Admission & Retention Policies Committee
August 29, 2005
Minutes

Member present: Frederic Fladenmuller, Larry Sees, Shahnaz Aziz, Natalie Stewart, Wendy Sharer, John Kerbs, Jayne Geissler, Carol Nichols, Lee Grubb
Past Chair of Admission and Retention Committee: Gary Levine

Chair of the Faculty: Catherine Rigsby

Past Chair, Gary Levin, called the organizational meeting to order at 4 pm. Committee members introduced themselves. Minutes from the last meeting, April 4, 2004, were approved.

Larry Seese was elected Chair, and Wendy Sharer was elected Vice-chair. The note-taking responsibilities of the secretary will be rotated among Carol Nichols, Natalie Stewart and Jayne Geissler. It was agreed that meetings will be held at 4pm on the first Monday of each month. The next meeting will be Sept. 12 since Labor Day falls on the first Monday in September.

The committee members set goals for the year. The first priority is to revise the attendance policy that was submitted to faculty senate last April. The faculty senate did not approve the suggested policy, and it was sent back to the Admissions and Retention Committee for revision.

Secondly, Carol Nichols recommended that the committee review the “University College” admissions policy. Although, the “University College” program was eliminated last year, the admissions policy is still in effect.

Thirdly, committee members agreed to review the current grading policy and discuss possible revisions to letter grades with a plus and minus system (eg, B+, B, B-). Additional business for the year will include reviewing degrees with distinction, the forgiveness policy, and grade replacement policy. It was noted that the Office of Student Conflict Resolution requested to present at the committee with regard to the academic integrity process. Retention rates will also be reviewed if time permits.

Meeting adjourned at 5 pm.

Respectfully submitted,
Jayne Geissler
Secretary for the day