

General Education and Instructional Effectiveness Committee

Meeting Minutes

2:00PM, Monday, April 17, 2023

Virtual Teams Meeting

Members: Crystal Chambers, Guyla Evans, Carrie Forbes (Vice Chair), Jennifer Gallagher, Rhonda Kenny (Secretary), Christopher Oakley (absent), Mary Tucker-McLaughlin (Chair) (absent), Karen Vail-Smith

Ex-Officio Voting Members: John Collins, Ying Zhou, Purificacion Martinez, Michael Brewer

Guests: Dr. Nick Rupp

1. Meeting called to order at 2:00pm by Carrie Forbes.
2. Minutes from March 20, 2023 were approved.
3. Announcements: Transfer Requests
 - a. The following transfer courses were approved for GE designations:
 - i. AHRI 1010 from UMASS Lowell- Art Appreciation- GD credit
 - ii. Technical Univ. Dortmund Germany—The Country of Country Music (GE:FA)
 - iii. Technical Univ. of Dortmund Germany---Contemporary Refugee Narratives (GE:HU)
 - iv. Bunker Hill CC, in Boston Soci 101 (DD)
 - v. Bunker Hill CC, in Boston Rel 111 (World Religions)(GD)
4. Business
 - a. Designation Approval Request for Global Diversity:
 - i. ECON 3323 – Costa Rica Agriculture Industry (Study Abroad)
Summer I 2022 section only
 - ii. Rupp asked the committee to grant this course GD credit since it did not meet the automatic qualification for GD credit. This course is a 3 credit hour course, but was a nine day versus a fourteen day study abroad.
 - iii. Discussion:
 1. Brewer asked if ECON could create a Study Abroad section to eliminate this problem in the future and Rupp agreed to look into it.
 2. Martinez said the GEIEC Chair may have to write the Registrar and make a request for this specific section of ECON 3323 since this is a special topics course.
 3. Request was approved.
5. Other Business:
 - a. No discussion was needed for video update.
 - b. Collins had a question for the committee regarding the process to follow when a group would like to change/revise/edit the outcomes for a given competency

area. Martinez stated a process was created and approved by Faculty Senate. Zhou stated any requests for changes/revisions needs to be faculty driven and then each area/department within that Gen Ed competency needs to agree and approve. Zhou asked who leads that process? Can it start with a liaison from GEIEC? In this situation, Collins will share the process and necessary documentation with the group in Humanities.

- c. Martinez gave updates on Peer Instrument Revisions and Transfer Student streamline process to request any designations/credit approval from GEIEC.
 - i. First meeting to work on the Peer Observation instrument has been scheduled.
 - ii. Martinez also talked to the Registrar's Office regarding a streamlined process for transfer students who needs to make a request to GEIEC.

Adjournment: 2:28pm

Minutes respectfully submitted by Rhonda Kenny on April 17, 2023.