

General Education and Instructional Effectiveness Committee

**Meeting Minutes**

2:00PM, Monday, November 21, 2022

Virtual Teams Meeting

Attendees: Michael Brewer, Crystal Chambers, John Collins, Guyla Evans, Jennifer Gallagher, Rhonda Kenny, Purificacion Martinez, Christopher Oakley, Mary Tucker – McLaughlin, Karen Vail-Smith, Ying Zhou

Guests: Cynthia Bellacero, Rex Rose, Stacy Weiss, and Karin Zipf

1. Meeting called to order at 2:00pm by Tucker-McLaughlin.
2. Minutes approved from October 17, 2022.
3. Announcements
  - a. The following transfer courses were approved:
    1. HIST 201 UT Martin -DD; AFST 235 – Introduction to African Studies – Univ. of Tennessee-Knoxville – DD credit; Art Appreciation/Art B1-Bakersfield College – GD credit; HIST B17A Bakersfield College – DD credit; MUS 102 – Music in American Culture-(Western Carolina Univ. – DD credit; English 105-14: Introduction to Narrative – UNCG – GE:HU; LITR 2206-African Literature I-University of Belize – GD.
4. Business
  - a. Designation Approval Requests:
    - i. HIST 2200 seeking GD/GE:SO (reviewed by Tucker-McLaughlin and Kenny).
    - ii. Collins asked how it's determined if a History course gets the HUM or SS designation.
    - iii. Karin Zipf developed this course and it has been approved by UCC. She explained this course aligns with the Social Science designation since there is a lot of geography in the course.
    - iv. Motion passed for both GD and GE:SO designation approval.
  - b. Discussed request from Dr. Xi Lin of faculty course evaluations (SSOI) data.
    - i. Discussion: Zhou stated there is no sponsorship for this research study and the data owner is IPAR. Questioned if this committee will allow researchers access to SSOI data. Chambers proposed not allowing access to courses involving 15 or fewer students to avoid possible identification of the faculty.
    - ii. Decision: Dr. Chambers will respond to Dr. Lin and request it go through IRB.
  - c. Discussion of GD/DD/GE forms and processes with Rex Rose (Curriculog), Stacy Weiss (UCC), and Cynthia Bellacero (UCC).
    - i. Rex Rose presented a draft of General Education/Domestic Diversity/Global Diversity proposal information on Curriculog. Rose noted one goal is to **not** duplicate between UCC and GEIEC. He also asked for an explanation of how the objectives are developed and if they are revised/changed, would they have to fill out the long revision form on Curriculog. The committee answered yes, but there will be more discussion on this topic.

- ii. Vail-Smith stated GEIEC is not in charge of revising outcomes and objectives; whereas UCC approved/denies/edits those. She said GEIEC needs to review the UCC approved course when requesting action from GEIEC. Vail-Smith said people shouldn't change their objectives based on what committee they are presenting to and there has been at least one incidence of major revisions made at a GEIEC meeting to meet GE requirements, but the revisions never went back to UCC and therefore, were not the same outcomes and objectives approved by UCC.
  - iii. Kenny asked if Rose could add a section under III on proposal form where the competency area description from current catalog could be listed. Then a space for the course description (which should align with the competency area description), and last, the rationale for seeking designation.
  - iv. Evans stated the process is not understood by faculty.
  - v. Tucker-McLaughlin identified a problem with the terminology used by the GEIEC related to objectives and outcomes. She stated we need to all be on the same page and make sure everyone is clear about what is expected for proposals and use the same terminology.
  - vi. Purificacion stated it isn't clear to those writing proposals that GEIEC course objectives need to match UCC course objectives.
  - vii. Ad-Hoc Subcommittee will meet with UCC representatives and Rex Rose to discuss use of Curriculog for all GEIEC proposals. Guyla Evans volunteered to join this committee.
  - viii. Tucker-McLaughlin will talk to the faculty chairs committee about the use of Curriculog for GE/GD/DD proposals and will include Service-Learning and potentially Writing-Intensive proposals.
- d. Ad-Hoc Committee Report:
- i. Vail-Smith posted notes from the meeting on Teams. Question to Tucker-McLaughlin if the task of reviewing all transfer courses for GE/DD/GD designations is too labor intensive for the chair and if the chair alone should decide. Tucker-McLaughlin said it would be good to have a couple of people or an ad-hoc committee review those proposals.
  - ii. Purificacion proposed creating an Operating Procedures document which would describe how GEIEC reviews proposals and transfer credits. She suggested this document be available on our webpage for easy access and for procedural transparency. She has also discussed with Angela Anderson the idea of using DegreeWorks to aid in the assessment of transfer courses. The committee thought this was an excellent idea and will discuss at a later date.

5. Meeting adjourned at 3:35pm.

Minutes respectfully submitted by Rhonda Kenny, November 21, 2022