

General Education and Instructional Effectiveness Committee  
**Meeting Minutes**  
4:00PM, Monday, 18 September 2023  
Virtual Teams Meeting

Attendees: Rachel Ana Baker, Guyla Evans, Carrie Forbes, Jennifer Gallagher, Javier Lorenzo, Purificación Martínez, Mary Tucker-McLaughlin, Karen Vail-Smith, David Wilson-Okamura, Carrie Forbes, Ying Zhou, Avian White

Student Government: Lauren Talyor Williams

Guests: Crystal Chambers, Yihui Li, Kristin Dreyfus, Sarah Williams Carver, Ram Khatiwada, John Collins

1. 4:00 p.m. Meeting called to order by Mary Tucker-McLaughlin
2. Minutes reviewed from 28 August 23 meeting
3. Business
  - a. Discussion began surrounding transfer requests
    - i. Tucker-McLaughlin debriefed committee on requests: ARH2000 from the University of Florida ( GD), LBST 2101 Global and Intercultural Connections-UNC Charlotte (GD), AMS100 from the University of Kansas ( DD), ANT 4010: Anthropology of Death-Northern Vermont University ( GD), MST225 - Film Appreciation - Univ of NC – Greensboro (GE:HU), HUM 150- Women’s Studies-Stanly Community College ( GE:HU), ENG223 (Modern **World** Literature) from Colorado State Univ Pueblo ( GD), ENG 206- Contemporary Southern Novels- Wingate Univ. ( GE:HU), Global Perspectives 210- Global perspectives in British Literature Wingate Univ. GE:GU)( GD)
    - ii. 4:06 Transfer requests approved
  - b. Addressed questions surrounding the Curriculog process. Discussions were surrounding changes to corequisites of ANTH 2015 and BIOL 2015 for students wishing to take ANTH 2016 or BIOL 2016. . Karen Vail-Smith suggested maybe a sub-committee was needed
  - c. IPAR discussed General Education representative roles and responsibilities
    - i. Committee inquired about syllabi collection for General Education Courses. Kristen Dreyfus informed committee that respective representatives should receive an email letting them know with syllabi collection instructions. M. Tucker-Laughlin requested a timeline and Yihui Li advised one could be constructed and sent. Kristin Dreyfu stated reports for competency areas should be released in October
    - ii. IPAR roles approved (4:23pm)
  - d. Peer Review instrumentation was discussed by Purificación Martínez, Sarah Williams Carver, and Crystal Chambers. Peer review instruments from multiple universities were analyzed and input from faculty utilized in draft of Peer Review instrument. David Wilson-Okamura expressed concerns over checklist format and learning modalities.

- i. Agreed that checklist may be changed to bullets
    - ii. David moved to send form back to subcommittee. This was seconded by John Collins and the motion was passed.
    - iii. Purificación Martínez suggested it be recommended to faculty chairs that peer review observers need training or refresher training.
  - e. Video for SSOI surveys was shown by Crystal Chambers. Discussion among committee members about adding dates to the video as persons in the video may depart the university along with questions about messaging and content
    - i. David and Karen moved to send video to senate and the motion was passed. Video will be sent out ahead of meeting to be viewed prior to attending
  - f. Committee was notified by Purificación that Degree Works and Formstack funding was not obtained for new Degree Works software. Formstack may still be used in the future and committee shown a mock-up for Formstack.
    - i. Recommended to use Formstack
4. Jennifer moved to adjourn meeting at 5:36pm
  5. Meeting ended at 5:36