness
C. Attendance: Members serve as needed
D. Responsibilities: All members work together to insure unit codes are in agreement with ECU and UNC codes.
E. Activities: All scheduled meetings were carried out in exemplary fashion

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

Units need to be more diligent in revising codes. Suggest that chair follow up with VCs on an annual basis to insure compliance.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year?
no