

General Education and Instructional Effectiveness Committee

Meeting Minutes

2:00PM, Monday, October 17, 2022

Virtual Teams Meeting

Attendees: Rachel Baker, Brewer, Crystal Chambers, John Collins, Guyla Evans, Carrie Forbes, Jennifer Gallagher, Rhonda Kenny, Purificacion Martinez, Christopher Oakley, Mary Tucker – McLaughlin, Karen Vail-Smith, Ying Zhou

Guests: Bhibha Das, Kristen Dreyfus, Ram Khatiwada, James Morley, and Li Yihui

1. Meeting called to order at 2:00pm by Tucker-McLaughlin.
2. Minutes approved from September 19, 2022.
3. Announcements:

GD for World civilization since 1650, American Military University.(Approved by former Chair, George bailey before September 19,2022)

(Approved by Chair, Mary Tucker-McLaughlin)

GD request-History 103 (World History) Salem College,

GE:FA DRAM 120H | Contemporary London Theatre and its Origins (3 Credits)

GE:FA HNRS 390.01S | The London Art World (3 Credits)

- a. Tucker-McLaughlin stated she will require syllabi for transfer courses requesting review by this committee moving forward.
4. Business
 - a. Request for KINE 4030/6030 to receive Domestic Diversity attribute. This course previously had this attribute, but the course title is being revised from Physical Activity and Aging to Physical Activity Across the Lifespan and the course content will include Youth and Adults in addition to Older Adults. Chambers asked if a 4000-level course can receive Domestic Diversity attribute and the answer was yes. Motion passed.
 - b. Request for BIOL 1010 to receive GE: Natural Science credit. Motion passed.
 - c. IPAR - General Education Program Assessment update for Math and Written Communication presented by Khatiwada.
 - i. Math: Action Plan was implemented. Student Learning Outcomes, Assessment Results, and Actions Plans were reviewed. IPAR chose the Math courses to be assessed. Collins asked if PHIL 1500 would be assessed and Khatiwada stated he thought Math would assess since PHIL 1500 is part of GE. A common exam will be created for MATH 2228. Martinez asked about SLO 3 since the results are typically not good. Khatiwada showed document with results and stated that COVID affected the results.
 - ii. Written Communication Competency: Yihui presented. A sample profile of 100 students enrolled in ENGL 2201 was used for assessment.

Academic year 2020-2021 was the second assessment cycle for reporting results. Students scored best on Expression and Organization and scored lowest on Formatting and Citation. Both ENGL 1100 and ENGL 2201 were assessed for the first assessment cycle (2017-2018), but the Action Plan for the second assessment cycle (2020-2021) will focus on ENGL 1100. Martinez asked why the Action Plan is connected only to ENGL 1100 when the results are for ENGL 2201. Yihui stated faculty decided to focus on ENGL 1100 for the Action Plan because Formatting and Citation will always be low since the foundational knowledge is so new to students. Martinez commented she thought they need to reflect in a deeper sense. Dreyfus will take this feedback to the group for further discussion.

- d. Peer Observation Instrument
 - i. Martinez noted that she and Sarah Williams had questions about the current Peer Observation instrument and found some items are outdated and items do not always align with hybrid/online methods of delivering instruction. Using Best Practices, a revised version will be posted in files on Teams for GEIEC review. More training and resources could be offered by the Office for Faculty Excellence.
5. Other business
- a. SOIS video script – update by Chambers. Chambers stated GEIEC can view and make comments. Noted we need to be mindful of how to put text of policy into video. Vail-Smith asked what the take-home message is and what we want students to get out of watching the video. Zhou said Creative Services does the formatting/logo of video and will find out more about the process of getting the video created. Chambers stated we should review the policy and maybe create a subcommittee. Tucker-McLaughlin asked about collaborating with other campus committees. Vail-Smith said we could invite SGA; specifically, the SGA President. Collins said they could ask Faculty Senate chairs to collaborate.
 - b. Curriculog and GEIEC proposal link update
 - i. Martinez sent UCC calendar and it's on the GEIEC webpage. Tucker-McLaughlin will ask R. Baker to help organize website to make it more assessable. Chambers said some documents could be linked to the OFE website. Rex Rose will attend the November meeting to help us put requests on Curriculog. Zhou stated Rose consults with many people and since Curriculog typically updates in the summer, this process will take approximately 2 years.
 - c. GEIEC rubrics:
 - i. Martinez offered to help with training committee members when using rubrics since she helped create them.
 - d. Discussion of committee responsibilities
 - i. Vail-Smith expressed idea of dividing committee into a General Education Committee and an Instructional Effectiveness Committee.
 - ii. Chambers expressed idea of adding more people to the whole committee and then divide tasks.
 - e. Ad-Hoc Committee formed
 - i. Tucker-McLaughlin asked for volunteers to form an Ad-Hoc committee to review the process and training of how GEIEC reviews proposals.

Proposals include transfer courses, revised courses, and new/current courses requesting General Education/DD/GD attributes for the first time. Members: Chris Oakley, Karen Vail-Smith, and Rhonda Kenny.

6. Meeting adjourned at 3:33pm.

Minutes submitted by Rhonda Kenny, October 24, 2022