

COMMITTEE: Academic Awards Committee

MEETING DATE: October 2, 2020, via TEAMS

PERSON(S) PRESIDING: Joy Karriker, committee chair

REGULAR MEMBERS IN ATTENDANCE: Johna Faulconer, Jennifer Daugherty, Rose Haddock, Christy M. Rhodes, Jane Trapp, Ken Wyatt

REGULAR MEMBERS NOT IN ATTENDANCE: Ann Bell

EX-OFFICIO MEMBERS IN ATTENDANCE: Stacey Altman, Chia-Cheng Lin, Josiah Thornton, Kathryn Verbanac, Sarah Williams

EX-OFFICIO MEMBERS NOT IN ATTENDANCE: Phyllis Horns, Almitra Medina

GUESTS IN ATTENDANCE: Rachel Baker

ACTIONS OF MEETING

Agenda Item 1: Approve September meeting minutes

Discussion: Minutes are in 2020-2021 folder in teams

Action Taken: Minutes approved

Agenda Item 2: Draft and approve video guidelines in COVID19 response context (2020-2021 awards)

Discussion: Joy Karriker noted considering current constraints and shifts to online instruction, it will be necessary to temporarily modify the language of requirements for the Board of Governors Award for Excellence in Teaching and Alumni Association Awards and Robert L. Jones Award. These changes will be in place for 2020-2021 only. To become permanent, changes will need to go to Faculty Senate. Sarah Williams provided the committee with a draft of language revisions (below). Various committee thanked Sarah for her work.

Board of Governors Award for Excellence in Teaching

Current Language: To be submitted with initial portfolio

- Video: a 20-minute video of the nominee teaching a class at ECU within the last year (contact the OFE for the acceptable videotaping service). The unedited video must display consecutive minutes of teaching and include a pan of the audience
- Media Consent Form: a signed copy of the Media Consent and Release Form available at: <http://www.ecu.edu/cs-itcs/policies/upload/VideoGuidelines.pdf>.

Revised Language

A video not to exceed 15 minutes that portrays representative elements of the nominee's teaching. The video can be a continuously recorded presentation or class and/or a compilation of video clips and images. Narration is allowed but not required. Content can include video excerpts from courses, examples of interactivity, demonstrations, and any other aspect of teaching that would be helpful to the selection committee. If student images or identifying information are included in the video, also submit a signed copy of the Media Consent and Release Form available at...:

Alumni Association Awards and Robert L. Jones Award

Current Language: To be submitted by finalists

- Video (required of all finalists for the award): a 20-minute video of the finalist teaching a class at ECU within the last year. The unedited video must: 1) display the date, time, and

class name; 2) contain 20 consecutive minutes of teaching; and 3) include a pan of the audience. Finalists will be given 4 weeks to prepare the video.

- Media Consent Form: a signed copy of the Media Consent and Release Form available at: <http://www.ecu.edu/cs-itcs/policies/upload/VideoGuidelines.pdf>.

Revised Language:

A video not to exceed 15 minutes that portrays representative elements of each finalist's teaching. The video can be a continuously recorded presentation or class and/or a compilation of video clips and images. Narration is allowed but not required. Content can include video excerpts from courses, examples of interactivity, demonstrations, and any other aspect of teaching that would be helpful to the selection committee. If student images or identifying information are included in the video, also submit a signed copy of the Media Consent and Release Form available at INSERT LINK

Action:

- Motion made (Stacy Altman) and seconded (Johna Faulconer) for language change to **Board of Governors Award for Excellence in Teaching**- Vote called; unanimously approved
- Motion made and seconded for language change to **Alumni Association Awards and Robert L. Jones Award** - Vote called; unanimously approved

Agenda Item 3: Discuss revisions to reward descriptions (including video guidelines) for 2021-2022 and subsequent award seasons

Discussion: Joy offered a reminder that the approved changes to award criteria will be in place for 2020-2021. Changes for the next award cycle will need to go to Faculty Senate. She noted that each subcommittee will be responsible for keeping a list of ideas and possible edits/revisions to present to full committee. Sarah Williams added that the timeline was tight. To become permanent and be ready for 2021-2022, changes will need to go to Faculty Senate in early spring. Goal is to have revisions ready for each award in January and to take full packet of revisions to Faculty Senate in February 2021.

Action:

- Joy and Sarah will look for commonalities across the awards and share findings with full committee.
- Work from previous committees will be refined with each subcommittee keeping notes during meetings and having a list of ideas and possible edits/revisions to present to full committee in January 2021.

Agenda Item 4: Highlight teaching philosophy examples, FAQs, high quality

Discussion: Sarah Williams shared [OFE awards site](#) and asked committee members to review the [Teaching Philosophy](#) section for improvements, edits, suggestions. Jane Trapp offered an idea that having someone model a "think aloud" as they write a Teaching Philosophy might be helpful. Idea was met with positive response from committee. Stacey Altman made suggestion for a form/list to make notes/highlight best practice as subcommittees review was made. Idea was met with positive response from committee.

Action:

- Subcommittee members should be on lookout for high quality examples and keep notes to share with full committee.
- Sarah will create/form/list for subcommittees to use.

Agenda Item 5: Subcommittee assignments and charges, communications

Discussion: Joy shared examples of past rubrics. Discussion of items to consider as subcommittees review. In the future, subcommittees might request different requirements to consider students' voices. Student opinion reports should be given lower (or neutral) weight than other portfolio items because of their potential for bias and the COVID response context rendering their use optional during much of this award cycle. No changes to portfolio requirements can be made this cycle, but members should keep

Careful notes for future revisions. Timeline of subcommittee reports and makeup of each committee discussed. Because the semester ends before December, work will need to be completed early (November). Joy reminded committee that subcommittee meetings are confidential, and members represent university their own not college.

Tentative committee makeup below. Joy noted changes may occur.

Committee	Members
2020 Academic Awards	
Subcommittee	Board of Governors Distinguished (6), Board of Governors Excellence (6), Alumni and Robert L. Jones (4), Joyner Award for DE (6), Research-Creative Activity, Scholarship of Engagement (5), Service Learning
Details	6 Awards, 1 Award, 3 Awards, 1 Award, 2 x Lifetime, 2 x 5-year, 1 Award
Chair:	Jane Trapp, AHS; Sarah Williams, OFE; Stacey Altman, K; Ken Wyatt, FAC; Rose Haddock, HRHP; Almitra Medina, FC, ABS; Jennifer Daugherty, ALS
Regular Members	Sarah Williams, OFE; Johna Faulconer, CDE; Jennifer Daugherty, ALS; Johna Faulconer, CDE; Ken Wyatt, FAC; Ann Bell, CON; Rose Haddock, HRHP; Almitra Medina, FC, ABS; Stacey Altman, K
	Christy Rhodes, COE; Joy Karriker, CDB; Brent Henze, ABS?; Ann Bell, CON; Kathryn Verbanat, BSOM; Rose Haddock, HRHP; Jane Trapp, AHS; Joy Karriker, COB; Christy Rhodes, COE; Kathryn Verbanat, BSOM
Ex-Officio	
Provost	Eboni Baugh, FC, HRHP; Toby Allen, J, ABS; Eboni Baugh, FC, HRHP; Brent Henze, J, ABS
Faculty Senate Chair	Chia-Cheng Lin FC, PT; Chia-Cheng Lin FC, PT; Almitra Medina, FC, ABS; Chia-Cheng Lin FC, PT
VC Health Sciences	Hugh Lee, BSOM; Denise Donica, AHS; Phyllis Horis, HS, CON; Elisabeth De Jesus Toderick, CON
Student Government	Josiah Thornton, SGA; Josiah Thornton, SGA
Alumni Affairs	N/A
Continuing Studies	?
Service Learning Committee	Katy Locke
Center for Leadership & Civic Engagement	
Chancellor	
VC for Research, Econ...	

Action:

- Nominee packets due November 1. Subcommittee should meet and have finalist list soon after.
- Joy and Sarah will work with subcommittee chairs to facilitate work.

Meeting Adjourned: 2:06PM

NEXT MEETING: November 5, 2020, at 2:00pm in TEAMS

Please reserve April 20, 2021, 5:00pm – 7:00pm for the awards celebration!