

COMMITTEE: Academic Awards Committee

MEETING DATE: November 1, 2018

PERSON PRESIDING: Gabriel DiMartino, Committee Chair

REGULAR MEMBERS IN ATTENDANCE:, Gabriel DiMartino, Angela Dresselhaus, Rose Haddock, Jane Trapp

REGULAR MEMBERS NOT IN ATTENDANCE:, Patricia Anderson, Michael Catalano, Shouquan Huo, Randall Martoccia

EX-OFFICIO MEMBERS IN ATTENDANCE: Josiah Thornton (representative of Student Body), Sarah Williams (representative of the Provost), Kathryn Verbanac (representative of the Vice Chancellor for Research, Economic Development, and Engagement)

EX-OFFICIO MEMBERS NOT IN ATTENDANCE: Jamin Carson (representative of the Chancellor), Cody Chullen (representative of the Faculty Senate), Patricia Fazzone (representative of the Vice Chancellor for Health Sciences), Louis Warren (representative of the Chair of the Faculty),

GUESTS IN ATTENDANCE: Lori Lee

RECORDER: Rose Haddock, Academic Awards Committee Secretary

Meeting called to order at 2:02 PM by Gabriel DiMartino, Committee Chair

ACTIONS OF MEETING

Agenda Item 1: Information Sessions for Nominees.

Discussion: Several information sessions were held to help nominees with some of the questions they had. Participants remarked how helpful they found these sessions. May need to set up system to help reviewer navigate the nominee's portfolios.

Action Taken: Will continue to hold these sessions each year.

Agenda Item 2: Blackboard Glitches and submissions

Discussion: At time of meeting more than half of nominees had submitted their portfolios. There were a couple of glitches. One individual was nominated for the wrong award. One individual was nominated but it did not show up in the system. There seems to be some confusion with writing a teaching philosophy but not providing video submission of that teaching philosophy in practice. Nominees are requesting moving up nomination deadline.

Action Taken: Wrong award nomination was moved to correct award. May need to develop confirmation email to nominator confirming the nomination was submitted. Each sub-committee is being tasked to keep track of issues encountered during review process. Committee suggested training video on writing philosophies and what to submit that will showcase philosophy in practice. Nomination deadline possibly moved to spring. May need to provide outline of suggested timelines for completion. May also need to put together document on using Faculty 180 – depending on how long ECU keeps this software. Gab will contact Senate for approval for any changes to nomination deadlines.

Agenda Item 3: Subcommittees

Discussion: Reminder to disqualify any nomination with missing components. Initial decisions for some committees should happen before break.

Agenda Item 4: Service Learning Awards

Discussion: Service Learning award for SL designated courses. Some indication that it may also be open for individuals who are working towards SL designations. If award goes through a staff member of Service Learning may sit on sub-committee. Vice Chancellor of Academic Affairs may be asked to fund this award.

Action Taken: Discussion tabled until December meeting.

Meeting adjourned at 3:13 PM

NEXT MEETING: December 6, 2018 at 2:00 p.m. in 142 Rawl Annex

ITEMS TO BE DISCUSSED

- (1) Approval of minutes (11/1/18)
- (2) Service Learning Award
- (3) Sub-committee updates