

COMMITTEE: Admissions & Retention Policies

MEETING DATE: October 4, 2021

PERSON PRESIDING: Eli Hvastkovs

REGULAR MEMBERS IN ATTENDANCE: Stephanie Jung-in Bae, Joshua Gardner, Michael Baker, Jennifer Matthews, Lynne Murphy

EX-OFFICIO MEMBERS IN ATTENDANCE: Cynthia Wagoner, Stan Eakins, Angela Anderson, Steven Asby

OTHER ATTENDEES: Rachel Baker

Meeting called to order at 4:02pm.

ACTIONS OF MEETING:

Agenda Item 1: Zero CH class policy discussion

Discussion:

Chair Hvastkovs reviewed proposal from COB regarding 0 CH class creation and the proposed change that would be required from the UCC. COB wants guidance to either accept proposal or send it back. Chair Hvastkovs discussed how other departments already have some 0 CH courses --- for example, College of Nursing. Chair Hvastkovs opened discussion for the proposed policy.

Stan Eakins said this was initiated by COB in response to outcomes assessment for SAACS/other accrediting bodies. COB is getting guidance from other universities who administer a similar exam with questions from various disciplines. Currently, it is stated in the catalog that the exam must be taken in order to graduate (sit for the exam). Spoke with associate dean for accreditation with issues regarding UNC System Proctor System not allowing proctoring of exam if a class was not associated with it. Only course available to associate with it now is Capstone class --- has received bad reception from students and faculty. In sum, Eakins said *COB is withdrawing request for 0 CH course.*

Cynthia Wagoner commented "The School of Music has a zero credit hour course all freshman students take - it is Music 1000 and it is only connected to attendance from what I can tell. They listen to recitals by their peers during that time. Freshmen meet to discuss how to "MUSIC MAJOR" during that time as well."

Rachel Baker suggested discussion with UCC for broader interest in request.

Lynne Murphy asked about the total number of 0 CH courses at ECU. Chair Hvastkovs confirmed that most courses that are 0 ch are labs or clinicals. Currently, 0 CH class must be tied to a coreq as it currently stands. Angela Anderson said this would be a significant change.

Chair Hvastkovs requested to pass proposed policy to send to UCC for further input.

Motion: Stan Eakins

Second: Michael Baker

Motion passes, all AYE; motion goes to UCC for approval

Agenda Item 2: Excused Absences for Club Sports Policy

Discussion:

Chair Hvastkovs discussed the charge of the A&R Committee with this agenda item by providing background information of how some instructors have been upset about students submitting club sports excused absence form *after* sporting events have occurred. In the students' handbook, it says they should get form after the event and language in the faculty handbook says that all instructors should, in essence, honor this. Chair Hvastkovs stated that the committee could include verbiage to say the instructor should honor it if they are aware absence is going to happen.

Michael Baker commented that the original memo reflected the issue was less about the absence itself and more about students not notifying faculty well in advance. Baker leans against stating a specific time requirement as students are not always made aware of certain absences. Asked if we could just add language to say students should notify instructors as soon as possible instead of a set time table.

Jennifer Matthews said her guess would be that the difference in club sports vs. a varsity sport is the repercussions that happen if they (varsity sport athlete students) don't participate; however, there aren't built in repercussions for club sports like varsity sports.

Steven Asby further reinforced that club sports are a "big deal" and "students will not skip out on trips."

Stephanie Jung-in Bae further discussed that there does not seem a need to file ahead of time, but how she also sees both sides.

Lynne Murphy spoke on the importance of needing to know for classes like hers (Allied Health Sciences) that would require notice beforehand. Asked if instructors could include syllabi language if it is an individual instructor concern.

Chair Hvastkovs spoke on how we could include faculty language but it can't conflict with university policy. Chair Hvastkovs pointed out how club sports can still be as accountable as athletics with their notice.

Chair Hvastkovs recommended adding language to protect faculty by saying faculty should honor if notified ahead of time.

Rachel Baker said that on Dean of Students' website that it currently states students should notify instructors if they are aware of prior attendance in an upcoming sporting event.

Chair Hvastkovs said he will craft language of what to add to proposed policy and proposed that the committee table this agenda item until next meeting.

Chair Hvastkovs requested motion for meeting to adjourn.

Motion: Michael Baker

Second: Committee Member

Meeting adjourned at 4:56pm