

COMMITTEE: Admission & Retention Policies

MEETING DATE: October 3, 2022

PERSON PRESIDING: Eli Hvastkovs

REGULAR MEMBERS IN ATTENDANCE: Michael Baker, Cynthia Wagoner, Jennifer Matthews

REGULAR MEMBERS ABSENT: Lynn Murphy, Amy Frank, Stephanie Jung-in Bae

EX-OFFICIO MEMBERS IN ATTENDANCE: Heidi Puckett, Shannon Baker Powell, Chukwudi Ubah, Angela Anderson, Steven Asby

OTHERS IN ATTENDANCE: n/a

Meeting called to order at 4:02pm.

ACTIONS OF MEETING:

Agenda Item 1: Grade Replacement Policy Update

Angela Anderson gave an overview of the grade replacement policy and discussed what happens when a student wants to grade replace a special type course that might have the same number but different content – i.e. special topics, independent study, or directed readings course. Right now, there is no grade replacing those types of classes because the content is not identical.

Hvastkovs: suggested initial verbiage updates to catalog and asked if committee members would be ok with allowing students to replace these types of classes or not.

Baker: Makes sense to have some restrictions on this policy because the course isn't exactly the same, would be in favor of middle ground.

Wagoner: Not aware of these types of circumstances in her college.

Anderson: Had committee consider other options, such as if the courses need to be identical, number of hours needed to be the same.

Powell: Not aware of special topics classes in nursing, but there are independent study courses. Would this policy include this?

Hvastkovs: added independent study and directed readings course to the verbiage.

Baker: Asked for clarification on current policy for grade replacements on these courses, and Anderson told committee that there are no grade replacements for these courses because there is no flexibility right now.

Matthews: Move to approve updated verbiage. Wagoner: second

All in favor of updated verbiage.

Agenda Item 2: Unexcused Absence (UEA) Policy

Discussion: Hvastkovs gave overview of UEA policy and provided background on the policy revisions as well as talked about what happened in faculty senate when presented last spring. Fac senate focused on subpoena verbiage exclusively.

Baker: If students are breaking the law coming to class, we shouldn't penalize them for it.

Powell: Faculty shouldn't be concerned with why a student needs to be in court, it is not faculty's business.

Committee discussion on whether or not it is appropriate to penalize a student for having to appear in court whether or not it is their fault.

Matthews: Perhaps we are focusing on whether or not the court appearance is coming up vs. happened in the past. Suggested wording to include "summons" to go along with "subpoena" on the item in question, to show that this is a planned event.

Hvastkovs: Updated verbiage under UAE pre-planned activities #4. Entertained a motion to approve.

Wagoner: Move to approve; Baker: Second

All in favor of updated changes to UAE policy.

Hvastkovs provided background to Office Hours Policy and had the committee look at those files ahead of November meeting. Chair Hvastkovs requested motion for meeting to adjourn.

Motion: Ubah

Second: All

Meeting adjourned at 4:45pm

