COMMITTEE: Admission and Retention Policies Committee

MEETING DATE: Monday, September 9, 2002, at 1:00 p.m.

PERSON PRESIDING: Jan Tovey

REGULAR MEMBERS IN ATTENDANCE: Cope, Duffy, Levine, Mitchell, Tovey

EX-OFFICIO MEMBERS IN ATTENDANCE: Tabrizi

OTHERS IN ATTENDANCE: Morrison, Muller

ACTIONS OF MEETING:

Agenda Item:
Special meeting called by the Chair to consider changes to the Grade Replacement Policy statement in the ECU Undergraduate Catalog.

Discussion
Muller discussed the effect of the recently revised deadline date for submission of the grade replacement form in the context of the recent history of the grade replacement policy.

Action Taken
Motion made by Mitchell to change the “musts” to “shoulds” in the grade replacement policy in the Undergraduate Catalog, p. 53. The motion reads:

To replace a grade, the student should request a grade replacement on the online registration form, the schedule change form, or the grade replacement form . . . . To implement the policy, the form should be submitted no later than the last day of classes of the semester in which the student retakes the course . . .

Duffy seconded; the motion carried. Muller will attend the next Faculty Senate meeting with speaking privileges to support the grade replacement motion.

The meeting adjourned at 1:45 p.m.