COMMITTEE: Academic Awards Committee

MEETING DATE: February 7, 2002

PERSON PRESIDING: Karl Wuensch, Chair

REGULAR MEMBERS IN ATTENDANCE: Rose Allen, Ellen Arnold, Chuck Boklage, Jessica Christie, Sylvie Henning, Jeff Phipps

EX-OFFICIO MEMBERS IN ATTENDANCE: Mark Taggart, Rick Niswander

OTHERS IN ATTENDANCE: Dot Clayton, Lori Lee

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ACTIONS OF MEETING

Agenda Item: Approval of minutes for Dec. meeting

Discussion: Rose Allen raised the question of how the committee would make sure that Item 2, the problem of letters of support coming to Karl Wuensch or Lori Lee instead of being submitted as part of teaching portfolios, would be solved, since no one had been designated to take care of this.

Action Taken: The Dec. minutes were approved as stand.

Assigned additional duties to: Wuensch will check the instructions to highlight directions to submit all letters with the portfolio, and distribute changes to the committee by email.

Agenda Item: Reports from selection subcommittees

Discussion: Boklage reported that the Research/Creative Activity Award subcommittee has completed its work and a letter of recommendation for two awardees has been submitted to the Chancellor. Packets under consideration by those committee members should be returned to Lori Lee. Phipps reported that the Outstanding Teaching Award subcommittee's task is well underway, and a decision will be made in April. Allen reported that she and Rick Niswander had switched committees due to scheduling issues; Niswander chaired the BOG Distinguished Professor Award subcommittee, which has made significant progress in reviewing their 15 portfolios, and he expects that a decision will be made by the end of Feb. Allen reported that the BOG Excellence in Teaching Award subcommittee has completed its charge and submitted the name of an awardee and alternate to the Chancellor, who has accepted the committee's recommendation.

Action Taken:

Assigned additional duties to: Subcommittees not yet finished, will continue their process.

Agenda Item: Final discussion of proposed modification of SOIS score format for portfolios for teaching awards

Discussion: Wuensch presented his recommendation for a new summary format, which would require about a page or less for each semester's scores, rather than the several pages now required. The summary would include the nominee's mean and university mean for items 1-16 (aggregated, and excluding item 7), item 19 (Effectiveness), and the two items for Difficulty. This change will not require submission to the Faculty Senate for approval. A motion to accept the summary form was made, seconded, and accepted by unanimous vote.

Action Taken:

Assigned additional duties to: Dot Clayton has graciously agreed to prepare SOIS summary forms in the new format.

Agenda Item: Nomination and selection procedures for the Oliver Max Gardner Award

Discussion: Wuensch went over with the committee his recommendations, which he had distributed earlier by email. The committee agreed with Wuensch that this committee's charge had been to recommend a protocol for nomination and selection, and did not need to be a part of the selection process. The question of who should be responsible for seeing that the protocol and timeline are followed was discussed, and the committee felt that this should be the responsibility of the Chancellor’s office. It was observed that in order for a committee to be able to act in time to submit a name to the state by Dec. 14 each year, dossiers should be submitted by mid-September, and a selection committee would have to be in place very early in Fall semester. There
will be no nominee this year because of the time constraints. After some discussion, the committee agreed that the number of people on the selection committee should be an odd number for ease of voting, and should include someone selected by the Faculty Senate Chair. Since seven members seemed an unwieldy number to act quickly, it was suggested that the number of members to be appointed by both the Provost/Vice Chancellor for Academic Affairs and the Vice Chancellor for Health Sciences be dropped from two to one, for a total of 5 members. It was also suggested that all members should be faculty members.

Action Taken: A motion was made to accept Wuensch’s recommendations with the above changes, the motion was seconded, and the proposal accepted by unanimous vote.

Assigned additional duties to: Wuensch will make the changes to the proposal, redistribute for the committee’s final check, and submit to Lori Lee to go on the Faculty Senate agenda for the February meeting.

NEXT MEETING: March 7, 2002

ITEMS TO BE DISCUSSED: Approval of minutes, award subcommittee updates, report from the Faculty Senate on the recommendations for selection of the Oliver Max Gardner Award.