

**COMMITTEE:** Admissions & Retention Policies

**MEETING DATE:** August 26, 2019

**PERSON PRESIDING:** Jeff Popke and Eli Hvastkovs

**REGULAR MEMBERS IN ATTENDANCE:** Guglielmo Fucci, Jason Mose, David Hisle, Stephanie Jung-in Bae, and Joshua Gardner

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Angela Anderson, Gregory Lapicki, Jean Luc Scemama

**OTHERS IN ATTENDANCE:** Lori Lee

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## **ACTIONS OF MEETING**

Agenda Item: A welcome by the Chair of the Faculty, Jeff Popke

Discussion: The Chair of the Faculty, Jeff Popke, began the meeting with introductions and a review of the committee packet materials. In particular he went over the charge of the committee, and gave a summary of the business carried over from last year. He advised the committee to concentrate on a product, keep philosophical discussions to a minimum, read materials in advance, and to keep good records.

Action Taken:

Assigned additional duties to:

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Agenda Item: Election of committee officers for 2018 - 2019

Discussion: The Chair of the Faculty, Jeff Popke, opened the floor to nominations for officers of the committee.

Action Taken: Eli Hvastkovs was elected Chair, Jason Mose was elected Vice Chair, and Guglielmo Fucci was elected Secretary. Each officer was elected unanimously.

Assigned additional duties to:

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Agenda Item: Goals of the Committee

Discussion: The Chair of the committee requested input from the committee members regarding the order in which to discuss the business carried over from last year as well as the new business. The business carried over is somewhat more involved and until the committee obtains all the necessary documentation, the committee decided that it would be more efficient to start with the new business. The committee agreed that in order to improve efficiency, subcommittees should be formed in order to carefully review challenging agenda items, such as the Academic Integrity Policy

Gregory Lapicki requested that one of the business items considered by the committee this year to be a revision of the zero-cost textbook policy which was approved by the committee in the Fall of 2017 but was rejected by the Faculty Senate.

The committee agreed to add the proposed zero-cost textbook policy to the list of business items to be considered by the committee.

Assigned additional duties to:

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The meeting adjourned at 4:57 pm

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**NEXT MEETING:** September 30, 2019

**ITEMS TO BE DISCUSSED:**