

COMMITTEE: Admissions & Retention Policies

MEETING DATE: April 5, 2021

PERSON PRESIDING: Eli Hvastkovs

REGULAR MEMBERS IN ATTENDANCE: David Hisle, Stephanie Jung-in Bae, Joshua Gardner, Amy Frank

EX-OFFICIO MEMBERS IN ATTENDANCE: Steven Asby, Cynthia Wagoner, Stan Eakins, Angela Anderson, Lucas Snyder

OTHERS IN ATTENDANCE:

ACTIONS OF MEETING

Agenda Item: Approval of minutes from 3/8/2021 meeting

Discussion: None

Action Taken: Minutes of 3/8/2021 meeting approved.

Agenda Item: Update on AIV policy changes

Discussion:

Vote was taken via Qualtrics survey. Unanimous consent to approve changes and submit document to Chancellor.

Agenda Item: I/NR Grade Policy for Faculty Manual + UG Catalog

Discussion:

Recently approved changes to the I/NR Grade Policy for the UG Catalog were discussed in conjunction with suggestions for the faculty manual. Hvastkovs had made suggested updates to the faculty manual based on what was recently approved for the catalog.

Action Taken: David Hisle made a motion to approve the changes to the faculty manual, Cynthia Wagoner seconded. Unanimous approval of updates to the faculty manual. (See separate document.)

Agenda Item: Discussion on Zero Credit Hour Classes

Discussion: Hvastkovs provided background on how the College of Business (COB) was seeking a 0 CH class so that their students could take an exit exam for assessment purposes, mainly due to UNC-Online issues. Stan Eakins also provided background info from the COB side.

Discussion centered around why 0 CH classes exist. Mainly tied to a co-requisite, but questions arose as to if ECU was not getting full credit for teaching two classes vs. 1. Several committee members discussed their use of the 0 CH class and how it ties to the lecture for one class.

Committee discussed the possibility of simply adopting verbiage for the Policy manual outlining that the use of stand-alone 0 CH classes should not occur, but that pursuing a more extensive policy on their use as a

whole needed much more research. For instance, College of Nursing uses this mode of class offering extensively and so adopting a university wide policy will involve many different departments and colleges.

Action Taken: This discussion will carry over to next fall, but Stan Eakins will get more information from COB on their desire to pursue this past that date. Eli Hvastkovs will seek more information issues surrounding ECU credit (i.e. can we get more credit for the work done if we have 0 CH classes listed as their own course), and seek input from extensive users, such as CON.

Agenda Item: Discussion on Office Hour Policy

Discussion: Committee briefly discussed what the status was on the refinement of the office hour policy. Discussion with Deans indicated that they would like the policy to be updated, but that there needst to be freedom for the policy to be pliable to accommodate vastly different situations. Committee discussed that it will be difficult to encompass these ideas, but will keep this as a business item for F21.

The meeting adjourned at 4:59 pm

NEXT MEETING: Fall 2021

Business for next year: 0 CH Class Policy, PLA policy, potential office hour policy update