

COMMITTEE: Academic Awards Committee

MEETING DATE: April 4, 2019

PERSON PRESIDING: Gabriel DiMartino, Committee Chair

REGULAR MEMBERS IN ATTENDANCE: Shouquan Huo, Patricia Anderson, Gabriel DiMartino, Rose Haddock

REGULAR MEMBERS NOT IN ATTENDANCE: Michael Catalano, Randall Martoccia, Angela Dresselhaus, Jane Trapp

EX-OFFICIO MEMBERS IN ATTENDANCE: Sarah Williams (representative of the Provost), Cody Chullen (representative of the Faculty Senate), Patricia Fazzone (representative of the Vice Chancellor for Health Sciences)

EX-OFFICIO MEMBERS NOT IN ATTENDANCE: Jamin Carson (representative of the Chancellor), Louis Warren (representative of the Chair of the Faculty), Josiah Thornton (representative of Student Body), Kathryn Verbanac (representative of the Vice Chancellor for Research, Economic Development, and Engagement)

GUEST IN ATTENDANCE: Lori Lee

RECORDER: Rose Haddock, Academic Awards Committee Secretary

Meeting called to order at 2:05 PM by Gabriel DiMartino, Committee Chair

ACTIONS OF MEETING

Agenda Item 1: Plagiarism Concerns

Discussion: Committee members discussed possible plagiarism of a letter of recommendation.

Action Taken: Committee agreed not to approach individual in question but to encourage a sub-committee to develop guidelines for developing letters. Will also encourage earlier nominations and ways committee can help individuals with the process.

Agenda Item 2: Service Learning Award

Discussion: Meeting with Virginia Hardy to propose possible funds from her office to fund this award.

Action Taken: Gabriel approached Virginia Hardy's office with proposal to fund Service Learning Award. Her office will not fund academic SL award but will consider funding non-academic award to encourage development of additional SL courses. If cannot find funding for academic award for SL may need to start different path to research funding.

Gabriel will meet on May 8th with the Provost, Chair of the Faculty, and Chair of the Service-Learning Committee to address funding for the academic service-learning teaching award and will report any action to the Committee in the Fall. The award procedures may require revisions prior to resubmission to the Faculty Senate and Chancellor.

Action Item 3: Agenda for Fall

Discussion: Action items for the fall were listed but in no order of priority. Some discussion on the addition of summary of strengths for BOG awardees when submitting names for award.

Action Taken: The following were listed as agenda items for the fall. 1) Service Learning Awards – business to carry on to fall. 2) Implicit bias training should be encouraged every other year. 3) Clean some committee documents for Faculty Senate. 4) Development of guidelines in the development of a teaching philosophy. 5) Development of guidelines for video submissions including best practices. 6) Development of kick-back message to an individual when that individual has been nominated. 7) Sub-committees should review each award and update wording if necessary.

Meeting adjourned at 2:40 PM

NEXT MEETING: September 5, 2019 at 2:00 p.m. in 142 Rawl Annex

ITEMS TO BE DISCUSSED

(1) See 3rd Action item