

**COMMITTEE:** Admission & Retention Policies

**MEETING DATE:** January 24, 2022

**PERSON PRESIDING:** Eli Hvastkovs

**REGULAR MEMBERS IN ATTENDANCE:** Michael Baker, Jennifer Matthews, Lynne Murphy, Stephanie Jung-in Bae, Joshua Gardner

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Cynthia Wagoner, Angela Anderson, Stan Eakins

**OTHERS IN ATTENDANCE:** Rachel Baker, Amy Shannon, Karen Rupp

Eli Hvastkovs called meeting to order at 4:00pm.

**ACTIONS OF MEETING:**

Agenda Item 1: Conduct Policy.

Discussion: Rachel Baker discussed how the University Policy Committee is interested in moving temporary policies into permanent policies before SACS accreditation. Conduct Policy is currently designated as temporary. There is an urgent need for faculty advice on policy. R. Baker said advice can mean any of the following: accept changes as is, offer blurb if there is a general concern, or to do a track changes version (line item). R. Baker asked if committee could look at it as a subcommittee and revisit for next committee meeting.

Cynthia Wagoner and Jennifer Matthews offered to volunteer as subcommittee alongside Hvastkovs. Angela Anderson also offered to give feedback (as non-faculty member). Subcommittee will review conduct policy by 2/3 for 2/7 committee meeting.

Agenda Item 2: Prior Learning Assessment Proposed Policy

Discussion: Hvastkovs introduced Karen Rupp and Amy Shannon to discuss Prior Learning Assessment (PLA) Policy. Rupp discussed committee designation by former Chancellor Mitchelson and the work of the committee since it had been charged, and the purpose of PLA and proposed committee recommendation. Rupp asked for any questions from the Admission and Retention Policies Committee. Shannon further discussed the addition of procedural recommendations with policy recommendations if it is implemented.

Stan Eakins: what practical, applicable criteria will be used to decide whether or not to give credit?

Rupp: before students put together portfolio, they must enroll in class in which the portfolio is assembled with assistance from trained instructor and further discussed the proposed procedural implementation stated in the document.

Eakins: raised question about discrepancy between content knowledge/application/ who decides what "counts"

Rupp: discussed the importance of the student specialist position in the proposed policy and discussed the further support by the UNC System for credit for prior learning and how it is one tool of many to make ECU more welcoming/friendly to adult learners as part of further strategic enrollment initiatives

Lynne Murphy: would a student have feedback before they enroll in a course?

Rupp: committee's *goal* is that the feedback would come prior; however, taking the course is not a *guarantee* of credit approval

Eakins: can students have approval before enrollment?

Rupp: not a committee recommendation

Rupp: Specialist designs committee and works with individual departments.

Admission and Retention Policies Committee has been tasked to vote on Proposed Undergraduate Policy and Proposed Addition to the Transfer Credits Policy/recommendation to ACE credit.

Hvastkovs asked committee if there are any questions regarding procedural tasks and if there is any further discussion on the policy before a vote.

Michael Baker made a few technical suggestions on the document:

1. Repeated statements
2. Document states that the PLA course taught online --- any specific reason why it is stated that it is only online?

Shannon said reason for online is just that a majority of students taking the course would likely be online students.

Anderson asked about the Pass/Fail (P/F) terminology that is currently listed and whether or not P/F is the most ideal situation? Satisfactory/Unsatisfactory (S/U) is what happens at the graduate level.

Committee agreed to make change to S/U on proposed policy, as opposed to P/F.

Hvastkovs asked if possible contents of portfolio could be discussed, and Shannon pointed to section in document (p.10) that discusses some of the key criteria.

Hvastkovs asked for a motion to approve PLA proposed language.

Wagoner: motion

M. Baker: second

all AYE, motion passes

In regards to the next committee meeting, Hvastkovs suggested that committee members review Excused Absence Policy for discussion. Committee will also discuss Student Conduct Policy and Office Hours Policy.

Hvastkovs asked for a motion to adjourn meeting.

Motion: Eakins

Second: M. Baker  
all AYE, motion passes

Meeting adjourned at 4:48pm.