

**COMMITTEE:** Admissions & Retention Policies

**MEETING DATE:** April 1, 2019

**PERSON PRESIDING:** Jay Newhard

**REGULAR MEMBERS IN ATTENDANCE:** Jay Newhard, Guglielmo Fucci, Beth Thompson, Jason Mose, and David Hisle

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Eleanor Chappell, Jayne Geissler, Angela Anderson

**OTHERS IN ATTENDANCE:** Jerauld Pafford and Mandy Messerli

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## **ACTIONS OF MEETING**

Agenda Item: Revisions to the Academic Integrity Policy

Discussion: The committee was joined by Jerauld Pafford and Mandy Messerli who answered questions regarding the latest draft of the academic integrity policy. Several comments were made and a number of questions were posed by the committee members. The committee suggested that since this document deals with violations of academic integrity, the latter should be defined somewhere at the beginning of the policy. The committee asked for clarifications regarding the part of the policy which restrains the faculty member from taking unilateral actions, and the section of the policy in which the chair is tasked with determining if a proposed punishment for an academic integrity violation is proportionate to the offense. The committee spent quite some time asking for clarification regarding the structure and the procedures of the first meeting of the faculty with the student who has allegedly acted in violation of the academic integrity policy.

A further point of discussion focused on the responsibilities of the faculty member when he/she believes a violation has occurred. The committee expressed the concern that the policy appears to be overly complicated and burdensome for faculty to follow the appropriate rules and procedures. The committee proposed the idea of tasking OSRR with creating a simplified version of the policy in the form of an easy to follow flow chart for faculty members. Also, the committee observed that it would be helpful if OSRR would craft a template that faculty can use as a notice of a first meeting.

Action Taken: Beth Thompson moved that chair of the committee make the changes to the policy discussed during the meeting and that the committee vote on the revised policy by email. David Hisle seconded. The motion was unanimously approved.

Action Taken: The revised Academic Integrity Policy passed in the e-mail vote, with 7 affirmative votes, 0 opposed, and 4 abstentions.

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The meeting adjourned at 5:30 pm

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