

**COMMITTEE:** Admissions & Retention Policies

**MEETING DATE:** December 2, 2019

**PERSON PRESIDING:** Eli Hvastkovs

**REGULAR MEMBERS IN ATTENDANCE:** Guglielmo Fucci, David Hisle, and Mary Tucker-McLaughlin

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Angela Anderson, Gregory Lapicki, Jean-Luc Scemama, and Steven Asby

**OTHERS IN ATTENDANCE:**

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## **ACTIONS OF MEETING**

Agenda Item: Approval of the minutes of the November meeting

Discussion:

Action Taken: Eli Hvastkovs moved that the minutes of the November meeting be approved by the committee. The minutes were unanimously approved.

Assigned additional duties to:

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Agenda Item: Update regarding visitors to class that have not had prior approval

Discussion: Eli Hvastkovs informed the committee that the current draft of the policy regarding visitors to class that have had no prior approval was not presented to the Faculty Senate due to some issues raised by the University Counsel. The committee discussed the issues that the current draft of the policy might have and decided to wait on the suggestions of the University Counsel before embarking in further discussions.

Action Taken:

Assigned additional duties to:

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Agenda Item: Update on Academic Integrity Violations

Discussion: The committee resumed work on the part of the AIV policy regarding procedures to follow when the instructor of record of the course and the Chair of the Department disagree on the sanctions to give the student or on whether an academic integrity violation occurred. The committee discussed the possibility to introduce an appeal process for the instructor and a timeline for this process. The committee decided that, in case of disagreement, the instructor could appeal to the Dean of the College and that the decision of the

Dean would be final. Language outlining this process was agreed upon by the committee for addition to the AIV policy.

Action Taken: Mary Tucker-McLaughlin moved that the language outlining the appeal process by the instructor be added to the AIV policy. Jean-Luc Scemama seconded. The motion passed unanimously.

Assigned additional duties to:

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Agenda Item: Discussion about the use of GRADIFY by instructors

Discussion: The committee started a discussion regarding whether the University should allow instructors, who wish to do so, to utilize the online service GRADIFY to grade students' assignments. The committee heard about the main issues associated with this service. The three main problems are: 1) the online service needs to be approved by ITCS to make sure it adheres to ECU policies regarding online content and services, 2) There are questions regarding student privacy and whether the service follows FERPA guidelines and 3) There are questions regarding the accreditation of this service, for example would the University run into accreditation problems with SACS if some faculty members use the service?

Action Taken: The committee decided to table the discussion for next meeting

Assigned additional duties to:

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The meeting adjourned at 5:14 pm

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**NEXT MEETING:** January 13, 2020

**ITEMS TO BE DISCUSSED:**